

**COUNCIL DELEGATION**

1. You wish to be a delegation at a Regular Meeting of District Council. You should know that this process is a fundamental principle in a democratic system. Council for the District of Chetwynd wishes to find mechanisms to provide for public input and encourages individuals and groups to make their views known to Council at an open public meeting.
2. Council wishes to obtain all information regarding an issue and the possible impacts of any decision they may make, prior to making a decision that will affect the community.
3. The following outline has been prepared to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require and the expected time frame that a decision will be forth-coming. All such information should be provided no later than 4:30 p.m. on the Wednesday, prior to the Council meeting.
4. Presentations may be a maximum of ten (10) minutes.
5. Contact Number \_\_\_\_\_

**PRESENTATION OUTLINE**

Date: \_\_\_\_\_

Your Worship Mayor Courtoreille and Members of District Council. My name is \_\_\_\_\_

\_\_\_\_\_

and I am here this evening on behalf of \_\_\_\_\_

to request that you consider \_\_\_\_\_

\_\_\_\_\_

The reasons that I/we are requesting this action are: \_\_\_\_\_

\_\_\_\_\_

I/we believe that in approving our request the community will benefit by \_\_\_\_\_

\_\_\_\_\_

I/we believe that by not approving our request the following will result in \_\_\_\_\_

\_\_\_\_\_

In conclusion, we request that Council for the District of Chetwynd adopt a resolution stating that

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*\*If you are requesting a Grant, please download the Community Grant Program Policy and fill out the Community Grant Program Application and return with your Delegation Request\*\*\***