

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: September 3, 2013
Time: 4:30 p.m.
Location: Council Chambers

Present: Deputy Mayor Brownlee
Coun. Galbraith
Coun. Nicholson
Coun. Pfanner (by telephone)
Coun. Vezina
Coun. Weisgerber

D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
R. Rusjan, Director of Parks & Recreation
K. Franson, Deputy Director of Financial Administration
P. Gordon, Manager of Public Works Operations
D. Ennis, Deputy Director of Corporate Administration

Absent: Mayor Nichols

Press: Joanne Lohr, Peace FM
Mike Carter, Chetwynd Echo
Justin Morissette, Peace FM
Anand Chandy, CHET TV

Public: Ana Peasgood, KidSport [Item 4 (a)]
Pam Engelland, KidSport
Candice Crantz, KidSport

1. **Call to Order** Deputy Mayor Brownlee called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
THAT the Regular Council Meeting Agenda for September 3, 2013 be adopted as circulated.

CARRIED

3. Minutes

M-1
Minutes of the
Regular Council
Meeting

MOVED by Coun. Nicholson, SECONDED by Coun. Vezina

THAT the minutes of the Regular Council Meeting held on August 12, 2013 be adopted as circulated.

CARRIED

M-2
Minutes of the
Special Council
Meeting
0540.20.26

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the minutes of the Special Council Meeting held on August 19, 2013 be adopted as circulated.

CARRIED

M-3
Minutes of the
Committee of
the Whole
Meeting
0540.20.25

MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina

THAT the minutes of the Committee of the Whole Meeting held on August 12, 2013 be adopted as circulated.

CARRIED

M-4
Minutes of the
Committee of
the Whole
Meeting
0540.20.25

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the minutes of the Committee of the Whole Meeting held on August 19, 2013 be adopted and circulated.

CARRIED

M-5
Minutes of the
Public Hearing
Meeting

MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina

THAT the minutes of the Public Hearing Meeting held on August 12, 2013 be adopted and circulated.

CARRIED

M-6
Minutes of the
Chetwynd
Senior Housing
Society Meeting
5000.20.04

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the minutes of the Chetwynd Senior Housing Society Meeting held on August 20, 2013 be adopted and circulated.

CARRIED

*the attached will be included for information only at future meetings

4. Delegations and/or Presentations

D-1
Ana Peasgood,
KidSport Canada
re: KidSport
Chetwynd
Chapter
0230.50.01

Ana Peasgood, KidSport Canada provided the following information on the launch of the local chapter of KidSport.

KidSport Canada is a national not-for-profit organization that provides financial assistance for registration fees and equipment to kids aged 18 and under. Through a confidential application process we provide grants so they can play a season of sport.

Not all kids have the opportunity to be involved in sports. For those who dream of hitting a homerun, playing goal, shooting hoops, and making new friends, it's all possible through KidSport. For a happier, healthier lifestyle for kids in British Columbia, KidSport makes a difference. We believe that no kid should be left on the sidelines and all should be given the opportunity to experience the positive benefits of organized sports. KidSport provides support to children in order to remove financial barriers that prevent them from playing organized sport.

Through the power of volunteers, KidSport Community Chapters deliver the programming at a local level. This includes the raising of funds to support kids in their own community, increasing awareness of KidSport, and processing local grant applications.

Last year 10 local children applied for KidSport grants through BC KidSport. We look forward to granting a season of support of up to \$300 per child in any sport that is sanctioned under BC Sports. Until a time that our local chapter is in a position to award grants locally, we will continue to build awareness of KidSport and have grants awarded from BC KidSport.

We believe that working together in a collaborative effort, we can all continue to make Chetwynd a positive place to live for all families regardless of socio-economic factors. We look forward to future partnership opportunities with the District of Chetwynd when we are holding KidSport Chetwynd Chapter events and fundraisers.

In conclusion, we request that Council for the District of Chetwynd delegate a council member to act as liaison for KidSport Chetwynd Chapter activities and events to keep Council apprised of our local chapters happenings.

Council thanked KidSport representatives for the presentation.

Ms. Peasgood, Ms. Engelland, and Ms. Crantz left the meeting at 4:50 p.m.

5. **Bylaws** NIL

6. **Council Committee and Liaison Reports**

CR-1 Councillor Brownlee submitted the following written Peace River Regional
Regional District District report dated August 22, 2013:
Report

0400.70.02

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT Councillor Brownlee's written Peace River Regional District Report,
dated August 22, 2013, be received.

CARRIED

CR-2

Community
Improvements
Committee
Report

0540.20.20

No report.

CR-3

Finance Strategy
Committee
Report

0540.20.18

No report.

CR-4

Health Services
Committee
Report

0540.20.24

No report.

CR-5

Public Works
Committee
Report

0540.20.25

No report.

CR-6

Water & Sewer
Task Group
Report

0540.20.26

No report.

CR-7
Mayor's Report No report.
0550.04

7. Correspondence – Discussion

CD-1
***0159/09/13
BC Hydro
Letter, re: Funding
Available for Electric
Beautification
Projects
0510.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the letter from BC Hydro, dated July 29, 2013, re: Funding Available for Electric Beautification Projects, be received; and

THAT Council instruct Administration to apply for funding for electric beautification projects.

CARRIED***

CD-2
***0160/09/13
Northern Health
Letter, re: Health Officers
Council
Workshop in
Fort St. John on
October 8, 2013
0400.100.03

MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina

THAT the letter from Northern Health, dated July 30, 2013, re: Health Officers Council Workshop in Fort St. John on October 8, 2013, be received; and

THAT Mayor Nichols or an alternate be authorized to attend the Health Officers Council Workshop in Fort St. John, B.C. on October 8, 2013.

CARRIED***

CD-3
FortisBC Email,
re: Invitation to
FortisBC
Presents an
Evening with
Wab Kinew at
UBCM on
September 16,
2013
0390.20.05

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the email from FortisBC, dated August 20, 2013, re: Invitation to FortisBC Presents an Evening with Wab Kinew at Union of British Columbia Municipalities on September 16, 2013, be received for information.

CARRIED

- CD-4
MLA Selina
Robinson, Letter
re: Invitation to
Meet at UBCM
and Invitation to
Official
Opposition
UBCM
Breakfast on
September 20,
2013
0390.20.05
- MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
- THAT the letter from MLA Selina Robinson, dated August 7, 2013, re: Invitation to Meet at Union of British Columbia Municipalities (UBCM) and Invitation to Official Opposition UBCM Breakfast on September 20, 2013, be received for information.
- CARRIED
- CD-5
***0161/09/13
Geoscience BC
Letter, re:
Invitation to
Hosted Breakfast
and Northern BC
Project Updates
at UBCM on
September 19,
2013
0390.20.05
- MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
- THAT the letter from Geoscience BC, dated August 9, 2013, re: Invitation to Hosted Breakfast and Northern BC Project Updates at Union of British Columbia Municipalities on September 19, 2013, be received; and
- THAT Council advise Administration that it would like to attend Geoscience BC's Hosted Breakfast during the 2013 UBCM Convention on September 19, 2013.
- CARRIED***
- CD-6
***0162/09/13
Hill + Knowlton
Strategies Email
re: Meeting
Request from
CN for
September 18,
2013 at UBCM
0390.20.05
- MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
- THAT the email from Hill + Knowlton Strategies, dated August 14, 2013, re: Meeting Request from CN for September 18, 2013 at Union of British Columbia Municipalities, be received; and
- THAT Council advise Administration if it would like to schedule a meeting with CN during the 2013 UBCM Convention on September 18, 2013 and, if so, provide a topic(s) for discussion.
- DEFEATED***

- CD-7
***0163/09/13
Ambulance
Paramedics
Letter re:
Invitation to
Meet at UBCM
0390.20.05
- MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina
- THAT the letter from Ambulance Paramedics, dated August 19, 2013, re: Invitation to Meet at Union of British Columbia Municipalities, be received; and
- THAT Council advise Administration it would like to schedule a meeting with Ambulance Paramedics during the 2013 UBCM Convention.
- CARRIED***
- CD-8
***0164/09/13
NH Email, re:
Invitation to
Meet with Cathy
Ulrich and Dr.
Charles Jago at
UBCM on
September 16 or
17, 2013
0390.20.05
- MOVED by Coun. Galbraith, SECONDED by Coun. Vezina
- THAT the email from Northern Health, dated August 13, 2013, re: Invitation to Meet with Cathy Ulrich and Dr. Charles Jago at Union of British Columbia Municipalities on September 16 or 17, 2013, be received; and
- THAT Council advise Administration it would like to schedule a meeting with Cathy Ulrich and Dr. Charles Jago during the 2013 UBCM Convention on September 16 or 17, 2013 and will provide a topic(s) for discussion.
- CARRIED***
- CD-9
***0165/09/13
BC Hydro
Report, re:
Peace Region
Electricity
Supply Project
Overview and
Feasible
Alternatives
0510.20.01
- MOVED by Coun. Galbraith, SECONDED by Coun. Vezina
- THAT the BC Hydro Report, dated August 12, 2013, re: Peace Region Electricity Supply Project Overview and Feasible Alternatives, be received; and
- THAT Council instruct Administration to provide feedback to BC Hydro that it would like to see Alternative 1 or 3 used for the Peace Region Electricity Supply Project and that BC Hydro be requested to consider greenscaping as part of the project.
- CARRIED***

CD-10
***0166/09/13
UBCM, re:
Federal
Additions to
Reserve Policy
0230.30.02

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the email from Union of British Columbia Municipalities (UBCM), dated August 9, 2013, re: Federal Additions to Reserve Policy, be received; and

THAT Council instruct Administration to provide feedback re: Federal Additions to Reserve Policy.

CARRIED***

CD-11
***0167/09/13
Canadian Energy
Pipeline
Association
(CEPA) Email,
re: Invitation to
CEPA's
Networking
Reception at
UBCM on
September 17,
2013
0390.20.05

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the email from Canadian Energy Pipeline Association, dated August 21, 2013, re: Invitation to Canadian Energy Pipeline Association's Networking Reception at Union of British Columbia Municipalities on September 17, 2013, be received; and

THAT Council advise Administration it would like to attend the Canadian Energy Pipeline Association's Network reception during the 2013 UBCM Convention on September 17, 2013.

CARRIED***

CD-12
***0168/09/13
Union of British
Columbia
Municipalities
Email, re: 2013
UBCM
Convention
Annual Banquet
Reserved Seating
Request
0390.20.05

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the email from Union of British Columbia Municipalities (UBCM), dated August 21, 2013, re: 2013 UBCM Convention Annual Banquet Reserved Seating Request, be received; and

THAT Council advise Administration of its preferred seating area for the 2013 UBCM Convention Annual Banquet.

CARRIED***

CD-13
NCLGA Email,
re: Invitation to
The Truck
Loggers
Association and
The Central
Interior Logging
Association
Mayoral
Reception at
UBCM on
September 17,
2013
0390.20.05

MOVED by Coun. Weisgerber, SECONDED by Coun. Vezina

THAT the email from North Central Local Government Association, dated August 26, 2013, re: Invitation to The Truck Loggers Association and The Central Interior Logging Association Mayoral Reception at Union of British Columbia Municipalities on September 17, 2013, be received for information.

CARRIED

CD-14
***0169/09/13
Environmental
Assessment
Office Email,
re: Final draft
Application
Information
Requirements for
the proposed
Natural Gas
Transmission
System Pipeline
Project
6850.50.01

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the Email from Environmental Assessment Office, dated August 28, 2013, re: Final draft Application Information Requirements for the proposed Natural Gas Transmission System Pipeline Project, be received; and

THAT Council provide Administration with comments on the final draft Application Information Requirements for the proposed Natural Gas Transmission System Pipeline Project to be submitted to the Environmental Assessment Office by September 9, 2013.

CARRIED***

8. Correspondence – Information

CI-1
Gina Lepp –
Thank You Card
5120.20.04

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the thank you card from Gina Lepp, received August 21, 2013, re: Chetwynd Youth Leadership Scholarship, be received for information; and

CI-2
Chetwynd
Chamber of
Commerce –
Email
0320.01

THAT the email from Chetwynd Chamber of Commerce, dated August 22, 2013, re: 1st Annual Grader Pull to Kick Off 2013 United Way Campaign on September 8, 2013, be received for information; and

- CI-3
District of
Tumbler Ridge –
Email
0400.60.06
- THAT the email from the District of Tumbler Ridge, dated August 17, 2013, re: Tumbler Ridge Unofficial By-Election Results be received for information; and
- CI-4
Community
Futures – Email
0230.40.07
- THAT the email from Community Futures, dated August 8, 2013, re: Request for Photos, be received for information; and
- CI-5
Ministry of
Justice – Email
0400.20.05
- THAT the email from Ministry of Justice, dated August 22, 2013, re: Community Social Services Employers' Association Negotiated Wage Increases, be received for information; and
- CI-6
The Honourable
Mobina S.B.
Jaffer, Q. C. –
Letter
0400.20.01
- THAT the letter from the Honourable Mobina S.B. Jaffer, Q. C., dated August 8, 2013, re: Eid Mubarak, be received for information; and
- CI-7
District of
Stewart – Email
0390.20.05
- MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
- THAT the email from the District of Stewart, dated August 15, 2013, re: Union of British Columbia Municipalities Resolution 2013 Ambulance Service, be received for information.
- CARRIED
- CI-8
City of Langford
– Email
0390.20.05
- THAT the email from the City of Langford, dated August 15, 2013, re: Downloading of Infrastructure Costs from BC Hydro, be received for information; and
- CI-9
UBCM – Email
0390.20.05
- THAT the email from the Union of British Columbia Municipalities (UBCM), dated August 16, 2013, re: UBCM Convention Highlights & Administration Bulletin, be received for information; and
- CI-10
UBCM - Email
0230.30.02
- THAT the email from the Union of British Columbia Municipalities (UBCM), dated August 21, 2013, re: Local Government Finance, Liquor Policy Review & Conflict of Interest, be received for information; and

- CI-11
FCM – Email
0230.20.02
- THAT the email from the Federation of Canadian Municipalities, dated August 8, 2013, re: FCM News – Week of August 5, 2013, be received for information; and
- CI-12
FCM – Email
0230.20.02
- THAT the email from the Federation of Canadian Municipalities, dated August 12, 2013, re: President’s Corner Update, be received for information; and
- CI-13
FCM – Email
0230.20.02
- THAT the email from Federation of Canadian Municipalities, dated August 15, 2013, re: FCM News – Week August 12, 2013, be received for information; and
- CI-14
FCM – Email
0230.20.02
- THAT the email from Federation of Canadian Municipalities, dated August 22, 2013, re: FCM News – Week of August 19, 2013, be received for information; and
- CI-15
FCM – Email
0230.20.02
- THAT the email from Federation of Canadian Municipalities, dated August 26, 2013, re: Update on FCM National Municipal Rail Safety Working Group, be received for information; and
- CI-16
Prince Rupert
Gas Transmission
Ltd – Email
6850.50.01
- THAT the email from Prince Rupert Gas Transmission Ltd, dated August 16, 2013, re: Prince Rupert Gas Transmission Project Description Update #2, be received for information; and
- CI-17
HEAL
NETWORK –
Ebrief
4900.01
- THAT the HEAL NETWORK ebrief, dated August 16, 2013, be received for information; and
- CI-18
The Compass –
Newsletter
0230.30.02
- THAT the Compass Newsletter, dated August 14, 2013, be received for information; and
- CI-19
Ministry of
Environment -
Letter
0400.20.10
- THAT the letter from the Ministry of Environment, dated August 20, 2013, re: Distribution of “Best Practices for Drug Wells” Brochure, be received for information; and

CI-20 THAT the letter from HD Mining International Ltd., dated August 22, 2013,
HD Mining re: Constructing a New Coal Mine near Murray River in Tumbler, be
International Ltd. received for information; and
– Letter
6850.40.01

CI-21 THAT the letter from the Council of Senior Citizens' Organizations of BC,
Council of Senior re: Invitation to Passing the Torch: Training New Leaders for Senior
Citizens' Organizations Workshop on September 17 & 18, 2013 in Fort St John, be
Organizations of received for information; and
BC – Letter
0390.20.01

CI-22 THAT the email from Minister Coralee Oakes, dated August 27, 2013, re:
Minister Coralee Local Government ELECTIONS, be received for information; and
Oakes – Email
0400.20.05 CARRIED

9. Correspondence – Information Items

Information MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
Items I-1 – I-47
0570.02 THAT Information Items I-1 to I-47 be received for information.

CARRIED

10. Reports – Discussion

RD-1 MOVED by C7oun. Weisgerber, SECONDED by Coun. Galbraith
***0170/09/13
Ratification of THAT the report dated August 23, 2013, re: Ratification of Committee of
Committee of Whole Item – Development Permit No. 003-2013, be received; and
Whole Item –
DP 003-2013 THAT Council support a modification to Development Permit No. 003-2013
L/B/P for Northern Oasis Car Wash Ltd., 4205 53 Avenue NE to adjust the building
3060.20.13 location to facilitate the turning of trucks onto and off of the subject property
in accordance with the revised plan attached to this report.

CARRIED***

RD-2
***0171/09/13
Council Meeting
Schedule
0550.02

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the report dated August 21, 2013, re: Council Meeting Schedule, be received; and

THAT the Regular Council meeting schedule for the month of September, 2013, be revised to reflect that the September 16, 2013 Regular Council meeting has been postponed to September 23, 2013.

CARRIED***

RD-3
***0172/09/13
Policy Review
and Update
0110.04

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the report dated August 19, 2013, re: Policy Review and Update, be received; and

THAT the following District of Chetwynd polices be repealed:

- Quarterly Economic Development Commission Reports Policy;
- Quarterly Fire Department Reports Policy;
- Quarterly R.C.M.P. Liaison Meeting Reports Policy;
- District Social Functions and Recreation Facilities; and
- Holidays and Opening of Swimming Pool Policy.

CARRIED***

RD-4
***0173/09/13
Policy Review
and Update
2640.01

MOVED by Coun. Galbraith, SECONDED by Coun. Vezina

THAT the report dated September 3, 2013, re: Policy Review Update -- Violence in the Workplace Program, be received; and

THAT the District of Chetwynd Violence in the Workplace Program Policy be approved as amended.

CARRIED***

11. Reports – Information

RI-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Nicholson
Accounts
Payable Cheque THAT the report dated September 3, 2013, re: July Accounts Payable Cheque
List List, be received; and
1630.01

 THAT the cheque register for the month of July 2013 totaling \$3,596,495.42
 be received.

 CARRIED

12. New Business Nil

13. Question/Answer Period

Mike Carter, Chetwynd Echo inquired as to what the money from the “BC Hydro Funding Available for Electric Beautification Projects” would be used for and was advised that if funding was awarded to the District of Chetwynd, it would be used for Beautification Projects along the trails that have been in planning.


Mike Carter, Chetwynd Echo questioned why it was important for the District to have a meeting with CN Rail and whether it would be a private meeting or if it would be open to the public and was advised that the meeting agenda was not in front of Administration at this time but could be provided to media at a later date and that Administration was not sure at this time whether the meeting would be closed or open to the public.

- 14. Adjournment** MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith


 THAT the meeting be adjourned.

 CARRIED

 The meeting was adjourned at 5:18 p.m.



Carol Newsom
Director of Corporate Administration



Alec Brownlee
Deputy Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on September 3, 2013 in the Council
Chambers.



Carol Newsom
Director of Corporate Administration