

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

- Date:** September 6, 2016  
**Time:** 4:30 p.m.  
**Location:** Council Chambers
- Present:** Mayor Nichols  
Coun. Bassendowski  
Coun. Brownlee  
Coun. Deck  
Coun. Galbraith  
Coun. Pfanner  
Coun. Weisgerber  
D. Fleming, Chief Administrative Officer  
C. Newsom, Director of Corporate Administration  
K. Franson, Director of Financial Administration  
P. Gordon, Director of Engineering & Public Works  
R. Rusjan, Director of Parks & Recreation  
D. Ennis, Deputy Director of Corporate Administration  
(Recording Secretary)
- Absent:** Nil
- Press:** Marlon Gomez, CHET TV  
Mike Crosby, Peace FM  
Kelsey Roberts, Coffee Talk Express  
Mike Carter, Dawson Creek Mirror
- Public:** Cst. Susan Harvey, Chetwynd RCMP (Items D-1)  
Jay Morrison, Spectra Energy (Item D-2)  
Jason Vissers, Spectra Energy (Item D-2)  
Tonia Richter, Chetwynd Chamber of Commerce

- 1. Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
- 2. Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Deck  
THAT the Regular Council Meeting Agenda for September 6, 2016 be adopted as circulated.

CARRIED

### 3. Minutes

M-1  
Minutes of the  
Regular  
Council  
Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the minutes of the Regular Council Meeting held on August 15, 2016 be adopted as circulated.

CARRIED

### 4. Delegations and/or Presentations

D-1  
Cst. Susan  
Harvey,  
Chetwynd  
RCMP re:  
Code Blue  
7500.20.01

Cst. Susan Harvey, Chetwynd RCMP provided Council with a brief presentation regarding the Code Blue Program as outlined below:

- The Code Blue Program was founded by Cst. Troy Derrick in Surrey, BC
- Code Blue is an after school fitness program led by RCMP officers that is aimed at building inner strength, self-discipline, confidence and leadership skills
- Students show up for each weekly drop-in program where officers put them through the paces of an intense physical workout
- The program builds a sense of accomplishment as the youth realize their own physical abilities, and the value of working together as a team
- The philosophy behind the program is leading kids to their own success
- The group from Chetwynd attended the Code Blue Finale in Surrey, BC

Council thanked Cst. Susan Harvey for the presentation.

D-2  
Jay Morrison,  
Spectra Energy  
re: Spectra  
Energy Update  
6850.50.09

Jay Morrison and Jason Vissers, Spectra Energy provided Council with a brief presentation as outlined below:

- On June 16, Spectra Energy stopped operations at the Pine River Gas Plant due to pipeline exposures caused by flooding in the area; on August 9, the Pine River Gas Plant returned to operation at partial service; the plant is anticipated to return to pre-flooding production by December 2016

Jackfish Lake Expansion Project:

- The Jackfish Lake Expansion Project is an expansion to the natural gas transmission system and consists of; adding two 36 inch pipeline loops, adding a new compressor unit to Compressor Station 1 and modifications to Compressor Station 1 and Compressor Station 2
- Loop 1 is 12.5 kms; Loop 2 is 24.5 kms
- August 15, facility work commenced; August 18, upstream and downstream work began; targeted in-service Q1 2017

- Will be using a laydown yard in Chetwynd at the south end of 50<sup>th</sup> Street SW; hauling may continue into early 2017; increased traffic and potential delays may occur

High Pine Expansion Project:

- The High Pine Expansion Project is an expansion to the natural gas transmission system and consists of; adding two 42 inch pipeline loops, adding a new compressor unit to the Sunset Creek Compressor Station and modifications to existing compressor stations
- Upstream loop is 9 kms; downstream loop is 29 kms
- Filed National Energy Board (NEB) application in early October 2015; NEB provided project approval on August 17; Spectra Energy is currently assessing the NEB's approval conditions to determine any impact to the project schedule; targeted in-service first half of 2017

Wyndwood Pipeline Expansion Project:

- The Wyndwood Pipeline Expansion Project is an expansion to the system and consists of; adding one 36 inch pipeline loop and modifications to an existing compressor station
- The loop will be 27 kms in length
- Finalizing project scope; targeted NEB filing in 2016; targeted in-service 2018

Council thanked Jay Morrison and Jason Vissers for the presentation.

**5. Bylaws**

Nil

**6. Council Committee and Liaison Reports**

CR-1  
Regional  
District Report  
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated August 25, 2016:

- “R2: After some uncertainty, it was concluded that the Alternate on the Solid Waste Committee does not need to be an Alternate Director.
- R3: A recycling contract in the amount of 1.5 million per year (based on volume) for five years was awarded to R-3 Recycle-it Resource Recovery.
- R7: An amendment to the Charlie Lake sewer bylaw to prohibit dumping of sewerage that originates in a parcel other than the parcel from which the waste is discharged into the public sewer was passed.

R11: The Peace River Regional District (PRRD) will be hosting a public meeting in Chetwynd, date to be announced, to report on the Water Quality Study just completed by GW Solutions. See information package for recommendations approved by the PRRD Board.”

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols’ written Peace River Regional District Report dated August 25, 2016, be received.

CARRIED

CR-2  
Community  
Improvements  
Committee  
Report

Councillor Galbraith reported the following:

- The community bulletin board sign at the Post Office was installed August 12, 2016
- The work has begun on the portion of the unlit boulevard from the car wash at 53<sup>rd</sup> Avenue NE to Rodeo Way; the holes for the lights will be dug next week.

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT Coun. Galbraith’s verbal Community Improvements Committee Report, be received.

CARRIED

CR-4  
Health  
Services  
Committee  
Report

Councillor Pfanner reported the following:

- The Health Services Committee held a meeting on August 9; two Northern Health representatives attended
- A Primary Care Coach has been reappointed to Tumbler Ridge, Fort Nelson and Chetwynd
- Northern Health has requested that all complaints be directed to Lisa at 250-788-7300 or Fred at 250-788-7243
- Dr. Venter is leaving as of October 1, 2016

MOVED by Coun. Pfanner, SECONDED by Coun. Deck

THAT Coun. Pfanner’s verbal Health Services Committee Report, be received.

CARRIED

CR-7  
Mayor's  
Report

Mayor Nichols submitted the following written Mayor's Report dated September 6, 2016:

"The following items occupied some of the Mayor's time since last reported:

August 16: Water Stewardship Committee of Peace River Regional District Fort St. John.

August 17: Tour of potential recreational sites on South Bank.

August 23, 24: Met with Ministry staff Victoria re adjustments to tax.

August 25: Peace River Regional District Dawson Creek.

August 29: Unveiling of Swan Dance at Grande Prairie Airport.

September 6: Proclamation re Disabilities Month.

September 6: Met with J. Morrison, Spectra Energy update.

September 6: Committee of the Whole. Report to Council."

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols' written Mayor's Report dated September 6, 2016, be received.

CARRIED

## 7. Correspondence – Discussion

CD-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

\*\*\*Tansi

Friendship  
Centre Society  
re: Letter of  
Support  
0230.50.10

THAT the email from Tansi Friendship Centre Society dated August 15, 2016 re: Letter of Support, be received; and

THAT Council authorize that a letter be sent to Tansi Friendship Centre Society in support of their Northern Development Initiative Trust grant application for renovations.

CARRIED\*\*\*

Council directed Administration to forward Tansi Friendship Centre information on the Façade Improvement Program.

CD-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

\*\*\*Destination

BC re:  
Development  
Planning --  
Information  
Session  
0230.30.01

THAT the email from Destination British Columbia dated August 19, 2016 re: Destination Development Planning -- Information Session -- RSVP, be received; and

THAT Council authorize all Council members to attend the Destination Development Program in Fort St. John, BC on September 16, 2016.

CARRIED\*\*\*

CD-3                    MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee  
\*\*\*  
Community            THAT the letter from Community Futures Peace Liard dated August 19, 2016  
Futures Peace        re: South Peace Business to Business Expo October 12, 2016 Invitation, be  
Liard re: South        received; and  
Peace Business  
to Business            THAT Council authorize the Mayor or Alternate to attend and participate in the  
Expo                    Mayor's Panel at the South Peace Business to Business Expo in Dawson Creek,  
0230.40.07            BC on October 12, 2016.

CARRIED\*\*\*

**8. Correspondence – Information**

CI-1                    MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee  
PRRD –  
Danamark            THAT the email from Peace River Regional District dated August 25, 2016 re:  
OCP &                Danamark Official Community Plan & Rezone Amendment Referral Peace  
Rezone                River Regional District File#092/2016 For Review, be received for  
Amendment          information; and  
0400.70.04

CI-2                    THAT the media release from Grande Prairie Airport dated August 29, 2016  
Grande Prairie        re: Chetwynd Devotes Swan Carving to Grande Prairie Airport, be received for  
Airport - Swan        information; and  
Carving  
0530.20.01

CI-3                    THAT the email from Federation of Canadian Municipalities dated August 19,  
FCM –                2016 re: President's Coroner, be received for information; and  
President's  
Coroner  
0230.20.02

CI-4                    THAT the Compass dated August 10, 2016, be received for information; and  
UBCM – The  
Compass  
0230.30.02

CI-5                    THAT the Compass dated August 17, 2016, be received for information; and  
UBCM – The  
Compass  
0230.30.02

CI-6                    THAT the Compass dated August 24, 2016, be received for information.  
UBCM – The  
Compass                CARRIED  
0230.30.02

## 9. Correspondence – Information Items

Nil

## 10. Reports – Discussion

RD-1  
\*\*\* Councillor Weisgerber declared a perceived conflict of interest with regard to her employment and left Council Chambers at 5:10 p.m.

0781672 BC  
Limited (AIM  
Ventures Inc.)  
– Lease  
Renewal

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the report dated August 17, 2016 re: 0781672 BC Limited (AIM Ventures Inc.) – Lease Renewal prepared by Administration, be received; and

THAT Council authorize Administration to renew the lease with 0781672 BC Limited for the property described as Lot 23, Plan 38224, DL 1809 and a civic address 4745 Airport Road for a further five years, with an increase from \$1.15 per square meter of land to \$1.25 per square meter of land (comparable to District of Chetwynd cost of living increase).

CARRIED\*\*\*

Councillor Weisgerber returned to Council Chambers at 5:11 p.m.

RD-2  
\*\*\*

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

Ratification of  
In-Camera  
Resolutions –  
Amendments  
to Financial  
Plan

THAT the report dated August 22, 2016 re: Ratification of In-Camera Resolutions – Amendments to Financial Plan prepared by Administration, be received; and

THAT Council ratify resolutions adopted at the August 15, 2016 In-Camera Council meeting as follows:

THAT the Financial Plan be amended by adding \$1,500,000 to flood recovery expenses (\$1,200,000 million from the Provincial Government and \$300,000 from the District's Sustainability Reserve Fund); and

THAT the Financial Plan be amended by increasing the cost of construction of the South Access Road Pressure Reducing Valve (PRV) station to \$600,000 and by transferring \$250,000 from the Peace River Agreement reserve fund to cover additional costs.

CARRIED\*\*\*

RD-3  
\*\*\*  
MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

Ratification of In-Camera Resolution – Chamber of Commerce Community Grant

THAT the report dated August 22, 2016 re: Ratification of In-Camera Resolution – Chamber of Commerce Community Grant prepared by Administration, be received; and

Chamber of Commerce Community Grant

THAT Council ratify the resolution adopted at the August 15, 2016 In-Camera Council meeting to award a community grant in the amount of \$1,600 to the Chamber of Commerce to host a Chamber Business Excellence Awards ceremony on October 22, 2016.

CARRIED\*\*\*

RD-4  
\*\*\*2016  
MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

Council Appointments to Public Works Committee

THAT the report dated August 22, 2016 re: 2016 Council Appointments to Public Works Committee prepared by Administration, be received; and

Works Committee

THAT the Water and Sewer Task Group and Public Works Committee be amalgamated into one committee known as the Public Works Committee; and further, that Councillor Deck be appointed as chair on the Public Works Committee for 2016.

CARRIED\*\*\*

RD-5  
\*\*\*Sani-dump  
MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

Donation Fee Structure  
5340.01

THAT the report dated August 23, 2016 re: Sani-dump Donation Fee Structure prepared by the Community Improvements Committee, be received; and

THAT Council approve the restructure of proceeds from the Sani-dump donation box from the previous structure of donations being divided equally between the Shriners Club, Little Prairie Heritage Museum and the District of Chetwynd, to from this point forward, one third of donations distributed to the Shriners Club, and two thirds to the Little Prairie Heritage Museum.

CARRIED\*\*\*



RD-6  
\*\*\* Coun. Galbraith declared a perceived personal conflict of interest with regard to her family relationship with the applicant and left Council Chambers at 5:16 p.m.

Development  
Variance  
Permit

MOVED by Coun. Pfanner, SECONDED by Coun. Bassendowski

Application for  
Steve and  
Rebekah  
Hallaert

THAT the report dated August 30, 2016 re: Development Variance Permit Application for Steve and Rebekah Hallaert prepared by Administration, be received; and

THAT Pursuant to Section 498 of the *Local Government Act* RS2015 and subject to confirmation of property consolidation, Council of the District of Chetwynd give notice that it will be receiving an application from Steve and Rebekah Hallaert requesting approval of a Development Variance Permit application to allow construction of an accessory building that, combined with an existing accessory building on the property located at 5317 45A Street, Chetwynd, BC, would equal a total of 300.3m<sup>2</sup> (3,232 ft<sup>2</sup>).

CARRIED\*\*\*

Councillor Galbraith returned to Council Chambers at 5:19 p.m.

RD-7  
\*\*\*Alternate  
Director –  
Peace River  
Regional  
District

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated August 8, 2016 re: Alternate Director – Peace River Regional District prepared by Administration, be received; and

THAT Council recommend that Councillor Alec Brownlee be appointed as Alternate Director to the Peace River Regional District on behalf of the District of Chetwynd.

CARRIED\*\*\*

## 11. Reports – Information

RI-1  
Accounts  
Payable  
Cheque List  
1630.01

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the report dated August 24, 2016 re: July Accounts Payable Cheque List prepared by the Finance Department, be received; and

THAT the cheque register for the month of July 2016 totaling \$4,667,752.38 be received.

CARRIED

RI-2  
Local  
Purchasing  
Practices

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated August 26, 2016 re: Local Purchasing Practices prepared by the Finance Department, be received for information.

CARRIED

**12. New Business**

Nil

**13. Question/Answer Period**

Mike Carter, Dawson Creek Mirror asked, in relation to Item CD-1, why the Tansi Friendship Centre Society applied for a grant from Northern Development Initiative Trust?

Mayor Nichols responded that the grant would be used for renovations.

Mike Carter asked, in relation to Item CD-2, if Council had any suggestions to take forward to the Destination Development Planning for Northeast BC meeting on September 16?

Mayor Nichols responded that at this point Council hasn't had a chance to discuss it.

Councillor Galbraith responded that Council will find out more after the initial meeting on September 16.

Mike Carter further asked what Council's aim for the program is?

Councillor Pfanner responded that Council's aim is to recruit Doctors, promote winter sports, hunting/fishing, etc.

Mike Carter further questioned who from Council will be attending the meeting?

Councillor Galbraith responded that a webinar will be set up at the District Office and that all of Council is invited to attend.

Mike Carter asked, in relation to Item CI-1, if Council knows why the Vet Clinic is subdividing and who wants to buy the property?

The Chief Administrative Officer responded that the question should be redirected to the Peace River Regional District, as it is not Council's place to comment on the integrity of PRRD zoning.

Mike Carter further asked if the District of Chetwynd had commented on the rezoning application?

Mayor Nichols responded that no comment has been submitted.

Mike Carter asked, in relation to Item RD-2, why the Financial Plan had to be amended to add \$1.5 million to the flood recovery expenses?

The Chief Administrative Officer responded that the June 15, 2016 flood caused a lot of damage and that the municipality must remediate the damage.

Mike Carter further questioned what specifically needed repair?

The Chief Administrative Officer further responded that damage was done to Spirit Park, Nicholson Road, etc.; there were 13-14 recovery projects.

Mike Carter asked, in relation to Item CI-3, what kind of projects the District of Chetwynd may be considering that might fall under Phase 2 of Canada's Infrastructure Plan through Federation of Canadian Municipalities.

The Chief Administrative Officer responded that staff is in the process of putting a proposal together; a project has been identified and will be brought forward for Council's consideration in the near future.

**14. Adjournment** MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:30 p.m.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration



\_\_\_\_\_  
Merlin Nichols  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on September 6, 2016 in the Council Chambers.



\_\_\_\_\_  
Carol Newsom  
Director of Corporate Administration