

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: November 19, 2018
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
A. Adams, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Way, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for November 19, 2018 be amended to include the addition of Item CR-3a Mayor's Report and that the agenda be adopted as amended.

CARRIED

3. **Minutes**
 - M-1 Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on October 15, 2018 be adopted as circulated.

CARRIED

 - M-2 Minutes of the Inaugural Council Meeting MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the minutes of the Inaugural Council Meeting held on November 5, 2018 be adopted as circulated.

CARRIED

4. Delegations & Presentations

D-1 Tyria Plamondon, Chetwynd Visitor Centre Manager provided Council with a brief presentation regarding 2018 Visitor Services as outlined below:

Tyria
Plamondon,
Chetwynd
Visitor Centre

2018 Chetwynd Visitors Services:

- 5309 visitors attended the Visitor Centre; 2430 visitors were assisted by roaming counsellors
- Free Rentals of Equipment were facilitated via “Imagine Chetwynd”
- Events - Be a Tourist in Your Own Town, Canada Day, Trade Show, Chetwynd International Chainsaw Carving Competition, Chetwynd Open House & Registration, Annual Peace Region Community to Community Poker Ride
- Chetwynd Arts Council will occupy the Visitor Centre facility November - March again

Council thanked Ms. Plamondon for the presentation.

5. Bylaws

B-1
***Bylaw No.
1081, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Bylaw No. 1081, 2018 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1081, 2018 (Cannabis)” be given third reading.

CARRIED***

B-2
***Bylaw No.
1084, 2018

Opportunity for Public Input:

Mayor Courtoreille invited those who wished to express his/her views regarding the “District of Chetwynd Business Licensing and Regulation Amendment Bylaw No. 1084, 2018” to address Council.

No submissions from the public were received.

MOVED by Coun. Bassendowski, SECONDED by Coun. Disher

THAT Bylaw No. 1084, 2018 cited as the “District of Chetwynd Business Licensing and Regulation Amendment Bylaw No. 1084, 2018” be adopted.

CARRIED***

6. Council Committee and Liaison Reports

CR-3 Mayor Courtoreille submitted a written report regarding the North American
Mayor's Report Caribou Conference.
0550.04

MOVED by Mayor Courtoreille, SECONDED by Coun. Galbraith

THAT Mayor Courtoreille written Mayor's Report, be received.

CARRIED

CR-3a Mayor Courtoreille submitted the following written Mayor's Report:
Mayor's Report
0550.04

“Oct. 20 Election Day busy getting the voters out, calling everyone I've known in the past.

Oct. 22 Went to the District office and met with CAO Carol Newsom. Carol mentioned that the Mayor is going to Ottawa. To attend North American Caribou Workshop. Mayor Nichols touched on Caribou talks or lack of.

Oct. 23-24 Reports needed to sign reports and a couple of more.

Oct 24 Talked with outgoing Mayor Nichols. He was passing on valuable information on the situation with the Caribou negotiation.

Oct. 25 Got invites to meet with a couple of important individuals while I am in Ottawa.

Oct. 28 Sunday off to Fort St. John to catch plane to Monday Morning. Ottawa Caribou Conference Report in minutes Nov. 19 meeting.

Nov. 2 Heading back home.

Nov. 5 Big day INAUGURATION Day Very Nervous. I've never been so nervous before, but considering the importance of the office I'm going to occupy.

Nov. 7 PRRD Orientation meeting Dawson Creek.

Nov. 8 PRRD Meeting Fort St. John Got sworn in as a director. First meeting was good.

Nov. 9 Attended Margie Shannons Service

That night I was invited to the Aboriginal Spot Light for Indigenous Businesses in the South & North Peace, this was hosted by Treaty 8. Kory Wood local man is a recipient of the Indigenous Business of the year.

Nov. 10 Saturday Dawson Creek Mayor Dale Bumstead invited us to a tour of the Northern Lights College in Dawson Creek and treated us to the Nitty Gritty Dirt Band at the Encana Center.

Nov. 11 Remembrance Day Function it was a very Good Day.

Nov. 12 Day Off

Nov. 13 Office reading policy

Nov. 14 Met with MP Bob Zimmer. He gave the council some advice on the Caribou Talks that we are trying to become part of.

Luncheon with the Chamber of Conference guest speaker Bob Zimmer.

Nov. 15 Lunch with BC Hydro Bob Gammer.”

MOVED by Mayor Courtoreille, SECONDED by Coun. Galbraith

THAT Mayor Courtoreille written Mayor’s Report, be received.

CARRIED

CR-4
Administrator’s
Report
0550.04.01

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated November 9, 2018 re: Administrative Update, be received.

CARRIED

7. Discussion Items

DI-1
***Northeast
Roundtable
Meeting

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the email from Ministry of Indigenous Relations and Reconciliation dated November 7, 2018 re: Northeast Roundtable Meeting, be received; and

THAT Council authorize the Mayor or alternate to attend the Northeast Roundtable Meeting in Fort St. John, BC on November 21, 2018.

CARRIED***

DI-2
***2019 BC
Natural
Resources
Forum

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the 2019 BC Natural Resources Forum Registration Information, be received; and

THAT Council authorize all members of Council to attend the BC Natural Resources Forum in Prince George, BC January 22 – 24, 2019.

CARRIED***

8. Correspondence

- C-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
District of
Tumbler Ridge THAT the letter from District of Tumbler Ridge dated November 8, 2018 re:
- Southern Southern Mountain Caribou, be received for information; and
Mountain
Caribou
- C-2 THAT the Compass dated September 26, 2018, be received for information;
UBCM – The and
Compass
0230.30.02
- C-3 THAT the Compass dated October 3, 2018, be received for information; and
UBCM – The
Compass
0230.30.02
- C-4 THAT the email from Federation of Canadian Municipalities dated October 2,
FCM News 2018 re: Funding Available for Pilot Projects / Tool: Climate Adaptation
0230.20.02 Maturity Scale / Spotlight on Solar Energy Use, be received for information;
and
- C-5 THAT the letter from Natural Forces Wind Inc. dated September 12, 2018 re:
Zonnebeke and Zonnebeke and Sukunka Wind Energy Projects, be received for information;
Sukunka Wind and
Energy
Projects
- C-6 THAT the letter from BC Communities in Bloom dated September 15, 2018 re:
BC CiB – Thank You For Your Participation as a Friend Community This Year and 2019
Thank You & Registration Form, be received for information; and
Registration
Form
- C-7 THAT the letter from Conuma Coal re: Success Achieved Without Integrity is
Conuma Coal Not Sustainable, be received for information.

CARRIED

9. Information Items

II-1 MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
Information
Items THAT Information Item I-1 – I-4 be received for information.
I-1 – I-4
0550.02 CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Deck
***Temporary
Use Permit No. THAT the report dated October 29, 2018 re: Temporary Use Permit No. 02-
02-2018 – Flite 2018 – Flite Camp & Catering Inc. prepared by Administration, be received;
Camp & and
Catering Inc. THAT Council authorize Notice of Intent to issue Temporary use Permit No.
02-2018 to Flite Camp & Catering Inc. for the purpose of allowing
temporarily location of a 166-person work camp on property located at 4400-
44th Avenue NE, Chetwynd, BC (Parcel 1, Plan BCP39720, DL 1916, PRLD
and DL 2142, PID 027-825-787) for a period of up to three years, subject to
Ministry of Transportation and Infrastructure approval.

CARRIED***

RA-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Deck
***2018
Contribution THAT the report dated November 5, 2018 re: 2018 Contribution Summary –
Summary – Donation Box at the Sani Dump Station prepared by Administration, be
Donation Box at received; and
the Sani Dump
Station THAT Council authorize Administration to distribute \$859.75, which is the
total of contributions collected from the Donation Box at the Sani Dump
Station in 2018, as follows:

- \$286.58 – Shriners’ Club; and
- \$573.17 – Little Prairie Heritage Museum

CARRIED***

RA-3
***Ratification
of Email Poll
Resolution –
November 6,
2018

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT the report dated November 7, 2018 re: Ratification of Email Poll Resolution – November 6, 2018 prepared by Administration, be received; and

THAT Council ratify the resolution adopted by email poll to authorize travel for all members of Council to attend the Lidstone and Company Elected Officials' Orientation on November 30, 2018 in Vancouver, BC.

CARRIED***

RA-4
***District of
Chetwynd
Jackets

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the report dated November 6, 2018 re: District of Chetwynd Jackets prepared by Administration, be received for information.

OPPOSED: Mayor Courtoreille and Coun. Galbraith, Wark and Weisgerber

DEFEATED

MOVED by Coun. Weisgerber. SECONDED by Coun. Bassendowski

THAT Council authorize Administration to purchase jackets with the District of Chetwynd logo for Council members at their own expense.

CARRIED***

RA-5
***Pedestrian
Safety Around
Windrem
Elementary
School

MOVED by Coun. Bassendowski, SECONDED by Coun. Wark

THAT the report dated November 14, 2018 re: Pedestrian Safety Around Windrem Elementary School prepared the Engineering & Public Works Department, be received; and

THAT Council direct the Director of Engineering & Public Works to attend a stakeholder meeting on either November 22nd or December 13th to discuss options to mitigate the risk to students crossing Highway 97 and 46th Street NE.

CARRIED***

11. Reports for Information

RI-1
2018 Election –
Official Results

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated October 31, 2018 re: 2018 Election – Official Results prepared by Administration, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:05 p.m.

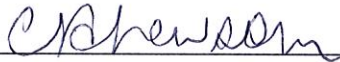


Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on November 19, 2018 in the Council Chambers.



Carol Newsom
Corporate Officer