

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: August 13, 2018
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
A. Adams, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Way, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Nichols called the meeting to order at 4:42 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the Regular Council Meeting Agenda for August 13, 2018 be amended to include the addition of Item RA-9 National Disaster Mitigation Program – Application for Funding, and that the agenda be adopted as amended.

CARRIED
3. **Minutes**
M-1 Minutes of the Regular Council Meeting MOVED by Coun. Pfanner, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on July 16, 2018 be adopted as circulated.

CARRIED
4. **Delegations & Presentations**

Nil

5. Bylaws

B-1
***Bylaw No.
1078, 2018

Coun. Brownlee declared a perceived personal conflict of interest and left Council Chambers at 4:44 p.m.

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT Bylaw No. 1078, 2018 cited as the "District of Chetwynd Zoning Amendment Bylaw No. 1078, 2018 (Source Energy)" be given third reading.

OPPOSED: Councillors Deck and Pfanner

CARRIED***

Council directed Administration to provide more information on the product before the next meeting.

Councillor Brownlee returned to Council Chambers at 4:45 p.m.

B-2
***Bylaw No.
1079, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1079, 2018 cited as the "District of Chetwynd Council Remuneration and Expense Bylaw No. 1079, 2018" be given first, second and third readings.

OPPOSED: Councillors Bassendowski and Pfanner

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional
District Report
0400.70.02

Mayor Nichols gave the following verbal Peace River Regional District (PRRD) report:

"The outdoor sports equipment located at the park behind the Recreation Centre will be moved to Don Titus Park".

MOVED by Mayor Nichols, SECONDED by Coun. Coun. Brownlee

THAT Mayor Nichols' verbal Peace River Regional District Report, be received.

CARRIED

CR-3
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Report dated August 13, 2018:

"The following items occupied some of the Mayor's time since last reported:

- July 17: Met with Loren Lovegreen and Tracy Donelly of Northern Lights College to receive a report on progress in providing service to Chetwynd.
- July 18: Travelled to Moberly River Bridge in the Del Rio area to study the suitability of area for a wilderness park.
- July 22: Participated in Beautiful Gardens celebration and awards.
- July 23: Attended workshop on concept for new public library.
- July 24: Starred in a video (lol) promoting Chetwynd as the ideal venue for the International Chainsaw Carving competition.
- July 24: Attended Civic Properties Commission meeting.
- July 25: Met with representative of Conuma Coal to hear quarterly report and to discuss mutual support and ideas for Caribou Recovery.
- July 26: Attended Peace River Regional District Board meeting in Tupper.
- Aug. 1 - 3: Vacation.
- August 6: Rolled my quad.
- August 7: Participated in Caribou Recovery conference call hosted by Government of BC.
- August 9: Peace River Regional District Board meeting in Dawson Creek. "

MOVED by Mayor Nichols, SECONDED by Coun. Weisgerber

THAT Mayor Nichols' written Mayor's Report dated August 13, 2018, be received.

CARRIED

7. Discussion Items

Nil

8. Correspondence

C-1
Northern
Health –
NCLGA
Meeting
0390.20.02

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the letter from Northern Health dated July 4, 2018 re: NCLGA Meeting Fort Nelson, May 8 & 9, 2018, be received for information; and

- C-2
UBCM – The
Compass
0230.30.02
C-3
UBCM – The
Compass
0230.30.02
- THAT the Compass dated July 11, 2018, be received for information; and
- THAT the Compass dated July 18, 2018, be received for information.
- CARRIED
- C-4
FCM News
0230.20.02
- MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
- THAT the email from Federation of Canadian Municipalities dated July 4, 2018 re: Training on Asset Management / Brownfield Email Series / Summer Schedule, be received; and
- THAT Administration be instructed to move forward with the training.
- CARRIED
- C-5
FCM News
0230.20.02
- MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski
- THAT the email from Federation of Canadian Municipalities dated July 17, 2018 re: Apply for Sustainability Capital Project Funding / \$2.8M Announced for Climate Change Capital Projects / Call for Climate Champions / Spotlight: How Granby Manages, be received for information; and
- C-6
FCM News
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated July 19, 2018 re: 2018 National Measures Report / Milestone 5 Case Study Series / Talanoa Dialogue at ICLEI World Congress, be received for information.
- CARRIED

9. Information Items

Nil

10. Reports for Action

- RA-1

Temporary Use
Permit No. 01-
2018 – Surerus
Murphy Joint
Venture
- Opportunity for Public Input:
- Mayor Nichols invited those who wished to express his/her views regarding the Temporary Use Permit No. 01-2018 – Surerus Murphy Joint Venture to address Council.
- There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the report dated July 30, 2018 re: Temporary Use Permit No. 01-2018 – Surerus Murphy Joint Venture prepared by Administration , be received; and

THAT Council authorize issuance of Temporary Use Permit No. 01-2018 to Surerus Murphy JV for the purpose of allowing temporarily placing bulk fuel distribution tanks on property located at 4205 53 Avenue NE for a period of up to three months.

CARRIED***

RA-2
*** Application
for DVP and DP
– 4900 50th
Street
(Chetwynd
Petroleums Ltd.)

Opportunity for Public Input:

Mayor Nichols invited those who wished to express his/her views regarding the Application for DVP and DP – 4900 50th Street (Chetwynd Petroleums Ltd.) to address Council.

There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated July 26, 2018 re: Application for DVP and D P – 4900 50th Street (Chetwynd Petroleums Ltd.) prepared by Administration, be received; and

THAT Council approve issuance Chetwynd Petroleums Ltd.’s Development Variance Permit application to place ten above-ground fuel tanks at 4900 50th Street; and

THAT Council approve issuance of Development Permit No. 1-2018 for Chetwynd Petroleums Ltd.

CARRIED***

RA-3
*** BC Rural
Dividend Fund

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated July 31, 2018 re: BC Rural Dividend Fund prepared by Administration, be received; and

THAT Council authorize Administration to apply for a BC Rural Dividend Fund grant of up to \$160,000 for projects that will improve accessibility, lighting, added trails and sidewalks within the boulevards.

CARRIED***

RA-4

Request for
Extension to
Temporary Use
Permit No. 02-
2017 – Dave
Milner

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated August 1, 2018 re: Request for Extension to Temporary Use Permit No. 02-2017 – Dave Milner prepared by Administration, be received; and

THAT Council authorize notice of intent to authorize a three-year extension of Temporary Use Permit No. 02-2017 to Dave Milner for the purpose of allowing temporarily location of a 150-person work camp on property located at 4414-44th Avenue, Chetwynd, BC (Lot 7, Plan 27005, DL 1814, PRLD, PID 006-705-197) for a period of up to three years; and

Schedule and advertise a public input opportunity to be held September 4, 2018 for the above extension request.

OPPOSED: Councillors Bassendowski and Pfanner

CARRIED***

RA-5

***Request for
Extension of
Temporary use
Permit No. 03-
2017 – Black
Diamond Group

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated July 31, 2018 re: Request for Extension of Temporary Use Permit No. 03-2017 – Black Diamond Group prepared by Administration, be received; and

THAT Council authorize notice of intent to authorize a three-year extension of Temporary Use Permit No. 03-2017 to Black Diamond Group for the purpose of allowing temporarily a 266-person work camp on property located at 4300 – 46th Drive NE; and

Schedule and advertise a public input opportunity to be held September 4, 2018 for the above extension request.

OPPOSED: Councillors Bassendowski and Pfanner

CARRIED***

RA-6

***2018 Paving
Request for
Quotes Results

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated August 1, 2018 re: 2018 Paving Request for Quotes Results prepared by the Engineering & Public Works department, be received; and

THAT Council award the 2018 Paving contract to Peters Bros Construction Ltd. at the quoted price of \$332,341.72.

CARRIED

RA-7

***Façade

Improvement
Program Grant
Application

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the report dated August 7, 2018 re: Façade Improvement Program Grant Application prepared by the Economic Development department, be received; and

THAT Council authorize issuance of Development Permit No. 02-2018 to permit façade improvements to the existing structure on the property at 4809 51st Avenue; and

THAT Council authorize the Business Façade Improvement Program Grant Application and partnership agreement for 0957016 BC Ltd., operating as Tim Hortons located at 4809 51st Avenue, Chetwynd, BC.

CARRIED***

RA-8

Development
Variance Permit
Application –
Peter and
Heather Moreau

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated August 9, 2018 re: Development Variance Permit Application – Peter and Heather Moreau prepared by Administration, be received; and

THAT Council pursuant to Section 498 of the *Local Government Act* RS2015, Council of the District of Chetwynd give notice that it will be receiving an application from Peter and Heather Moreau requesting approval of a Development Variance Permit application to vary the Single Family Residential – R1 minimum principal building width of 7.0 m (23 ft) to 6.096m (20 ft) wide in the case of a proposed mobile home to be located at 4104 52A Place; and

THAT the Zoning Bylaw's required setbacks be varied from 7 m (23 ft) from the front parcel line to 6 m (19.7 ft), and from 9 m (30 ft) to 3.5 m (11.5 ft) from the rear parcel line; and

THAT a public input opportunity be scheduled during the Regular Council Meeting on September 4, 2018.

OPPOSED: Councillors Bassendowski and Galbraith

CARRIED***

RA-9

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

National
Disaster
Mitigation
Program –

THAT the report dated August 13, 2018 re: National Disaster Mitigation Program – Application for Funding prepared by Administration, be received; and

Application for
Funding

THAT Council authorize Administration to submit an application to the National Disaster Mitigation Program for funding of structural flood mitigation measures related to flood berm and erosion protection measures for Windrem Creek upstream of CN Railway crossing to prevent diversion of flood waters through the business district.

CARRIED***

11. Reports for Information

RI-1
Building Permit
Values
0640.20.03

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated August 1, 2018 re: Building Permit Values prepared by the Engineering & Public Works department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

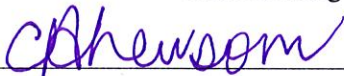
14. Adjournment

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:13 p.m.



Carol Newsom
Corporate Officer



Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on August 13, 2018 in the Council
Chambers



Carol Newsom
Corporate Officer