

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** January 14, 2019  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
A. Adams, Director of Engineering & Public Works  
K. Franson, Director of Financial Administration  
E. McAvany, Economic Development Officer  
D. Way, Deputy Director of Corporate Administration  
(Recording Secretary)

**Absent:** Coun. Disher

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Weisgerber  
  
THAT the Regular Council Meeting Agenda for January 14, 2019 be amended to include the addition of Item CR-3 Mayor's Report, and that the agenda be adopted as amended.  
  
CARRIED
3. **Minutes**
  - M-1 Minutes of the Regular Council Meeting MOVED by Coun. Bassendowski, SECONDED by Coun. Deck  
  
THAT the minutes of the Regular Council Meeting held on December 10, 2018 be adopted as circulated.  
  
CARRIED
  - M-2 Minutes of the Special Regular Council Meeting MOVED by Coun. Bassendowski, SECONDED by Coun. Deck  
  
THAT the minutes of the Special Regular Council Meeting held on December 5, 2018 be adopted as circulated.  
  
CARRIED

#### 4. Delegations & Presentations

D-1  
Jaidan Ward,  
Community  
Paramedic, BC  
Emergency  
Health Services  
re: Update  
7100.01

Jaidan Ward, Community Paramedic, BC Emergency Health Services provided Council with a brief presentation as below:

- Program objectives are to stabilize paramedic staffing in rural and remote communities and to bridge health service delivery gaps identified in collaboration with local primary care teams
- Primarily older people living on their own with chronic conditions such as heart failure, chronic obstructive pulmonary disease, diabetes, at a risk of falls or need support with a palliative approach to care
- Patients have to be referred by their doctor or other primary health care provider
- Service is provided at no cost to the patient
- Chetwynd has two community paramedics but one is currently off at this time
- Community Paramedics come to the patients home for regularly scheduled visits, help patients stay connected with their family doctor or nurse practitioner, support patients in managing their health so they can continue to live at home safely, check in with patients about their medications, look for fall hazards in the home, refer patients to the right health care resource, listen when patients have concerns about their health and work with them to get the assistance they need

Council thanked Mr. Ward for the presentation.

#### 5. Bylaws

B-1  
\*\*\*Bylaw No.  
1085, 2018

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Bylaw No. 1085, 2018 cited as the “District of Chetwynd Revenue Anticipation Bylaw No. 1085, 2018” be adopted.

CARRIED\*\*\*

#### 6. Council Committee and Liaison Reports

CR-1  
Regional  
District Report  
0400.70.02

Mayor Courtoreille submitted the following written Peace River Regional District (PRRD) report dated January 14, 2019:

“The Peace River Regional District (PRRD) has been busy trying to secure a place at the table with Government and First Nations regarding Caribou Recover. As a PRRD Director I’m very vocal on this matter and take this as a position of backs against a wall! Chetwynd being on the front line when it comes to who will be affected first.

Couple of notes from PRRD Meeting

PRRD report (cont'd.)

Reports through correspondence, Oct. 23, 2018 Chetwynd Public Library meeting was reported and I believe they are still looking for an additional board member.

The other report was from the Minerals North Conference being held in Chetwynd May 22-24, 2019; the conference will be discussing industry related to this subject including the coal market, geology, environment and community impacts. It will also open up opportunities for careers in the field mentioned. (Mining, geology)

The PRRD Board confirmed the appointments of Mayor Allen Courtoreille, Councillor Rochelle Galbraith and Councillor Janet Wark to the Civic Properties Commission for 2018-2019.”

MOVED by Mayor Courtoreille, SECONDED by Coun. Galbraith

THAT Mayor Courtoreille’s written Peace River Regional District Report dated January 14, 2019, be received.

CARRIED

CR-3  
Mayor’s Report  
0550.04

Mayor Courtoreille submitted the following written Mayor’s Report dated January 14, 2019:

“The following items occupied some of the Mayor’s time since last reported:

HAPPY NEW YEAR

I would like to thank all that supported me in 2018 municipal election. I will do the very best for my community and the surrounding areas that contribute to the success of Chetwynd.

To keep it simple I would like to explore some new ideas on economics.

The Mayor & Council have some leads to which we are looking into. I have to be part of a plan that reaches beyond one, two, or more. The 2018 Mayor & Council has set those goals for us to achieve. But we must have an open book on things that might change the way we perform our tasks.

One item still on the table and will be there for a little while longer is The Caribou Recovery Plan. This has the possibility of changing the landscape in our economic agenda going forward in the future.

(Mayor's Report cont'd.)

The budget is well for 2019 no unforeseen bumps. All meeting agendas can be viewed on our web site.

Glad to serve my Community.”

MOVED by Mayor Courtoreille, SECONDED by Coun. Galbraith

THAT Mayor Courtoreille's written Mayor's Report dated January 14, 2019, be received.

CARRIED

CR-4  
Administrator's  
Report  
0550.04.01

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated January 9, 2019 re: Administrative Update, be received.

CARRIED

## 7. Discussion Items

DI-1  
\*\*\*AME's  
Mineral  
Exploration  
Roundup 2019  
0390.20.01

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the invitation from the Roundup Committee Chair re: AME's Mineral Exploration Roundup 2019, be received; and

THAT Council authorize the Mayor or Alternate to attend the AME's Mineral Exploration Roundup 2019 in Vancouver, BC on January 28 – 31, 2019.

CARRIED\*\*\*

DI-2  
\*\*\*Local  
Government  
Leadership  
Academy re:  
2019 Elected  
Officials  
Seminar  
0390.20.01

MOVED by Coun. Wark, SECONDED by Coun. Galbraith

THAT the Local Government Leadership Academy re: 2019 Elected Officials Seminar, be received; and

THAT Council authorize all Council members to attend the Local Government Leadership Academy 2019 Elected Officials Seminar January 30 – February 1, 2019 in Prince George, BC.

CARRIED\*\*\*

DI-3  
\*\*\*2019  
NCLGA AGM  
& Convention  
0390.20.02

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the North Central Local Government Association (NCLGA) re: 2019 NCLGA AGM & Convention, be received; and

THAT Council authorize all Council members to attend the 2019 North Central Local Government Association AGM & Convention May 7-10, 2019 in Williams Lake, BC.

CARRIED\*\*\*

DI-4  
\*\*\*Northeastern  
Roundtable  
Meeting  
0360.20.13

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the email from Forest, Lands and Natural Resource Operations dated December 19, 2018 re: Northeastern Roundtable Meeting, be received; and

THAT Council authorize the Mayor or Alternate to attend all NE Roundtable Meetings in 2019.

CARRIED\*\*\*

DI-5  
\*\*\*Peace River  
Regional  
District re: 14-  
097 Brewster  
Referral  
0400.70.04

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the email from Peace River Regional District dated December 14, 2018 re: 14-097 Brewster Referral, be received for information.

CARRIED\*\*\*

## 8. Correspondence

C-1  
BC Hydro -  
CN Rail  
Whistle  
Cessation  
Cost-Share  
Request  
0510.20.01

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the letter from BC Hydro dated December 27, 2018 re: CN Rail Whistle Cessation Cost-Share Request, be received for information; and

C-2  
MIRR -  
Section 16  
Applications  
0400.20.01

THAT the email from Ministry of Indigenous Relations and Reconciliation dated December 4, 2018 re: Links to Decisions on Two Section 16 Applications, be received for information; and

- C-3  
MIRR –  
Potential Land  
Transfers  
0400.20.01
- THAT the email from Ministry of Indigenous Relations and Reconciliation dated November 29, 2018 re: Open for Comment: Potential Land Transfers for Halfway River First Nation – Treaty Land Entitlement and Site C Land Agreement, be received for information; and
- C-4  
Section 16  
Map Reserve  
Application  
0400.20.01
- THAT the Section 16 Map Reserve Application for Blueberry River First Nations Treaty Land Entitlement, be received for information; and
- C-5  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated November 28, 2018, be received for information; and
- C-6  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated December 12, 2018, be received for information; and
- C-7  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated December 19, 2018, be received for information; and
- C-8  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated December 4, 2018 re: Funding for Innovative Environmental Projects/FCM's Advocacy Days/ and More, be received for information.

CARRIED

**9. Information Items**

- II-1  
Information  
Items  
I-1  
0550.02
- MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
- THAT Information Item I-1 be received for information.
- CARRIED

## 10. Reports for Action

RA-1  
\*\*\*100 Years of  
Local  
Government  
(LGMA) –  
Commemorative  
Tree Planting  
Program  
0330.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated December 11, 2018 re: 100 Years of Local Government (LGMA) – Commemorative Tree Planting Program prepared by the Parks Department, be received; and

THAT Council authorize Administration to proceed with selecting a tree to plant in a location recommended by staff and hold a commemorative tree planting ceremony in recognition of the local government profession and ongoing commitment to the community.

CARRIED\*\*\*

RA-2  
Temporary Use  
Permit No. 02-  
2018 – Flite  
Camp &  
Catering Inc.

Opportunity for Public Input:

Correspondence Received:

- Letter from Pomeroy Inn & Suites dated January 8, 2019
- Letter from Mama G's Country Kitchen dated January 11, 2019
- Letter from Rimcher Investments Inc. dated January 11, 2019
- Letter from McLeod Lake Indian Band dated January 14, 2019

Mayor Courtoreille invited those who wished to express his/her views regarding the Temporary Use Permit No. 02-2018 – Flite Camp & Catering Inc. to address Council.

Tasha Sheppard, Pomeroy Inn and Suites, 5200 North Access:

- Had a great upswing from July 2017 to February 2018 but vacancy rate has been increasing since March
- Another camp will hurt the local hotel business even more
- Down \$100,000 in 2018
- Hotels are only at 40% occupancy rate

Jessie Cairns, Mama G's, 4552 North Access Road:

- We want more business and would be willing to accommodate earlier/late hours

Avim Mangalji, Stagecoach Inn, 5413 South Access Road:

- Let us share in the profitable times

Dave Milner, Flite Camp & Catering Inc.:

- The application is for expansion not a separate camp
- Projects coming up in 2018 are the following: CNRL will bring 636 people; Spruce Ridge will bring 400 people; Coastal Gas Link; BC Hydro; Chetwynd could see an influx of up to 3000 people requiring accommodations
- Hockey teams and volleyball teams are having a hard time finding rooms
- Will only add onto the camp if town is busting at the seams but want to have our ducks in a row to act quickly should the need for more accommodations arise

There being no further submissions and no further correspondence received, the opportunity for public input was closed.

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated December 18, 2018 re: Temporary Use Permit No. 02-2018 – Flite Camp and Catering Inc. prepared by Administration, be received; and

THAT Council authorize issuance of Temporary Use Permit No. 02-2018 to Flite Camp & Catering Inc. for the purpose of allowing temporarily location of a 166-person work camp on property located at 4400-44<sup>th</sup> Avenue NE, Chetwynd, BC (Parcel 1, Plan BCP39720, DL 1916, PRLD and DL 2142, PID 027-825-787) for a period of up to three years.

OPPOSED: Mayor Courtoreille and Councillors Galbraith and Wark

NEGATED ON A TIE VOTE

RA-3  
\*\*\*Flite Camp  
& Catering Inc.  
– Development  
Permit No. 01-  
2019

The report dated December 28, 2018 re: Flite Camp & Catering Inc. Development Permit No. 01-2019 was not considered as the associated Temporary Use Permit was not approved (see above).



RA-4  
\*\*\*North  
Central Local  
Government  
Association –  
2019  
Resolutions  
0550.05

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the report dated January 9, 2019 re: North Central Local Government Association – 2019 Resolutions prepared by Administration, be received; and

THAT Council identify any resolutions it would like to forward for consideration at the 2019 North Central Local Government Association Convention and direct Administration to prepare draft versions of such resolutions for consideration at the next Council meeting.

CARRIED\*\*\*

**11. Reports for Information**

RI-1  
Building Permit  
Values  
0640.20.03

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated January 3, 2019 re: Building Permit Values prepared by the Engineering & Public Works Department, be received for information.

CARRIED

**12. New Business**

Nil

**13. Public Question Period**

Nil

**14. Adjournment**

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

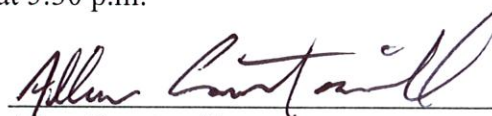
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:30 p.m.



Carol Newsom  
Corporate Officer



Allen Courtoreille  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on January 14, 2019 in the Council  
Chambers.



Carol Newsom  
Corporate Officer