

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: December 11, 2017
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson Director of Financial Administration
E. McAvany, Economic Development Officer
L. Wilfur, Administrative Assistant (Recording Secretary)

Absent:

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
THAT the Regular Council Meeting Agenda for December 11, 2017 be amended to include the addition of Items DI-4 Email from Cheryl King, University of Northern British Columbia (UNBC) dated December 8, 2017 re: UNBC Nursing Program in the Peace Region and DI-5 Email from Darren Shankel, Peace Christian School dated December 11, 2017 re: Support for the "The Haskap Project", and that the agenda be adopted as amended.

CARRIED

3. **Minutes**
M-1
Minutes of the
Regular
Council
Meeting
MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner
THAT the minutes of the Regular Council Meeting held on November 20, 2017 be adopted as circulated.

CARRIED

4. Delegations & Presentations

D-1 Jay Morrison, Enbridge Inc. provided Council with a brief presentation as outlined below:

Jay Morrison,
Enbridge re:

Enbridge

Project Update

High Pine Expansion Project:

- Added two 42-inch pipeline loops
- Added a new compressor unit to the Sunset Creek Compressor Station
- January 2018: Targeted in Service
- August – October 2018: Final Clean Up

Wyndwood Expansion Project:

- Added a 36-inch loop
- Modifications to Station 2
- August 2017: National Energy Board Approval
- October 2017: Construction Started
- 2018: Targeted in Service
- July/August: Clean up and restoration

Spruce Ridge Program:

- Land Acquisition and Consultation ongoing
- October 2017: Application filed with National Energy Board
- 2019: Targeted in Service

T-South Program:

- November 2017: Consultation began
- 2018: Potential application filing with National Energy Board
- 2020: Targeted in Service

Council thanked Mr. Morrison for the presentation.

D-2

Edward
Stanford,

Wayne

Roberts and

Ted Treller,
Urban Systems

re: Economic
Development
Strategy

Wayne Roberts, Urban Systems provided Council with a brief presentation as outlined below:

Economic Development Strategy 2017

- Our Vision: Chetwynd exists in order that the area residents have sustainable opportunities for Security, Health, Safety & Prosperity in surroundings that display the best of our natural environment.
- Our Purpose: Strive towards a diverse economy that emphasizes the importance of balance between large industry, Small, Medium and Micro Enterprises and entrepreneurship in order for equitable employment opportunities that allow for a high-level of quality of life.

- Our Guiding Principles:
 1. Effective Communication and Transparency
 2. Focus on Regional Partnerships
 3. Build from past success and present momentum
 4. Respect Capacity & Limitations
 5. Economic Development is not industrial development
 6. Economic Development is Community Development & Quality of Life
 7. Consistency and alignment of the Economic Development efforts and all levels of community planning
 8. Community Owned
 9. Inclusive and Engaged Citizens

- Strategic Priorities: Activities & Tactics
 1. Healthy and vibrant Small, Medium and Micro Enterprises Sector
 2. Regional Collaboration
 3. Sustainable Economy through Diversification
 4. Build Sustainable Economic Development Function &
 5. Attract and Retain Citizens

Council thanked Mr. Roberts for the presentation.

5. Bylaws

B-1
***Bylaw No.
1062, 2017

MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner

THAT Bylaw No. 1062, 2017 cited as the “District of Chetwynd Access to Information Amendment Bylaw No. 1062, 2017” be adopted.

CARRIED***

B-2
***Bylaw No.
1063, 2017

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1063, 2017 cited as the “District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1063, 2017” be adopted.

CARRIED***

B-3
***Bylaw No.
1064, 2017

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT Bylaw No. 1064 cited as the “District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1064, 2017” be adopted.

CARRIED***

6. Council Committee and Liaison Reports

CR-1 Regional District Report

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated November 23, 2017:

“Angela de Smit reported on the potential for nursing training to be offered in the North East commencing at some point in the future. At the present, the delivery institutions are open to providing nursing training to the degree level. Many details have yet to be worked out.

Funding will have to come from new money as the training institutions do not have surplus funds for starting new programs.

These are my comments: Our part in cooperation with the Peace River Regional District and other North East municipalities, the electoral areas, and First Nations is to lobby the Provincial Government to provide the start-up and operating funds for the program to be delivered between Dawson Creek and Fort St. John.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Council authorize a letter be sent to Peace River Regional District and other North East municipalities, the electoral areas, and First Nations with a draft letter for each to consider sending to the Provincial Government urging quick action to fund the proposed nursing training in Dawson Creek and Fort St. John.

CARRIED

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols’ written Peace River Regional District Report dated November 23, 2017, be received.

CARRIED

CR-3 Mayor’s Report

Mayor Nichols submitted the following written Mayor’s Report dated December 11, 2017:

“The following items occupied some of the Mayor’s time since last reported:

November 22: Met with Gary Ockenden, Northern Health Consultant.

November 23: Peace River Regional District Board meeting in Dawson Creek.

November 27: Wet Peace Fringe Area Official Community Plan Planning.

November 27: Jackfish Lake community meeting with Dan Rose.

November 29: Library Feasibility Study report.

- December 1: Attended Lake View Credit Union opening.
- December 2: Attended District Christmas Dinner.
- December 4: Preparing for Economic Development Commission Report meeting.
- December 5: Writing December 13 column.
- December 5: Preparing for Economic Development Commission Report meeting.
- December 6: Writing December 13 column.
- December 7: Attended and spoke at Little Prairie Lodge Opening.
- December 7: Economic Development Commission Report meeting.
- December 8: Visited Peace Christian, Don Titus, Windrem, and High Schools.
- December 11: Attended Public Consultation for Economic Development Report.”

MOVED by Mayor Nichols, SECONDED by Coun. Pfanner

THAT Mayor Nichols’ written Mayor’s Report dated December 11, 2017 be received.

CARRIED

7. Discussion Items

DI-1
***Caribou
Road Services
re: November
14, 2017

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the email from Fire Chief Leo Sabulsky dated November 20, 2017 re: CRS, be received; and

THAT Council authorize a letter of acknowledgment be sent to Caribou Road Services for their actions on November 14, 2017.

CARRIED***

DI-2
***Dawson
Creek Fire
Department re:
Dispatch Calls

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the email from Fire Chief Leo Sabulsky dated November 20, 2017 re: Dawson Creek Fire Department, be received; and

THAT Council authorize a thank you letter to be sent to the Dawson Creek Fire Department for answering dispatch calls since 2000.

CARRIED***

DI-3
***Passenger
Transportation Board re:
Greyhound Canada
Transportation Public Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the notice of Public Meetings from Passenger Transportation Board re: Application to Reduce Inter-city Bus Service, be received; and

THAT Council authorize the Mayor or alternate to attend the Greyhound Canada Transportation Public Meeting on December 14, 2017 in Fort St. John, BC.

CARRIED

DI-4
***UNBC
Nursing Program in the
Peace Region re:
Stakeholders' Meeting

MOVED by Coun. Pfanner, SECONDED by Coun. Bassendowski

THAT the email from Cheryl King, , University of Northern British Columbia (UNBC) dated December 8, 2017 re: UNBC Nursing Program in the Peace Region, be received; and

THAT Council authorize the Mayor or alternate to attend the UNBC Stakeholders' meeting to discuss a nursing program in the Peace Region in Fort St. John on December 13, 2017.

CARRIED***

Mayor Nichols advised he will be attending.

DI-5
***Peace
Christian School re: Support for
"The Haskap Project"

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from Darren Shankel, Peace Christian School dated December 11, 2017 re: Support for "The Haskap Project", be received; and

THAT Council authorize a letter be sent in support of the Peace Haskap Society's application to Northern Development Initiative Trust for "The Peace Haskap Agricultural Planting Project" from the Northeast Regional Development Account.

CARRIED***

8. Correspondence

C-1
City of Dawson Creek
- 150 Challenge

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the letter from City of Dawson Creek dated November 6, 2017 re: Thank You for Canada 150 Challenge Framed Photo Showcasing Participating Communities, be received for information.

CARRIED

- C-2
District of
Tumbler Ridge
– Conuma
Coal
Resources
- MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
- THAT the letter from District of Tumbler Ridge dated November 9, 2017 re: Environmental Assessment Certificate Amendment Application – Conuma Coal Resources, be received for information.
- CARRIED
- C-3
HD Mining –
Murray River
Coal Project
- MOVED by Coun. Galbraith, SECONDED by Coun. Deck
- THAT the letter from HD Mining re: Murray River Coal Project Environmental Protection Notice Related to the Project’s Joint Application for Permits Under the Mines Act and Environmental Management Act, be received for information; and
- C-4
PRRD –
Regional
Initiatives
- THAT the letter from Peace River Regional District dated November 28, 2017 re: Regional Initiatives Requiring Municipal Participation, be received for information; and
- C-5
SFN –
Christmas
Gatherings
- THAT the letter from Saulteau First Nations dated November 20, 2017 re: Annual Staff and Community Christmas Gatherings, be received for information.
- CARRIED
- C-6
Joseph Pichie
– Passenger
Directed
Vehicle
- MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
- THAT the letter from Joseph Pichie dated November 14, 2017 re: Notice of Intent to Operate a Passenger Directed Vehicle for Canadian Railway and Hallcon Corporation, be received for information.
- CARRIED
- C-7
UBCM – The
Compass
0230.30.02
- MOVED by Coun. Galbraith, SECONDED by Coun. Deck
- THAT the Compass dated November 8, 2017, be received for information; and
- C-8
UBCM – The
Compass
0230.30.02
- THAT the Compass dated November 15, 2017, be received for information; and
- C-9
UBCM – The
Compass
0230.30.02
- THAT the Compass dated November 22, 2017, be received for information; and

C-10
UBCM – The
Compass
0230.30.02

THAT the Compass dated November 29, 2017, be received for information;
and

C-11
FCM –
Sustainability
Webinar Series

THAT the email from Federation of Canadian Municipalities dated November 2, 2017 re: Still Time to Register: Sustainability Webinar Series, be received for information; and

C-12
FCM –
Integrated
Climate
Change Action
Webinar

THAT the email from Federation of Canadian Municipalities dated November 8, 2017 re: Join our Webinar on Integrated Climate Change Action, be received for information; and

C-13
FCM – PCP’s
Measures
Report Survey

THAT the email from Federation of Canadian Municipalities dated November 16, 2017 re: Have You Taken PCP’s Measures Report Survey?, be received for information; and

C-14
FCM –
Canada’s
Premier
Sustainability
Conference

THAT the email from Federation of Canadian Municipalities dated November 28, 2017 re: Time to Register for Canada’s Premier Sustainability Conference!, be received for information; and

C-15
FCM –
Climate
Change

THAT the email from Federation of Canadian Municipalities dated November 30, 2017 re: Network Members to Address Climate Change Goals Through Asset Management Approaches, be received for information.

CARRIED

9. Information Items

II-1
Information
Item
I-1 – I-5
0550.02

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT Information Item I-1 – I-5 be received for information.

CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
Conuma Coal
Contribution THAT the report dated November 22, 2017 re: Conuma Coal Contribution
Agreement Agreement prepared by the Finance Department, be received for information.

CARRIED

Council authorized a letter of thanks be sent to Conuma Coal for funds received in relation to their agreement.

RA-2 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

Chetwynd THAT the report dated December 1, 2017 re: Chetwynd Public Library
Public Library Feasibility Study prepared by Administration, be received; and
Feasibility
Study THAT Council support the Peace River Regional District in moving forward
with an architectural/engineering firm for continued work on the feasibility of
the new Chetwynd Public Library building.

CARRIED***

RA-3 MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
***BC Rural
Dividend Fund THAT the report dated December 8, 2017 re: BC Rural Dividend Fund
prepared by Administration, be received; and

THAT Council authorize Administration to apply for a BC Rural Dividend
Fund grant of up to \$25,000 for projects that will improve accessibility on trails
and sidewalks.

CARRIED***

11. Reports for Information

RI-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Deck
Building
Permit Values THAT the report dated December 4, 2017 re: Building Permit Values prepared
by the Engineering & Public Works Department, be received for information.

CARRIED

12. New Business

Nil

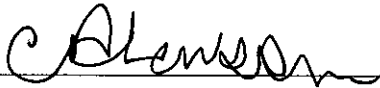
13. Public Question Period

14. Adjournment MOVED by Coun. Bassendowksi, SECONDED by Coun. Brownlee

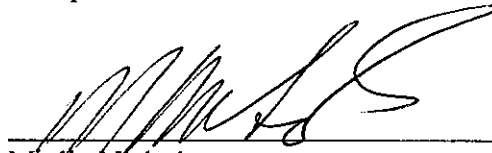
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:31 p.m.

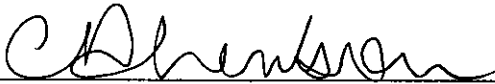


Carol Newsom
Corporate Officer



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on December 11, 2017 in the Council Chambers.



Carol Newsom
Corporate Officer