

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: November 20, 2017
Time: 4:30 p.m.
Location: Council Chambers

Present: Coun. Bassendowski
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
P. Gordon, Director of Engineering & Public Works
E. McAvany, Economic Development Officer

Absent: Mayor Nichols
Coun. Brownlee

1. **Call to Order** Deputy Mayor Pfanner called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the Regular Council Meeting Agenda for November 20, 2017 be adopted as circulated.

CARRIED
3. **Minutes**
M-1
Minutes of the Regular Council Meeting
MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on November 6, 2017 be adopted as circulated.

CARRIED
4. **Delegations & Presentations**
D-1
Jarret Bissett, Chetwynd District Minor Hockey Association
Jarret Bissett, Chetwynd District Minor Hockey Association
Jarret Bissett, Chetwynd District Minor Hockey Association provided Council with a brief presentation as outlined below:
 - Chetwynd District Minor Hockey Association is a non-profit organization with 17 board members, 9 head coaches, 18 assistant coaches, 9 team managers and 9 safety trainers
 - Besides the minimum number of volunteers above required to run the organization, many other community volunteers work to make games and tournaments happen
 - 110 kids are registered on average per year, ranging from 4 – 18 years old

- Players benefit from hockey with improved fitness, character, and engages kids in positive activities throughout the playing season
- Representing their community builds pride
- Helps connect the community, as generations of residents gather to support their team
- Players support the community; teddy bear toss supports the Christmas Hamper and 18 Wheels of Christmas food drive
- Hockey costs about \$400 - \$450 per player per year
- Equipment ranges from \$400 - \$1,500 each
- Travel costs \$500 - \$5,000 depending on age and league
- Cost is the number one reason parents don't sign their kids up for hockey
- The biggest cost to the Minor Hockey Association is ice fees; they also must pay for insurance, coaching and refereeing clinics
- Tournaments have an economic boost for the community, as 15 players per team brings in about \$6,000 for hotel revenue, \$4,800 for meals, and whatever other entertainment the families do while attending a tournament
- Minor Hockey has several generous community sponsors, for which they are very grateful

Council thanked Mr. Bissett for the presentation.

5. Bylaws

B-1
***Bylaw No.
1062, 2017

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1062, 2017 cited as the "District of Chetwynd Access to Information Amendment Bylaw No. 1062, 2017" be introduced and given first, second and third readings.

CARRIED***

B-2
***Bylaw No.
1063, 2017

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT Bylaw No. 1063, 2017 cited as the "District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1063, 2017" be introduced and given first, second and third readings.

CARRIED***

B-3
***Bylaw No.
1064, 2017

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Bylaw No. 1064 cited as the "District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1064, 2017" be introduced and given first, second and third readings.

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional
District Report

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated November 9, 2017:

“The Peace River Regional District Board elected Brad Sperling as Chair for 2017 and Dan Rose as Vice Chair for the same period.

The Board approved the holding of a public meeting on November 27 at 7 (evening, that is) to receive public guidance on the future of the Chetwynd library.”

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT Mayor Nichols’ written Peace River Regional District Report dated November 9, 2017, be received.

CARRIED

CR-3
Mayor’s Report

Mayor Nichols submitted the following written Mayor’s Report dated November 20, 2017:

“The following items occupied some of the Mayor’s time since last reported:

November 7: Attended Stakeholder Engagement. Provincial Government seeking stakeholder comments on how to engage with Government on land-use issues. Fort St. John.

November 8: Council Budget Meeting.

November 9: Peace River Regional District Board in Dawson Creek.

November 9: !AP 2 Training at PRRD office 5-7:30 in Dawson Creek.”

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT Mayor Nichols’ written Mayor’s Report dated November 20, 2017 be received.

CARRIED

7. Discussion Items

DI-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
***CJDC Turns
70 THAT the invitation from CJDC re: CJDC Turns 70, be received; and

 THAT the Mayor or alternate be authorized to attend the CJDC Turns 70
 celebration on December 13, 2017 in Dawson Creek, BC.

CARRIED***

DI-2 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
***Travel to
NCLGA THAT the letter from Village of Pouce Coupe dated November 3, 2017 re:
Conference in Travel to NCLGA Conference in May 2018, be received.
May 2018

CARRIED***

8. Correspondence

C-1 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
NLC – Your
Voice Matters THAT the invitation from Northern Lights College re: Your Voice Matters, be
 received for information (note; this meeting was cancelled by the invitee); and

C-2 THAT the thank you letter from District of Mackenzie dated October 31, 2017
District of re: Canada 150 Photo Challenge, be received for information.
Mackenzie –

Canada 150
Photo
Challenge CARRIED

C-3 MOVED by Coun. Deck, SECONDED by Coun. Galbraith
District of
Taylor – THAT the letter from District of Taylor to Ministry of Municipal Affairs &
Building Housing dated November 1, 2017 re: Building Inspection Services Solution, be
Inspection received for information.
Services

CARRIED

C-4 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
Enbridge –
Spruce Ridge THAT the letter from Enbridge dated October 20, 2017 re: Spruce Ridge
Pipeline Pipeline Expansion Project and the Aitken Creek Looping Project, be received
Expansion & for information; and
Aitken Creek
Looping
Projects

C-5
BC Lumber
Trade Council
– U.S. Trade
Action

THAT the news release from BC Lumber Trade Council dated November 2, 2017 re: B.C. Lumber Producers Will Vigorously Defend Industry Against U.S. Trade Action, be received for information; and

C-6
UBCM – The
Compass
0230.30.02

THAT the Compass dated October 25, 2017, be received for information; and

C-7
UBCM – The
Compass
0230.30.02

THAT the Compass dated November 1, 2017, be received for information; and

C-8
FCM – Livable
Cities Forum

THAT the email from Federation of Canadian Municipalities dated October 25, 2017 re: National Measures Report Call for Submissions/Livable Cities Forum Recap/Announcing Ontario Regional Climate Advisor Team, be received for information; and

C-9
FCM's
Sustainable
Communities
Conference

THAT the email from Federation of Canadian Municipalities dated October 27, 2017 re: FCM's Sustainable Communities Conference 2018 is Here!, be received for information.

CARRIED

9. Information Items

II-1
Information
Item
I-1
0550.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT Information Item I-1 be received for information.

CARRIED

10. Reports for Action

RA-1
***2018
Council
Meeting
Schedule

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated November 7, 2017 re: 2018 Council Meeting Schedule prepared by Administration, be received; and

THAT the 2018 Regular Council meetings be held in the Council Chambers, at 4:30 pm, on the following dates:

Motion (Continued)

| | |
|-------------|------------------------|
| January 15 | June 18 |
| February 5 | July 16 |
| February 19 | August 13 |
| March 5 | September 4 |
| March 19 | October 1 |
| April 3 | October 15 |
| April 16 | November 5 (Inaugural) |
| May 22 | November 19 |
| June 4 | December 10 |

THAT the 2018 Council Meeting Schedule be made available to the public by posting a copy at the municipal office.

CARRIED***

RA-2

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

Appointment
of Auditor for
District of
Chetwynd

THAT the report dated November 7, 2017 re: Appointment of Auditor for District of Chetwynd prepared by Administration, be received; and

THAT the Chartered Accounting firm of Sander Rose Bone Grindle LLP be appointed as auditor for the District of Chetwynd for 2018.

CARRIED***

RA-3
***Grant

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

request –
Chetwynd
Community
Arts Council

THAT the report dated November 10, 2017 re: Grant request – Chetwynd Community Arts Council prepared by the Finance Department, be received; and

THAT Council approve the request from the Chetwynd Community Arts Council for a grant in aid in the amount of \$4,000.00.

Opposed: Coun. Galbraith

CARRIED***

RA-4

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

Deputy Mayor
Appointments

THAT the report dated November 15, 2017 re: Deputy Mayor Appointments prepared by Administration, be received; and

THAT the following Council members be appointed Deputy Mayor for the designated periods of 2018:

Motion (Continued)

| | |
|--------------------------|-------------------|
| Coun. Alec Brownlee | January/September |
| Coun. Rochelle Galbraith | February/April |
| Coun. Clay Bassendowski | March/July |
| Coun. Mel Deck | August/October |
| Coun. Ernest Pfanner | May |
| Coun. Laura Weisgerber | June |

CARRIED***

RA-5
***2018
Council
Committee
Appointments

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated November 15, 2017 re: 2018 Council Committee Appointments prepared by Administration, be received; and

THAT Council members be formally appointed to Committees, Boards, and Commissions for 2018 as follows:

Council Committees:

| | |
|-----------------------------------|----------------------------------|
| Committee of the Whole | Mayor Nichols and all of Council |
| Recycling & Solid Waste Committee | Mayor Nichols and all of Council |

Boards, Commissions & Other:

| | |
|---|--|
| BC Hydro Peace River/Williston Reservoir Advisory Committee | Coun. Bassendowski |
| Chamber of Commerce | Coun. Weisgerber |
| Library | Coun. Galbraith |
| Municipal Insurance Authority | Coun. Weisgerber Coun. Bassendowski (Alternate) |
| South Peace EDC | Mayor Nichols |

Liaison Appointments:

| | |
|---|--------------------|
| BC Hydro Peace Region Non-Profit Community Fund | Coun. Weisgerber |
| Chetwynd Communications Society | Coun. Bassendowski |
| Fire Department Liaison | Coun. Deck |
| Heritage/Museum | Coun. Bassendowski |

Motion (Continued)

| | |
|---|---------------------------------|
| Northern Health | Coun. Pfanner |
| RCMP | Coun. Pfanner |
| Site C Regional Community Liaison Committee | Mayor Nichols |
| Treaty Land Entitlement Joint Planning Committee | Mayor Nichols Coun. Brownlee |

CARRIED***

RA-6 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

***Council

Appointment – THAT the report dated November 15, 2017 re: Council Appointment – Northern Development Initiative Trust prepared by Administration, be received; and

INITIATIVE TRUST THAT Council authorize Councillor Weisgerber to be appointed as the Council Representative to Northern Development Initiative Trust for 2018, and that Councillor Bassendowski be appointed as Alternate.

CARRIED***

RA-7 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

***Council

Appointments – THAT the report dated November 15, 2017 re: Council Appointments – Economic Development Commission prepared by Administration, be received; and

COMMISSION THAT Council authorize the following Council representatives be appointed to the Economic Development Commission for 2018: Mayor Nichols, and Councillors Deck, Pfanner and Weisgerber.

CARRIED***

RA-8
***Council
Appointments
– Civic
Properties
Commission

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated November 15, 2017 re: Council Appointments – Civic Properties Commission prepared by Administration, be received; and

THAT Council authorize the following Council representatives be appointed to the Civic Properties Commission for 2018: Mayor Nichols and Councillors Brownlee and Pfanner.

CARRIED***

RA-9
***Peace
River Regional
District Board
Appointments

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated November 15, 2017 re: Peace River Regional District Board Appointments prepared by Administration, be received; and

THAT Mayor Nichols be appointed as Director and Councillor Brownlee be appointed as alternate Director to the Peace River Regional Board for 2018.

CARRIED**

RA-10

Ratification of
Recommendations from
Finance
Strategy
Committee

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated November 17, 2017 re: Ratification of Recommendations from Finance Strategy Committee prepared by the Finance Department, be received; and

THAT Council ratify the following motion adopted by the Finance Strategy Committee Meeting held November 8, 2017:

THAT Council decline the invitation to join the North East BC Coalition; and

THAT Council authorize the following amounts in response to 2018 grant applications received:

- | | |
|--|----------|
| a) Royal Canadian Legion | \$2500 |
| b) TOPS #3425 Chetwynd | Declined |
| c) CSS ME to WE | \$400 |
| d) Don Titus Parent Advisory Council | \$250 |
| e) Chetwynd Outdoor Society – Cross Country Ski Development | \$1000 |

CARRIED***

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

14. Adjournment MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:54 p.m.



Carol Newsom
Corporate Officer



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on November 20, 2017 in the Council Chambers.



Carol Newsom
Corporate Officer