

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: September 3, 2019
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
A. Adams, Director of Engineering & Public Works
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:31 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the Regular Council Meeting Agenda for September 3, 2019 be adopted as circulated.

CARRIED
3. **Minutes**
M-1
Minutes of the Regular Council Meeting
MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on August 12, 2019 be adopted as circulated.

CARRIED
4. **Delegations & Presentations**
D-1
Shaely Wilbur, President, South Peace Health Services Society re: Bulterys Community House
Shaely Wilber, President, South Peace Health Services Society provided Council with a brief presentation as outlined below regarding the Bulterys Community House Project:
 - Board of Directors is composed of elected volunteers from the South Peace area.
 - In December of 2018 the SPHSS obtained property within walking distance of the Dawson Creek & District Hospital, close to public transportation and amenities.

- 0230.40.13
- The house will provide affordable accommodations for patients from the region who are receiving medical treatment in Dawson Creek.
 - Construction completion date is December 2019 with the doors to open in February 2020.
 - Upon project completion the house will have seven bedrooms, a shared kitchen and eating area, 2 lounge rooms, and shared laundry. Full washroom facilities on each floor, one room with an ensuite and a half bath in the common area of the main floor.
 - Council was provided with a copy of the Bulterys Community House Operational Business Plan.
 - Ms. Wilbur advised Council that the board is currently looking for a representative from Chetwynd.
 - Ms. Wilbur requested that Council consider the Bulterys House when doing future budgets.

Council thanked Ms. Wilbur for the presentation.

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-4 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
Administrator's
Report THAT the report dated August 28, 2019 re: Administrative Update, be
0550.04.01 received.

CARRIED

7. Discussion Items

DI-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Wark
***Enbridge re:
Open House THAT the email from Enbridge dated August 26, 2019 re: Open House, be
6850.50.06 received; and

THAT Council authorize the Mayor or Alternate to attend the Enbridge Open House on September 19, 2019 in Fort St. John, BC.

CARRIED***

DI-2

Environmental Assessment Office re: Working Group for the Proposed Frontier Project 6850.50.06
MOVED by Coun. Wark, SECONDED by Coun. Galbraith
THAT the email from Environmental Assessment Office dated August 26, 2019 re: Working Group for the Proposed Frontier Project between Chetwynd and Taylor, BC, be received; and
THAT Council authorize the Mayor or Alternate to participate on the Working Group for the Proposed Frontier Project.
CARRIED***

8. Correspondence

C-1
Minister of Education – Provincial Public Library Funding 0400.20.06
MOVED by Coun. Deck, SECONDED by Coun. Weisgerber
THAT the letter from Minister of Education Rob Fleming dated August 20, 2019 re: Provincial Public Library Funding, be received for information; and

C-2
NCLGA – Minister Responses to Resolutions 0230.40.03
THAT the letters from North Central Local Government Association re: Minister Responses to Resolutions, be received for information; and

C-3
NCLGA – Board Meeting Highlights 0230.40.03
THAT the email from North Central Local Government Association dated August 6, 2019 re: July 26 & 27, 2019 Board Meeting Highlights, be received for information; and

C-4
Bruce Gibbons – Protection of Groundwater 0530.20.01
THAT the email from Bruce Gibbons dated August 10, 2019 re: Protection of Groundwater – Stop Bottling of Groundwater along with response from the Director of Engineering & Public Works, be received for information.
CARRIED

9. Information Items

II-1
Information Items I-1 – I-8 0550.02
MOVED by Coun. Weisgerber, SECONDED by Coun. Wark
THAT Information Items I-1 – I-8 be received for information.
CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
***Boulevard
Walkway Trail THAT the report dated August 27, 2019 re: Boulevard Walkway Trail Lighting
Lighting prepared by the Parks Department, be received; and
5860.20

 THAT Council approve the expenditure for the contract to D&S Electric Ltd
 for \$140,391.60.

CARRIED***

RA-2 MOVED by Coun. Wark, SECONDED by Coun. Disher
***Property
Maintenance THAT the report dated August 20, 2019 re: Property Maintenance
Requirements Requirements Review prepared by the Bylaw Enforcement Department, be
Review received; and

 THAT Council encourage the planting of bee friendly flora in neatly
 maintained garden beds in keeping with the spirit of the Property Maintenance
 and Unsightly Premises Bylaw No. 912, 2009.

CARRIED***

RA-3 MOVED by Coun. Deck, SECONDED by Coun. Wark
Disposal of
Surplus THAT the report dated August 27, 2019 re: Disposal of Surplus Equipment
Equipment prepared by the Engineering & Public Works Department, be received; and
1090.02

 THAT Council authorizes administration to dispose of Unit 3003 – 1984 Ford
 Tractor, in a method to maximize the return to the District.

CARRIED

RA-4 MOVED by Coun. Galbraith, SECONDED by Coun. Wark
***Streets and
Traffic Bylaw THAT the report dated August 28, 2019 re: Streets and Traffic Bylaw Proposed
Proposed Amendment prepared by the Bylaw Enforcement – Engineering and Public
Amendment Works Department, be received; and

 THAT Council authorize the preparation of an amendment to Streets and
 Traffic Bylaw No. 909, 2007 to include, *“Except when necessary to avoid
 conflict with traffic, to comply with the law, the direction of a peace officer,
 traffic patrol or traffic control device, and except while operating a municipal
 or provincial utility vehicle or vehicles while engaged in their duties, no person
 shall stop, stand or park a vehicle on any street or road that is designated as a
 snow removal route (excluding commercial zones) during the period of October
 1st to May 31st inclusive, effective each and every year. Parking on a snow
 removal route (excluding commercial zones) is prohibited and any vehicle that*

is parked in violation of this regulation may be towed and impounded.”

Definition:

“SNOW REMOVAL ROUTE: Each and every highway and portion of highway within the jurisdiction of the District shall be designated a Snow Removal Route.”

OPPOSED: Councillor Weisgerber

CARRIED***

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:10 p.m.




Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on September 3, 2019 in the Council Chambers.



Carol Newsom
Corporate Officer