

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: June 4, 2018
Time: 4:30 p.m.
Location: Council Chambers

Present: Deputy Mayor Weisgerber
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith (by telephone)
Coun. Pfanner
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Mayor Nichols

1. **Call to Order** Deputy Mayor Weisgerber called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for June 4, 2018 be adopted as circulated.

CARRIED
3. **Minutes**
M-1
Minutes of the
Regular
Council
Meeting
MOVED by Coun. Deck, SECONDED by Coun. Pfanner
THAT the minutes of the Regular Council Meeting held on May 22, 2018 be adopted as circulated.

CARRIED
4. **Delegations & Presentations**
D-1
Mark Alexander
and Sabine
Locicero, BC
Hydro re: Peace
to Kelly Lake
Capacitor
Project (PKCP)
0510.20.01
Mark Alexander and Sabine Locicero, BC Hydro provided Council with a brief presentation as outlined below:
 - The Peace to Kelly Lake Capacitors Project consists of building capacitor stations between the Peace Region and the Kelly Lake Substation to help maintain the voltage levels of the 500 kilovolt transmission lines in the area, allowing more electricity to pass through

- The existing 500 kilovolt transmission lines in the area are already at 95% capacity
- This project also includes upgrades to equipment at the existing Kennedy Capacitor Station
- There are currently three alternatives being considered which consist of two to four new capacitor stations being built; hope to select an alternative by early 2019
- Project completion is expected to be complete between 2024 and 2026

Council thanked Mark Alexander and Sabine Locicero for the presentation.

D-2
Tamara Ziemer,
Andrea Smith
and Crystal
Hillton re:
Update on
Chetwynd
Secondary
School
Renovation
0400.90.06

Andrea Smith and Crystal Hillton, SD 59 Board of Education Trustees provided Council with a brief presentation as outlined below:

- Chetwynd Secondary School is not in poor enough condition for replacement; it likely wouldn't be slated for replacement for 10 – 20 years
- Have been allotted \$1.75 million out of School District #59 reserves for renovations
- The groundwork and pre-work will be starting this summer and renovations are planned to take place next summer
- Planning a meeting in the Fall to obtain student input on designs

Council thanked Andrea Smith and Crystal Hillton for the presentation.

5. Bylaws

B-1
***Bylaw No.
1071, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the Bylaw No. 1071, 2018 cited as the "District of Chetwynd Zoning Amendment Bylaw No. 1071, 2018 (Heavy Industrial M2)" be adopted.

CARRIED***

B-2
***Bylaw No.
1072, 2018

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT Bylaw No. 1072, 2018 cited as the "District of Chetwynd Election and Assent Voting Bylaw No. 1072, 2018" be adopted.

CARRIED***

B-3
***Bylaw No.
1073, 2018

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT Bylaw No. 1073, 2018 cited as the "District of Chetwynd Automated Vote Counting System Authorization and Procedure Bylaw No. 1073, 2018" be adopted.

CARRIED***

B-4
***Bylaw No.
1074, 2018

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT Bylaw No. 1074, 2018 cited as the “District of Chetwynd Mail Ballot Authorization and Procedure Bylaw No. 1074, 2018” be adopted.

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional
District Report
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated May 24, 2018:

“A delegation from BC Assessment answered questions from Directors with respect to valuation of properties.

- Most properties are assessed at an estimate of market value.
- For some property types, the determination of market value is difficult, if not impossible.
- These types of properties are valued using methodologies legislated under the Assessment Act.
 - Pipelines
 - Railroads
 - Mines
 - Other

A delegation from the Oil and Gas Commission (OGC) including the CEO and the Deputy Minister and a representative from the Canadian Association of Petroleum Producers (CAPP) committed to resolving, as far as possible, issues between petroleum companies and land owners. The OGC acknowledged that it is the body with the teeth.

The Board had a major discussion on the Caribou Recovery issue and will be following with funds to engage professional assistance.”

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Mayor Nichols’ written Peace River Regional District Report dated May 24, 2018, be received.

CARRIED

CR-2
Councillor
Reports

Deputy Mayor Weisgerber reported that she attended the Solar Celebration in Hudson’s Hope, BC on Saturday.

CR-3
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Report dated June 4, 2018:

"The following items occupied some of the Mayor's time since last reported:

- May 22: Met with Ken Wolfe, Forestry Planner West Fraser Chetwynd Division re Caribou Recovery (CR) effects on forestry operations.
- May 23: CR teleconference hosted by planners in CR efforts. The perspectives on CR are polarized and we need to get our message of soci-economic implications to the Government.
- May 23: Proclaimed Health and Fitness Week.
- May 23: Brought greetings to the Awards Ceremony at Chetwynd Campus Northern Lights College.
- May 23: Attended the Industry Resource Education Networking session hosted by Northern Lights College and stressed the capacity of Chetwynd to absorb much more training than we are presently getting.
- May 23: Council and Mayor met with RCMP to receive activity report.
- May 23: Council and Mayor met with Chief and Council of Saulneau First Nation to discuss mutual interests.
- May 24: Attended Peace River Regional District (PRRD) Meeting in Dawson Creek. See PRRD report.
- May 25: Spoke with Mark Bartkoski, Conuma Coal, regarding Caribou Recovery.
- May 28: Had a telephone conference with Jeff Mycock, Chief Forester West Fraser re Caribou Recovery.
- May 30 – June 3:
Attending Federation of Canadian Municipalities conference in Halifax, NS."

MOVED by Coun. Bassendowski , SECONDED by Coun. Brownlee

THAT Mayor Nichols' written Mayor's Report dated June 4, 2018, be received.

CARRIED

7. Discussion Items

DI-I
***UBC Earth
Science Team
Regarding
Research in the
Peace Region
0400.90.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from University of British Columbia dated May 23, 2018 re: Letter from UBC Earth Science Team Regarding Research in the Peace Region, be received; and

THAT Council authorize all members of Council to attend the UBC Research in the Peace Region: Environmental Impacts around Oil and Gas Activity Open House in Fort St. John, BC on June 13, 2018.

CARRIED***

8. Correspondence

C-1
UBCM – The
Compass
0230.30.02

MOVED by Coun. Brownlee, SECONDED by Coun. Deck

THAT the Compass dated May 2, 2018 be received for information; and

C-2
UBCM – The
Compass
0230.30.02

THAT the Compass dated May 9, 2018, be received for information; and

C-3
UBCM – the
Compass
0230.30.02

THAT the Compass dated May 16, 2018, be received for information; and

C-4
FCM News
0230.20.02

THAT the email from Federation of Canadian Municipalities dated May 1, 2018 re: Videos of Award-Winning Projects/Solutions for Sustainability Challenges/Sustainability Best Practices, be received for information; and

C-5
FCM News
0230.20.02

THAT the email from Federation of Canadian Municipalities dated May 22, 2018 re: Asset Management Guidebook/Tips for your Wastewater System Upgrade, be received for information.

CARRIED

9. Information Items

Nil

10. Reports for Action

RA-1 MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

***Loader

Purchase THAT the report dated June 4, 2018 re: Loader Purchase prepared by Finance, be received; and

THAT Council authorize the purchase of a 2018 John Deere 544K Wheel Loader from Brandt Tractor Ltd. for the purchase price of \$198,000 plus applicable taxes; and

THAT the financial plan be amended to increase the transfer from reserves by \$65,000; and

THAT Administration be authorized to dispose of the 54CH loader.

CARRIED***

11. Reports for Information

RI-1 MOVED by Coun. Galbraith, SECONDED by Coun. Deck

Building

Permit Values THAT the report dated June 1, 2018 re: Building Permit Values prepared by the
0640.20.03 Engineering & Public Works department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

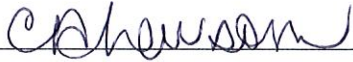
Nil

14. Adjournment MOVED by Coun. Brownlee, SECONDED by Coun. Pfanner

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:57 p.m.

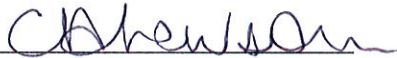


Carol Newsom
Corporate Officer



Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on June 4, 2018 in the Council
Chambers.



Carol Newsom
Corporate Officer