

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** May 21, 2019  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
K. Franson, Director of Financial Administration  
D. Way, Deputy Director of Corporate Administration  
L. Wilfur, Executive Assistant (Recording Secretary)

**Absent:** Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:36 p.m. and an opening statement was read.
  
2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Galbraith  
THAT the Regular Council Meeting Agenda for May 21, 2019 be adopted as circulated.  
  
CARRIED
  
3. **Minutes**  
M-1 Minutes of the Regular Council Meeting  
MOVED by Coun. Galbraith, SECONDED by Coun. Deck  
THAT the minutes of the Regular Council Meeting held on April 15, 2019 be adopted as circulated.  
  
CARRIED  
  
M-2 Minutes of the Public Hearing  
MOVED by Coun. Deck, SECONDED by Coun. Galbraith  
THAT the minutes of the Public Hearing held on April 15, 2019 be adopted as circulated.  
  
CARRIED

#### 4. Delegations & Presentations

Mark Alexander & Sabrina Locicero, BC Hydro re: Peace to Kelly Lake Capacitors Project Update 0510.20.01

Sabrina Locicero, Stakeholder Engagement, and Mark Alexander, Project Manager, BC Hydro provided Council with a brief presentation as outline below:

- The Peace Region currently generates more than 30% of the total electricity produced in the province.
- With new generation resources being planned, more electricity will be the area in coming years.
- Upgrades are needed to ensure our transmission system can move this electricity from where it is generated to where it is used in homes and businesses across the province.
- The existing 500 kV transmission lines are at 95% capacity.
- Building capacitor stations will help maintain voltage levels of existing transmission lines.
- A Capacitor station is a facility where electricity from a high-voltage transmission line is carried through a series of devices called capacitors.
- Capacitor stations are a cost-effective way of maximizing the efficiency of an existing transmission line.
- Work this summer will focus on investigative works that will allow us to select preferred station locations.
- Anticipate confirming preferred alternative in 2020.

Council thanked Ms. Locicero and Mr. Alexander for the presentation.

#### 5. Bylaws

B-1  
\*\*\*Bylaw No.  
1097, 2019

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1097, 2019 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1097, 2019 (5000 and 5040 North Access Road)” be given third reading.

CARRIED\*\*\*

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT Bylaw No. 1097, 2019 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1097, 2019 (5000 and 5040 North Access Road)” be adopted.

CARRIED\*\*\*

**6. Council Committee and Liaison Reports**

Nil

**7. Discussion Items**

- DI-1                      MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith  
\*\*\*2019
- Northeast                THAT the letter from Districts of Tumbler Ridge and Chetwynd dated May 3,  
British                      2019 re: 2019 Northeast British Columbia Community Coal & Energy Forum,  
Columbia                    be received; and  
Community
- Coal & Energy            THAT Council authorize all members of Council to attend the 2019 Northeast  
Forum                        British Columbia Community Coal & Energy Forum in Tumbler Ridge, BC  
0390.20.08                September 11 & 12, 2019.

CARRIED\*\*\*

**8. Correspondence**

- C-1                        MOVED by Coun. Deck, SECONDED by Coun. Wark  
Northeast
- Roundtable              THAT the Northeast Roundtable Session 4 Meeting Notes dated March 6,  
Meeting Notes            2019, be received for information; and  
0360.20.13
- C-2                        THAT the email from North Central Local Government Association dated  
NCLGA –                    April 12, 2019 re: March 29 & 30, 2019 Regular Board Meeting Highlights; be  
Board Meeting            received for information; and  
Highlights
- 0230.40.03
- C-3                        THAT the Compass dated April 3, 2019, be received for information; and  
UBCM – The
- Compass
- 0230.30.02
- C-4                        THAT the Compass dated April 10, 2019, be received for information; and  
UBCM – The
- Compass
- 0230.30.02
- C-5                        THAT the Compass dated April 24, 2019, be received for information; and  
UBCM – The
- Compass
- 0230.30.02

- C-6  
UBCM – The  
Compass  
0230.30.02
- THAT the Compass dated May 1, 2019, be received for information; and
- C-7  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated March 29, 2019 re: President’s Corner / Budget 2019: How We Got Here, be received for information; and
- C-8  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated April 1, 2019 re: FCM Voice: A Win for Rural Broadband / What Budget 2019 Means for You / FCM Exchange / More, be received for information; and
- C-9  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated April 2, 2019 re: Register for this Asset Management Workshop, be received for information; and
- C-10  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated April 8, 2019 re: FCM Voice: Growing the Federal Gas Tax Fund / Get Ready for New Opportunities / Conference Early Bird Registration Ends Friday! / More, be received for information; and
- C-11  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated April 12, 2019 re: Register Today: Asset Management Training, be received for information; and
- C-12  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated April 15, 2019 re: FCM Voice: Unprecedented Fed-Muni Housing Partnership / New Federal Homelessness Strategy / New Rail Safety Commitments from Transport Canada / More; be received for information; and
- C-13  
FCM News  
0230.20.02
- THAT the email from Federation of Canadian Municipalities dated April 16, 2019 re: New Guide to Boost Public Transit Ridership / Partner with FCM on International Development in Vietnam / and More, be received for information; and
- C-14  
Natural Forces  
– Zonnebeke  
and Sukunka  
Wind Energy  
Projects  
6850.70.01
- THAT the email from Natural Forces dated April 17, 2019 re: Construction Notice: Zonnebeke and Sukunka Wind Energy Projects, be received for information.
- CARRIED

**9. Information Items**

II-1                    MOVED by Coun. Wark, SECONDED by Coun. Disher  
Information  
Items                    THAT Information Item I-1 – I-3 be received for information.  
I-1 – I-3  
0550.02                CARRIED

**10. Reports for Action**

RA-1                    MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski  
\*\*\*Policy  
Review and              THAT the report dated May 15, 2019 re: Policy Review and Update prepared  
Update                    by Administration, be received; and  
0110.04 /  
2540.20.02              THAT the District of Chetwynd ‘Retirement/Farewell Gifts’ policy be adopted  
as amended and distributed on the May 21, 2019 Council Agenda; and  
  
THAT the District of Chetwynd ‘Recognition Awards and Farewell Gifts –  
Community’ policy be adopted as amended and distributed on the May 21,  
2019 Council Agenda.

AMENDMENT:

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the District of Chetwynd ‘Retirement/Farewell Gifts’ and the  
‘Recognition Awards and Farewell Gifts – Community’ policies as amended be  
retro-active to April 1, 2019.

CARRIED\*\*\*

QUESTION ON THE MAIN MOTION:

CARRIED\*\*\*

RA-2                    MOVED by Coun. Galbraith, SECONDED by Coun. Wark  
\*\*\*Cannabis  
Retail Store              THAT the report dated May 15, 2019 re: Cannabis Retail Store Licence – Der  
Licence – Der              Cannabis Ventures Ltd. – 4728 52<sup>nd</sup> Street prepared by Administration, be  
Cannabis                    received; and  
Ventures Ltd.  
– 4728 52<sup>nd</sup>  
Street                      THAT Council authorize a public input opportunity during the Regular Council  
Meeting on June 3, 2019 beginning at 4:30 p.m. with regard to the application  
from Der Cannabis Ventures Ltd. for a retail cannabis establishment at 4728  
52<sup>nd</sup> Street.

CARRIED\*\*\*

RA-3  
\*\*\*Statement  
of Financial  
Information  
(SOFI)  
1830.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated May 13, 2019 re: Statement of Financial Information (SOFI) prepared by the Finance Department, be received; and

THAT the Council of the District of Chetwynd approve all statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

CARRIED\*\*\*

RA-4  
\*\*\*  
Community  
Wildfire  
Protection Plan  
Grant  
Application  
7320.01

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the report dated May 16, 2019 re: Community Wildfire Protection Plan Grant Application prepared by the Fire Department, be received; and

THAT Council instruct Administration to implement the following in conjunction with a Community Wild Fire Protection Plan:

1. To educate residents and businesses on actions they can take to reduce fire risk on private property. The fire plan will identify key areas where there are areas or zones of concern.
2. To establish a sense of homeowner responsibility for reducing fire hazards.
3. To raise the awareness of elected officials as to the resources required and the risk that wildfire poses to communities.
4. To make residents and businesses aware that their community is an interface community and to educate them about the associated risks.
5. To increase awareness of limitation of municipal and provincial firefighting resources to encourage proactive and self-reliant attitudes.
6. To work diligently to reduce ignitions during periods of high fire danger.
7. To develop a community education program in the next two years.
8. To establish a Fire Smart home pilot project in the next five years.
9. To enhance the District of Chetwynd website to better communicate wildfire protection planning to the community in the next two years.
10. To improve fire danger and evacuation plan in the next two years.
11. To identify the importance of Wild Fire Plans in regard to towers which control Internet, cell phones and FM radio communications.

12. To identify hazards at and near mill sites.

CARRIED\*\*\*

**11. Reports for Information**

Nil

**12. New Business**

Nil

**13. Public Question Period**

April Barnettson, 6385 Wildmare Subdivision, expressed concerns regarding the location of the proposed Non-Medical Cannabis Retail Store not being in compliance with Federal regulations regarding being within 800 meters of a school and/or park.

**14. Adjournment** MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

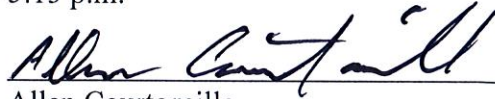
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:13 p.m.



\_\_\_\_\_  
Carol Newsom  
Corporate Officer



\_\_\_\_\_  
Allen Courtoreille  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on May 21, 2019 in the Council Chambers.



\_\_\_\_\_  
Carol Newsom  
Corporate Officer