

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** December 16, 2019  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Courtoreille  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
C. Newsom, Chief Administrative Officer  
A. Adams, Director of Engineering & Public Works  
K. Franson, Director of Financial Administration  
D. Way, Deputy Director of Corporate Administration  
(Recording Secretary)

**Absent:** Coun. Bassendowski  
Coun. Weisgerber

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Deck  
THAT the Regular Council Meeting Agenda for December 16, 2019 be adopted as circulated.  
  
CARRIED
3. **Minutes**
  - M-1 Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
THAT the minutes of the Regular Council Meeting held on November 18, 2019 be adopted as circulated.  
  
CARRIED
  - M-2 Minutes of the Special Regular Council Meeting MOVED by Coun. Deck, SECONDED by Coun. Disher  
THAT the minutes of the Special Regular Council Meeting held on December 9, 2019 be adopted as circulated.  
  
CARRIED

#### 4. Delegations & Presentations

D-1  
Michaela  
Bjorseth,  
Enbridge re:  
Regional  
Projects  
Update

Michaela Bjorseth, Enbridge provided Council with a brief update on regional projects as outlined below:

- Since the natural gas pipeline rupture approximately 13.5 kms north of Prince George in October 2018 Enbridge has implemented a comprehensive pipeline integrity program to help prevent similar incidents from occurring and significantly improve pipeline safety
  - Enhanced Pipeline Inspections
  - Enhanced Screening Criteria
  - Increased Integrity Digs
- Spruce Ridge Project Overview
  - Two new sections of pipeline and additional compression to existing facilities – Chetwynd Loop ~ 25 km, 36-inch pipeline – Aitken Creek Loop ~ 13 km, 24-inch pipeline loop; received NEB approval December 10, 2018; received provincial permitting approvals from the B.C. OGC for both loops; currently executing the contracting strategy and work with local communities to identify procurement and business opportunities; anticipated in-service date in the fourth quarter of 2021
- Compressor Station 1 Segregation Project Overview
  - Involves replacing the existing 2000 hp compressor with an 1850 hp compressor, along with installation of a new meter skid, which includes various devices and instruments such as pipelines, filters and other equipment necessary to monitor and measure gas flows; will take place within the facility area of CS-1 (Taylor); regulatory application is expected to be filed with the Canada Energy Regulatory (CER, formerly the National Energy Board) in Q4 2019; pending regulatory approval, construction is set to begin in the Winter/Spring of 2020 with an anticipated in-service date in 2021
- T-South Reliability and Expansion Program
  - New compressor units and associated equipment to support their operation will be installed at five existing compressor stations, modifications proposed to existing compressors at two other stations and one meter station, includes new gas cooler to accompany the new compressor units; approval from Canada Energy Regulatory (formerly NEB) granted September 26, 2019 with approx. 20 conditions; these upgrades are being done as part of operating a safe natural gas pipeline system

- Frontier Project Overview
  - Involves building a Natural Gas Liquids (NGL) extraction plant and NGL pipeline; will begin approximately 36km west of Chetwynd at the proposed straddle plant and traverse northeast – the final route is being determined; project scope includes straddle plant, initiating pump station, NGL line, power transmission line; just starting consultations
  
- Caribou Habitat and Restoration Offsets
  - Recently completed four projects within caribou habitat which will require caribou restoration and offsets; over the next year will be looking to implement offsets management plan – this will involve locating areas for offsets in caribou habitat, implementing access controls, planting and other mitigation; Enbridge is interested in working with the communities to understand sensitive areas and concerns; Canada Energy Regulator (CER, formerly the National Energy Board) require caribou habitat and restoration offsets as a condition of approval

Council thanked Ms. Bjorseth for the presentation.

D-2  
John Schadan,  
Conuma Coal

John Schadan, Conuma Coal provided Council with a brief presentation as outlined below:

- Wolverine – Hermann Amendment Project
  - Proposing to expand the existing Wolverine Mine to include the Hermann Pit which will provide additional reserves to extend the life of Wolverine Coal Processing Plant by seven years resulting in a total life of mine of 22 years; continued employment for approximately 210 persons during construction and 345 persons during operations
  - Without additional coal resources production at the Wolverine Mine Perry Creek Pit will cease in 2020
  - An EA Amendment Application and amendments to the existing *Wolverine Mines Act*, *Environmental Management Act* and other required permits were submitted to Regulators on October 16, 2019
  - Coal from the Hermann Pit will be transported to Wolverine via the coal haul route, processed at the Wolverine processing plant and shipped to market via rail from the Wolverine loadout facility; Wolverine Mine operations employees will be transitioned from the Perry Creek Pit to the Hermann Pit
  - A Project Socio-Community Survey was undertaken in 2019 to gain input on industry, lifestyle and recreational values of workers, family members, stakeholders and community members – 338 surveys were completed; in July 2019 baseline interviews were also conducted with Northern BC Tourism, Grizzly Valley ATV Club, Wolverine Nordic and Mountain

- Society, Tumbler Ridge UNESCO (United Nations Educational, Scientific and Cultural Organization) and Global Geopark
- A Caribou Mitigation and Management Plan has been developed for the Wolverine-Hermann Amendment Project; Conuma is actively working with the Caribou working group to identify restoration areas for potential offsetting
  - Conuma was planning to develop the East Bullmoose Pit when resources at the Perry Creek Pit expired but in August 2018 during discussions with Indigenous groups, concerns regarding potential impacts to high elevation habitat for caribou were identified – indigenous groups indicated they would be far more supportive of an application for Hermann Pit
  - Timely permitting process is critical for continuity of Conuma's operations in Northeast BC

Council thanked Mr. Schadan for the presentation.

## 5. Bylaws

B-1  
Bylaw No.  
1105, 2019

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Bylaw No. 1105, 2019 cited as the "District of Chetwynd Revenue Anticipation Bylaw No. 1105, 2019" be adopted.

CARRIED

## 6. Council Committee and Liaison Reports

CR-3  
Mayor's Report

Mayor Courtoreille submitted the following written Mayor's Report in Memory dated December 16, 2019:

"I blinked and the year passed by LOL! I had a wonderful year, being a leader of this great community; the more things change the more they stay the same. I'm the same person, you're the same person, just a different place in time. I had the pleasure of meeting with most citizens of Chetwynd at different functions thru out the year and the pleasure was mine. Stories of the past were bantered about history (I love stories of our past); it tells us where we come from and in what direction we might be going. I say "might" because some history does repeat itself; I would like to say the Caribou issue has raised some bad feelings but as a nation we do not aspire to go there, and as a community we do not aspire to go there either. I'm speaking of racial discrimination; in any form discrimination is not what a country or community should tolerate. Discrimination in any form should not be accepted. We are all good people, the kindness of our surrounding communities Jackfish, Lone Prairie, Aspen, Moberly, West Moberly First Nation and Saulneau First Nation all contribute to our wellbeing and all should be proud to be residents of a great area like the South Peace. Mayor included.

The places I travelled to represent Chetwynd on your behalf are as follows: Ottawa, Quebec City, Vancouver, Prince George, Williams Lake, and locally Tumbler Ridge, Dawson Creek, and Fort St. John. It was a pleasure working with the Peace River Regional District. I've learned much from my appointment to the PRRD Board of Directors. The other directors were very helpful to my new position, making me aware of what might come across my plate and helping me with policy, bylaws. For this I'm grateful; thank you directors and Chair of the PRRD.

I would like to dedicate this year in Memory of my son LYONEL and my good friend LEO. The joy my son would have felt over my elected position to Mayor would have been priceless. And my friend Leo for being filled with happiness for me, PEACE be with my son and good friend.

To all who have lost a loved one in the past, you are not alone. I care & will continue to care. Have yourself a Merry Little Christmas."

## 7. Discussion Items

- DI-1                      MOVED by Coun. Galbraith, SECONDED by Coun. Wark  
City of Fort St.  
John re: High on      THAT the email from City of Fort St. John dated November 27, 2019 re:  
Ice Mayor's            High on Ice Mayor's Carving Challenge – Save the Dates, be received; and  
Carving  
Challenge –            THAT Council authorize the Mayor or alternate to compete in the High on Ice  
Save the Dates        Festival Mayor's Ice Carving Challenge on February 15, 2020 in Fort St.  
John, BC.

CARRIED

## 8. Correspondence

- C-1                      MOVED by Coun. Wark, SECONDED by Coun. Deck  
First Nations  
Measures for        THAT the Email from Front Counter BC dated November 22, 2019 re: First  
Treaty Land        Nations Measures for Treaty Land Entitlement, be received for information;  
Entitlement            and  
  
C-2                      THAT the Letter from Ministry of Environment dated November 21, 2019 re:  
MOE – UBCM        Meeting at 2019 UBCM Convention, be received for information; and  
Convention  
  
C-3                      THAT the Letter from Enbridge dated November 20, 2019 re: Brushing of 30"  
Enbridge --        & 36" MML1/MML2 Pipeline Right-of-Way from West Fraser Chetwynd to  
Pipeline Right-      CS2, be received for information; and  
of-Way

C-4  
CN – CN  
Crossings                    THAT the Letter from CN dated October 25, 2019 re: CN Crossings, be received for information; and

C-5  
FPAC                         THAT the Letter from Forest Products Association of Canada re: Letter from Derek Nighbor, CEO, FPAC, be received for information; and

C-6  
MMAH –  
Impacts of the  
Industrial Tax  
Rate  
Limitation                    THAT the Email from Ministry of Municipal Affairs and Housing re: Your Concerns about the Impacts of the Industrial Tax Rate Limitation and Regulated Depreciation on your Community, be received for information.

C-7  
NCLGA –  
Board Meeting  
Highlights                    THAT the Email from North Central Local Government Association dated November 8, 2019 re: Nov 1/2 Board Meeting Highlights, be received for information; and

C-8  
Canfor – News  
Release                        THAT the Canfor News Release dated November 25, 2019, be received for information; and

C-9  
Northeast  
Roundtable –  
Meeting Notes                THAT the Northeast Roundtable Session 8 Meeting Notes November 6, 2019, be received for information.  
CARRIED

**9. Information Items**

II-1  
Information  
Items                         MOVED by Coun. Wark, SECONDED by Coun. Galbraith  
I-1 – I-27                    THAT Information Items I-1 – I-27 be received for information.  
0550.02                      CARRIED

**10. Reports for Action**

RA-1  
Request for  
Early Budget  
Approval –  
OCP and  
Zoning Bylaw                MOVED by Coun. Galbraith, SECONDED by Coun. Deck  
THAT the report dated December 4, 2019 re: Request for Early Budget Approval – OCP and Zoning Bylaw prepared by Administration, be received; and  
THAT Council authorize Administration to begin the process of developing a new Official Community Plan Bylaw and Zoning Bylaw; and

Motion (Continued)

THAT the District of Chetwynd 2020 Financial Plan be amended to include \$80,000 for development of the above bylaws.

CARRIED

RA-2  
Union of BC  
Municipalities  
– Age-friendly  
Grant

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated November 25, 2019 re: Union of BC Municipalities – Age-friendly Grant prepared by Administration, be received; and

WHEREAS the District of Chetwynd has a desire for higher levels of engaging with all demographics, including seniors, in updating the District’s Official Community Plan (OCP) and Zoning Bylaws to ensure that these bylaws include age-friendly policies, guidelines and regulations, be it noted that the District of Chetwynd has applied for the UBCM Age-Friendly Communities Grant.

This grant, if received, will enable the District to undertake additional focused engagement in order to obtain input into how to continue to make Chetwynd an age-friendly community. The grant, if received, will also enable the preparation of a summary document reflecting this focused engagement and enable the incorporation of policies, guidelines and regulations into the OCP and Zoning Bylaws. The grant, if received, will offset costs associated with this additional work, and ensure that an age-friendly lens has been applied to meet the objectives under the grant.

THEREFORE BE IT RESOLVED that the Council of the District of Chetwynd support the proposed Official Community Plan and Zoning Bylaw update with an age-friendly focus as one of the objectives of the update, and a willingness to provide management of the grant.

CARRIED

RA-3  
Proposed  
Amendment to  
Council  
Procedure  
Bylaw No.  
799/G/2004

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated December 11, 2019 re: Proposed Amendment to Council Procedure Bylaw No. 799/G/2004 prepared by Administration, be received; and

THAT Council Procedure Amendment Bylaw No. 1106, 2019 be introduced and read a first, second and third time.

CARRIED

RA-4  
Christmas  
Decorations

MOVED by Coun. Wark, SECONDED by Coun. Disher

THAT the report dated December 12, 2019 re: Christmas Decorations prepared by the Engineering & Public Works Department, be received; and

THAT Council authorize Public Works to remove the Christmas decorations around town by January 10<sup>th</sup> of every year, with the understanding that snow removal and other related winter maintenance will take priority.

CARRIED

**11. Reports for Information**

Nil

**12. New Business**

Nil

**13. Public Question Period**


Nil

**14. Adjournment** MOVED by Coun. Galbraith, SECONDED by Coun. Deck

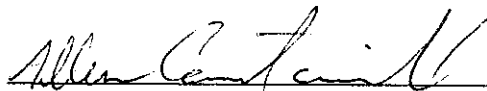
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:29 p.m.

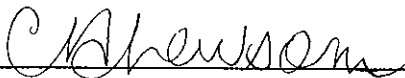


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Carol Newsom  
Corporate Officer



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Allen Courtoreille  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on December 16, 2019 in the Council Chambers.



\_\_\_\_\_  
Carol Newsom  
Corporate Officer