

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: May 22, 2018
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski (arrived at 5:06 p.m.)
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for May 22, 2018 be adopted as circulated.
CARRIED
- Recess** MOVED by Coun. Brownlee, SECONDED by Coun. Deck
THAT the meeting recess.
CARRIED
The meeting recessed at 4:31 p.m.
- Reconvene** The meeting reconvened at 4:39 p.m.
3. **Minutes**
M-1
Minutes of the Regular Council Meeting
MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT the minutes of the Regular Council Meeting held on April 16, 2018 be adopted as circulated.
CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

B-1
***Bylaw No.
1065, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1065, 2018 cited as the “District of Chetwynd Official Community Plan Amendment Bylaw No. 1065, 2018 (5225 Nicholson Road)” be given third reading.

CARRIED***

B-2
***Bylaw No.
1066, 2018

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT Bylaw No. 1066, 2018 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1066, 2018” be given third reading.

CARRIED***

B-3
***Bylaw No.
1071, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the second reading of Bylaw No. 1071, 2018 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1071, 2018 (Heavy Industrial M1)” be rescinded; and

THAT “M1” be replaced with “M2” throughout Bylaw No. 1071, 2018 and be cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1071, 2018 (Heavy Industrial M2)” and be given second reading as amended; and further, that Bylaw No. 1071, 2018 be given third reading.

CARRIED***

B-4
***Bylaw No.
1072, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1072, 2018 cited as the “District of Chetwynd Election and Assent Voting Bylaw No. 1072, 2018” be given first, second and third readings.

CARRIED***

B-5
***Bylaw No.
1073, 2018

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT Bylaw No. 1073, 2018 cited as the “District of Chetwynd Automated Vote Counting System Authorization and Procedure Bylaw No. 1073, 2018” be given first, second and third readings.

CARRIED***

B-6
***Bylaw No.
1074, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1074, 2018 cited as the “District of Chetwynd Mail Ballot Authorization and Procedure Bylaw No. 1074, 2018” be given first, second and third readings.

CARRIED***

B-7
***Bylaw No.
1075, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1075, 2018 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1075, 2018 (Cannabis)” be given first and second readings.

CARRIED***

6. Council Committee and Liaison Reports

CR-2
Councillor
Reports

Councillor Deck reported that he and Councillor Galbraith toured a group from Taiwan around Chetwynd; they are part of a group that promotes Tourism and they are planning to include Chetwynd in their future tourism promotion.

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT Coun. Deck’s verbal report, be received.

CARRIED

CR-3
Mayor’s Report

Mayor Nichols submitted the following written Mayor’s Report dated May 22, 2018:

“The following items occupied some of the Mayor’s time since last reported:

- April 19: Met with Jay Morrison, Enbridge, re update on status of Pine River Gas Plant.
- April 20: Strategy discussion with South Peace Mayors and Area Directors re Caribou.
- April 25: Tour of RCMP station.
- April 26: Peace River Regional District Board meeting in Dawson Creek.
- May 1: Tour of Hospital.
- May 3: Peace River Regional District Board meeting at Saulteau Band office.
- May 8-10: North Central Local Government Association Convention in Fort Nelson.
- May 10: Attended Northern Medical Program Trust AGM in Fort Nelson.

- May 13-15: Participated in delegation from the South Peace to Ministers Trevena, Mungall, and Donaldson in Victoria to press our case for action on road maintenance, flood mitigation, gas exploration, and caribou recovery.
- May 17: Hosted a visit from a Grade 2/3/4 class.
- May 17: Attended Chamber luncheon.
- May 22: Attended teleconference on changes to funding model for public schools.”

MOVED by Mayor Nichols, SECONDED by Coun. Deck

THAT Mayor Nichols’ written Mayor’s Report dated May 22, 2018, be received.

CARRIED

CR-4
Administrative
Update

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated May 17, 2018 re: Administrative Update, be received.

CARRIED

7. Discussion Items

DI-I
***District of
Hudson’s Hope
Solar
Celebration
Event

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from District of Hudson’s Hope dated May 8, 2018 re: District of Hudson’s Hope Solar Celebration, be received; and

THAT Council authorize all members of Council to attend the District of Hudson’s Hope Solar Celebration Event on June 2, 2018 in Hudson’s Hope, BC.

CARRIED***

8. Correspondence

C-1
BC Hydro:
Peace to Kelly
Lake
Capacitors
Projects
0510.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the email from BC Hydro dated April 18, 2018 re: BC Hydro: Peace to Kelly Lake Capacitors Project, be received for information; and

C-2
A Unique
Medical
Conference

THAT the information regarding the 2nd Annual 3D – A Unique Medical Conference Returns to Tumbler Ridge dated May 2, 2018, be received for information; and

C-3
UBCM – The
Compass
0230.30.02

THAT the Compass dated April 11, 2018 be received for information; and

C-4
UBCM – The
Compass
0230.30.02

THAT the Compass dated April 18, 2018, be received for information; and

C-5
UBCM – the
Compass
0230.30.02

THAT the Compass dated April 25, 2018, be received for information; and

C-6
FCM News
0230.20.02

THAT the email from Federation of Canadian Municipalities dated April 11, 2018 re: Update on the global Covenant of Mayors in Canada, be received for information; and

C-7
FCM News
0230.20.02

THAT the email from Federation of Canadian Municipalities dated April 25, 2018 re: New Asset Management Guidebook/Have Your Say for Municipal Innovators/Take our Online Local Adaptation in Canada Survey, be received for information; and

C-8
FCM News
0230.20.02

THAT the email from Federation of Canadian Municipalities dated April 26, 2018 re: ICLEI World congress/Climate Change Staff Grants/Transition 2050, be received.

CARRIED

9. Information Items

II-1
Information
Items

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Information Items I-1 – I-3 be received for information.

I-1 – I-3
0550.02

CARRIED

10. Reports for Action

- RA-1

Presentation of
2018 Annual
Report
- MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
- THAT the report dated April 17, 2018 re: Presentation of 2018 Annual Report prepared by Administration, be received; and
- THAT Council receive the Annual Report and reschedule it for consideration and adoption at the June 18, 2018 Regular Council Meeting, following the public consultation period.
- CARRIED***
- RA-2
***BC Hydro
GO Fund
- MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith
- THAT the report dated April 19, 2018 re: BC Hydro GO Fund prepared by the Economic Development/Parks department, be received; and
- THAT Council supports the application to the Northern Development Initiative Trust from the South Peace Community Resource Society for a grant of up to \$10,000 from the BC Hydro GO Fund.
- CARRIED***
- RA-3
***Façade
Improvement
Program Grant
Application
- MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
- THAT the report dated April 20, 2018 re: Façade Improvement Program Grant Application prepared by the Economic Development department Chetwynd and District Rod and Gun Club – Sublease Renewal prepared by Administration, be received; and
- THAT Council authorize the Business Façade Improvement Program Grant Application and partnership agreement for Hitchholdings Ltd. at 4613 47th Ave, Chetwynd, BC.
- CARRIED***
- RA-4
***Statement
of Financial
Information
(SOFI)
- MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
- THAT the report dated April 23, 2018 re: Statement of Financial Information (SOFI) prepared by the Finance department, be received; and
- THAT the Council of the District of Chetwynd approves all statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.
- CARRIED***

RA-5
***China Wok
– 5217 South
Access Road

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the report dated May 1, 2018 re: China Wok – 5217 South Access Road prepared by Administration, be received; and

THAT Council authorize the owners of property at 5217 South Access Road be advised that Council intends to file a notice with the Land Title Office against the property located at 5217 South Access Road for conditions in the building contrary to the District’s Building and Fire Protection and Emergency Bylaws, and that the property owner be invited to address Council appealing this action.

CARRIED***

RA-6

Community
Halls &
Recreation
Facilities

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated April 16, 2018 re: Community Halls & Recreation Facilities Program – District of Chetwynd prepared by the Economic Development/Parks department, be received; and

Program –
District of
Chetwynd

THAT Council approve the application to Northern Development Initiative Trust (NDIT) Community Halls & Recreation Facilities Program funding in the amount of \$15,000 for improvements to the Ball Fields.

CARRIED***

RA-7
***2017
Carving
Placement

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the report dated May 2, 2018 re: 2017 Carving Placement prepared by the Economic Development department, be received; and

THAT Council endorse the committee recommendations for 2017 Carvings and other placements as recommended.

CARRIED***

RA-8

Ratification of
Email Poll
Resolution –
April 25, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated May 15, 2018 re: Ratification of Email Poll Resolution – April 25, 2018 prepared by Administration, be received; and

THAT Council ratify the resolution adopted by email poll on April 25, 2018.

CARRIED***

RA-9
***Carvers
Row – Facility
Improvement
Grant
Application

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated May 7, 2018 re: Carvers Row – Facility Improvement Grant Application prepared by the Economic Development/Parks Department, be received; and

THAT Council authorize Administration to apply for Northern Development Initiative Trust (NDIT) Community Halls and Recreation Facilities funding in the amount of \$30,000 for Improvements to the Carvers Row Facility.

CARRIED***

RA-10
***Expansion
of Blue Bag
Recycling
Curbside
Collection
Pilot Project

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT the report dated May 14, 2018 re: Expansion of Blue Bag Recycling Curbside Collection Pilot Project prepared by Administration, be received; and

THAT the blue bag curbside recycling pickup project be expanded to include all the remaining residential areas within District of Chetwynd boundaries, with pickup on alternating Thursdays.

CARRIED***

RA-11
***Source
Energy –
Zoning
Amendment
Bylaws

MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

THAT the report dated May 16, 2018 re: Source Energy – Zoning Amendment Bylaws prepared by Administration, be received; and

THAT District of Chetwynd Zoning Amendment Bylaws No. 1076 and 1077, 2018 be introduced and given two readings; and further,

THAT a public hearing be scheduled to gather public input on the above bylaws on June 18, 2018 at 4:00 p.m.

CARRIED***

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT a public hearing for “District of Chetwynd Zoning Amendment Bylaw No. 1075, 2018 (Cannabis)” be scheduled to gather public input on June 18, 2018 at 4:00 p.m.

CARRIED

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

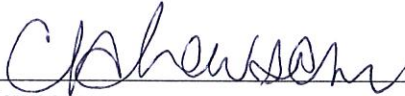
Nil

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:07 p.m.

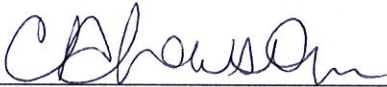


Carol Newsom
Corporate Officer



Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on May 22, 2018 in the Council Chambers.



Carol Newsom
Corporate Officer