

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 1, 2018
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
A. Adams, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Way, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
THAT the Regular Council Meeting Agenda for October 1, 2018 be adopted as circulated.

CARRIED
3. **Minutes**
M-1
Minutes of the
Regular
Council
Meeting
MOVED by Coun. Pfanner, SECONDED by Coun. Deck
THAT the minutes of the Regular Council Meeting held on September 4, 2018 be adopted as circulated.

CARRIED
4. **Delegations & Presentations**
D-1
Chetwynd
International
Chainsaw
Carving
Championship
Society re: To
Chris Larsen, Chetwynd International Chainsaw Carving Championship Society, presented Council with the following presentation:
 - the Society held its AGM on September 18, 2018
 - The Board members are the following:
 - ◆ President – Chris Larsen
 - ◆ Vice-President – Vicki Embree

Introduce New
Board Members
and to Request
\$40,000
Sponsorship
6750.20.13

- ◆ Secretary – Laura Thomas
 - ◆ Treasurer – Wilma Richardson
 - ◆ Ryan Pearce
 - ◆ Jeannie Brocke
 - ◆ Carmen Westgate
 - ◆ Joe Langford
- Fundraising is in process for the 2019 event
 - The wood will come from the same source as last year
 - Would like a Liaison from the new Council

Council thanked Mr. Larsen for the presentation.

5. Bylaws

B-1
***Bylaw No.
1080, 2018

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT Bylaw No. 1080, 2018 cited as the “District of Chetwynd Tax Exemption Bylaw No. 1080, 2018” be given first, second and third readings.

CARRIED***

6. Council Committee and Liaison Reports

Nil

7. Discussion Items

DI-1
***District of
Tumbler Ridge
re: Gwillim
Lake Provincial
Park Upgrades
0400.60.06

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the email from the District of Tumbler Ridge dated September 5, 2018 re: Gwillim Lake Provincial Park Upgrades, be received; and

THAT Council authorize a letter be sent to the Ministry of Environment, and copied to the District of Tumbler Ridge in support of upgrades to the Gwillim Lake Park.

CARRIED***

DI-2
***Northern
Lights College
re: Opening of
the New Trades
Training Centre
0400.90.02

MOVED by Coun. Bassendowski, SECONDED by Coun. Pfanner

THAT the invitation from Northern Lights College re: Opening of the New Trades Training Centre, be received; and

THAT Council authorize the Mayor or alternate to attend the Opening of the New Trades Centre in Dawson Creek, BC on October 11, 2018.

CARRIED***

DI-3
***Community
Futures re: 3rd
Annual South
Peace Business
to Business
Expo Keynote
Speakers
0230.40.07

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the email from Community Futures dated September 19, 2018 re: 3rd Annual South Peace Business to Business Expo Keynote Speakers, be received; and

THAT Council authorize the Mayor or alternate to attend the 3rd Annual South Peace B2B Expo in Dawson Creek, BC on October 17, 2018.

CARRIED***

DI-4
***UNBC re:
Doug Little
Memorial
Dinner and
Lecture
0400.90.03

MOVED by Coun. Deck, SECONDED by Coun. Brownlee

THAT the invitation from the University of Northern British Columbia (UNBC) re: Doug Little Memorial Dinner and Lecture, be received; and

THAT Council authorize the Mayor or alternate to attend the Doug Little Memorial Dinner and Lecture in Prince George, BC on November 1, 2018.

CARRIED***

8. Correspondence

C-1
Village of
Granisle -
Carving
Donation
6750.20.13

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the letter from the Village of Granisle dated August 28, 2018 re: Carving Donation, be received for information; and

C-2
Peace
Christian
School -
Thank You
0400.90.10

THAT the thank you cards from Peace Christian School, be received for information; and

C-3
Northern
Health re:
Non-Medical
Cannabis
0400.100.03

THAT the email from Northern Health dated August 30, 2018 re: A Public Health Approach to Non-Medical Cannabis, be received for information; and

C-4
UBCM – The
Compass
0230.30.02

THAT the Compass dated August 15, 2018, be received for information; and

C-5 THAT the Compass dated August 22, 2018, be received for information; and
UBCM – The
Compass
0230.30.02

C-6 THAT the Compass dated August 29, 2018, be received for information; and
UBCM – The
Compass
0230.30.02 CARRIED

C-7 MOVED by Coun. Pfanner, SECONDED by Coun. Deck
FCM News
0230.20.02 THAT the email from Federation of Canadian Municipalities dated August 28,
2018 re: New Deadlines for Asset Management Grants/InfraGuide
Resources/Sustainable RCMP, be received for information; and

CARRIED

C-8 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
FCM News
0230.20.02 THAT the email from Federation of Canadian Municipalities dated September
5, 2018 re: Read CMF's Annual Report/Track Your GHGs/Increasing Active
Transportation, be received for information.

CARRIED

9. Information Items

II-1 MOVED by Coun. Deck, SECONDED by Coun. Galbraith
Information
Item THAT Information Item I-1 be received for information.
I-1
0550.02 CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Brownlee, SECONDED by Coun. Deck
Ratification of
Email Poll
Resolution –
September 7,
2018 THAT the report dated September 19, 2018 re: Ratification of Email Poll
Resolution – September 7, 2018 prepared by Administration, be received; and

0360.20.01 THAT Council ratify the resolution adopted by email poll on September 7,
2018 to authorize travel expenses for members of Council to attend the NE
Provincial Stakeholders' Roundtable in Fort St. John, BC on September 26,
2018.

CARRIED***

RA-2
***Travel
Authorization –
Ottawa
Delegation
0390.20.01

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated September 24, 2018 re: Travel Authorization – Ottawa Delegation prepared by Administration, be received; and

THAT Council authorize Council members to travel to Ottawa in October, 2018 to speak to elected officials and staff about Federal and Provincial initiatives to protect caribou and caribou habitat.

CARRIED***

RA-3
***Nicholson
Road Water
Looping Project
– Deferred to
2019
5320.20.15

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the report dated September 26, 2018 re: Nicholson Road Water Looping – Deferred to 2019 prepared by Administration, be received; and

THAT Council authorize the Nicholson Road Water Looping project in the Industrial Subdivision as awarded to IDL Projects in 2018 be deferred to 2019, and the 2018 budgeted amount of \$455,000 be included in the 2019 Financial Plan.

CARRIED***

RA-4
***Disposal of
Surplus
Equipment
1090.03

MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee

THAT the report dated September 10, 2018 re: Disposal of Surplus Equipment prepared by Finance Department, be received; and

THAT Council authorizes administration to dispose of the gravel truck identified as Unit 2005, in a method to maximize the return to the District.

CARRIED***

11. Reports for Information

RI-1
Building Permit
Values
0640.20.03

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the report dated September 6, 2018 re: Building Permit Values prepared by the Engineering & Public Works department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

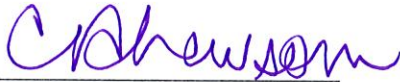
Nil

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

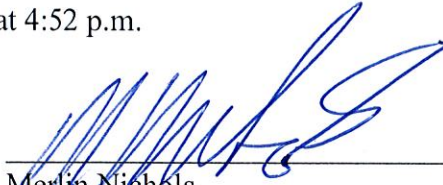
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:52 p.m.



Carol Newsom
Corporate Officer



Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on October 1, 2018 in the Council
Chambers.



Carol Newsom
Corporate Officer