

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 15, 2018
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
A. Adams, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Way, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Coun. Deck

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith
THAT the Regular Council Meeting Agenda for October 15, 2018 be adopted as circulated.

CARRIED

3. **Minutes**
M-1 Minutes of the Regular Council Meeting
MOVED by Coun. Pfanner, SECONDED by Coun. Bassendowski
THAT the minutes of the Regular Council Meeting held on October 1, 2018 be adopted as circulated.

CARRIED

M-2 Minutes of the 2018 Tax Sale
MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner
THAT the minutes of the 2018 Tax Sale held on September 24, 2018 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

B-1

***Bylaw No.

1080, 2018

MOVED by Coun. Brownlee, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1080, 2018 cited as the “District of Chetwynd Tax Exemption Bylaw No. 1080, 2018” be adopted.

CARRIED***

6. Council Committee and Liaison Reports

CR-1

Regional

District Report

0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated October 4, 2018:

“A special meeting of the Peace River Regional District (PRRD) Board was held on October 4 in Dawson Creek with representatives of the Ministry of Forests Lands, and Natural Resources to allow the PRRD to present its issues with the way Caribou Recovery efforts are being conducted.

The PRRD, in sync with area municipalities, desires time at the table when discussions are being held with other entities holding legitimate interest in the issue.

While the Ministry representatives clearly heard our voices, it is not clear if changes will happen in the process.

For this reason the PRRD, Chetwynd, and Tumbler Ridge will continue to pursue a meeting with decision makers in Ottawa; and

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated October 11, 2018:

The Peace River Regional District Board approved a cannabis zoning bylaw for the rural areas surrounding municipalities. Essentially, it will require anyone contemplating a cannabis sales business to apply for site-specific zoning.

In response to the notification of the availability of the Parliamentary Secretary to Canada’s Environment Minister to come to our area, the Board voted to ask Sean Fraser, lead in the Caribou file, to speak to the Board and answer questions on October 25 or earlier.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols' written Peace River Regional District Reports dated October 4, 2018 and October 11, 2018, be received.

CARRIED

CR-2
Councillor
Reports

Councillor Weisgerber reported that she and Councillor Galbraith are presenting a carving to McLeod Lake Indian Band tomorrow.

CR-3
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Report dated October 15, 2018:

"The following items occupied some of the Mayor's time since last reported:

- September 5: Met with Minister Bruce Ralston in Tumbler Ridge re Caribou Recovery.
- September 5: Attended Coal and Energy Forum reception.
- September 6: Opened and closed the Coal and Energy Forum with Mayor Don McPherson.
- September 6: Met with Minister Bruce Ralston in Chetwynd re Caribou Recovery.
- September 9: Travelled to Union of BC Municipalities Convention (UBCM) in Whistler.
- September 10: at UBCM attended Mayors' Caucus. Main topic was cannabis.
- September 11: Attended energy breakfast and raised issue of caribou.
- September 11: Attended various meetings and functions of UBCM.
- September 12: Attended mining breakfast and raised issue of caribou.
- September 12: Participated in conference call with Chetwynd's consultant on caribou.
- September 12: Consulted with forestry executives on caribou.
- September 12: Attended various meetings and functions of UBCM.
- September 13: Attended forestry breakfast and raised issue of caribou (different ministers).
- September 13: Attended various meetings and functions of UBCM.
- September 13: During the resolutions period presented Chetwynd's resolutions on caribou and flood mitigation. Both passed.
- September 14: Attended resolutions session and began journey home.
- Sept 19, 20: Catching up on work in the office.
- September 24: Participated in unveiling of carving in Taylor.
- September 25: Attended Civic Properties Commission meeting.
- September 26: Attended North East Roundtable on Treaty Land Entitlement.

September 27: Attended Peace River Regional District Board (PRRD) meeting in Fort St. John.
October 1: Regular Council meeting.
October 2: Cut firewood.
October 2: Attended More Than a Bystander re prevention of violence.
October 3: Conference call re Caribou Recovery and our way of life.
October 4: Attended Special Peace River Regional District Board re Caribou Recovery.
October 9: Attended Lyonel Courtoreille funeral.
October 9: Preparation for PRRD Board meeting.
October 10: PRRD Board meeting in Dawson Creek.”

MOVED by Mayor Nichols, SECONDED by Coun. Galbraith

THAT Mayor Nichols’ written Mayor’s Report dated October 15, 2018, be received.

CARRIED

7. Discussion Items

DI-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

***2019 COFI

Convention
0230.30.08

THAT the email from BC Council of Forest Industries dated September 25, 2018 re: 2019 COFI Convention, be received; and

THAT Council authorize the Mayor or alternate to attend the Council of Forest Industries Convention in Vancouver, BC on April 3-5, 2019.

CARRIED***

DI-2

***Chetwynd
Circus North re:
Letter of
Support
0230.50.01

Coun. Bassendowki declared a perceived personal conflict of interest with regard to his family relationship with one of the organizers of Chetwynd Circus North and left Council Chambers at 4:39 p.m.

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the Chetwynd Circus North re: Letter of Support, be received; and

THAT Council authorize a letter be sent to Chetwynd Circus North in support of its application to Northern Development Initiative Trust for a grant of up to \$10,000 from the BC Hydro GO Fund.

CARRIED***

Councillor Bassendowski returned to Council Chambers at 4:40 p.m.

8. Correspondence

- C-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
UBCM – The
Compass THAT the Compass dated September 6, 2018, be received for information; and
0230.30.02
- C-2 THAT the Compass dated September 10, 2018, be received for information;
UBCM – The and
Compass
0230.30.02
- C-3 THAT the Compass dated September 11, 2018, be received for information;
UBCM – The and
Compass
0230.30.02
- C-4 THAT the Compass dated September 12, 2018, be received for information;
UBCM – The and
Compass
0230.30.02
- C-5 THAT the Compass dated September 13, 2018, be received for information;
UBCM – The and
Compass
0230.30.02
- C-6 THAT the Compass dated September 14, 2018, be received for information;
UBCM – The and
Compass
0230.30.02
- C-7 THAT the Compass dated September 19, 2018, be received for information;
UBCM – The and
Compass
0230.30.02
- C-8 THAT the email from Federation of Canadian Municipalities dated September
FCM News 11, 2018 re: Communities Received \$2 Million/Shape GMF's Transportation
0230.20.02 Funding/Join GMF Council/and More!, be received for information; and
- C-9 THAT the email from Federation of Canadian Municipalities dated September
FCM News 18, 2018 re: Projects to Inspire You/Use our Asset Management Resources/and
0230.20.02 More, be received for information.

CARRIED

9. Information Items

II-1 MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner
Information
Items THAT Information Item I-1 – I-3 be received for information.
I-1 – I-3
0550.02 CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee
***Zoning
Amendment THAT the report dated October 10, 2018 re: Zoning Amendment Bylaw No.
Bylaw No. 1081, 2018 (Cannabis) prepared by Administration, be received; and
1081, 2018
(Cannabis) THAT District of Chetwynd Zoning Amendment Bylaw No. 1081, 2018
 (Cannabis) included with the report dated October 10, 2018 as Attachment
 “B” be introduced and given two readings; and

 THAT Council authorize a Public Hearing be scheduled for 4:00 p.m. on
 Monday, November 19, 2018, in Council Chambers to obtain public input on
 the bylaw.

CARRIED***

RA-2 MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee
***Business
Licensing and THAT the report dated October 11, 2018 re: Business Licensing and
Regulation Regulation Amendment Bylaw No. 1084, 2018 (Cannabis) prepared by
Amendment Administration, be received; and
Bylaw No.
1084, 2018 THAT District of Chetwynd Business Licensing and Regulation Amendment
(Cannabis) Bylaw No. 1084, 2018 (Cannabis) included with the report dated October 11,
 2018 as Attachment “A” be introduced and given three readings; and

 THAT Council authorize a public input opportunity be included during the
 Regular Council Meeting on Monday, November 19, 2018, in Council
 Chambers to obtain public feedback on the bylaw.

CARRIED***

RA-4
***Snow
Windrow
Removal
Program
5400.11

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated October 10, 2018 re: Snow Windrow Removal Program prepared by Engineering & Public Works Department, be received; and

THAT Council ratify the resolution adopted October 1, 2018 to direct Administration to create and implement a policy to manage the Snow Windrow Removal Program for seniors and those physically unable to remove windrows from their driveways.

CARRIED***

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

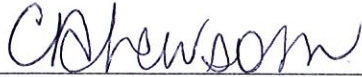
April Barnettson, 6385 Wildmare Access Road reported that she was available to answer any questions that Council might have with regards to the process she has had to go through to date to become licensed for marijuana retail sales.

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:50 p.m.

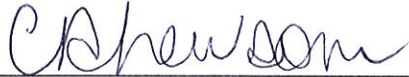


Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on October 15, 2018 in the Council
Chambers.



Carol Newsom
Corporate Officer