

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: November 18, 2019
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
A. Adams, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer / Parks Manager
D. Way, Deputy Director of Corporate Administration
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for November 18, 2019 be amended to include the additions of Boulevard Lights Timeline and Recognition of Firemen under New Business, and that the agenda be adopted as amended.

CARRIED
3. **Minutes**
M-1 Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the minutes of the Regular Council Meeting held on October 21, 2019 be adopted as circulated.

CARRIED
4. **Delegations & Presentations**

Nil

5. Bylaws

B-1
Bylaw No.
1105, 2019

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Bylaw No. 1105, 2019 cited as the “District of Chetwynd Revenue Anticipation Bylaw No. 1105, 2019” be given first, second and third readings.

CARRIED

6. Council Committee and Liaison Reports

CR-2
Councillor
Reports

Councillor Bassendowski submitted the following verbal Chetwynd Communications Society Report:

- CHET-FM & CHET-TV has hired Ray Semenoff as the new General Manager

7. Discussion Items

DI-1
Chetwynd
Circus Camp re:
Letter of
Support

Councillor Bassendowski declared a perceived personal conflict of interest with regard to his family relationship with the person requesting the letter of support and left Council Chambers at 4:35 p.m.

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the email from Chetwynd Circus Camp dated November 3, 2019 re: Letter of Support, be received; and

THAT Council authorize a letter be sent to the Chetwynd Circus Camp Committee in support of its application to the Northern Initiative Trust from the BC Hydro GO Fund for a \$10,000 grant for the Chetwynd Circus Camp.

CARRIED

Councillor Bassendowski returned to Council Chambers at 4:36 p.m.

DI-2
PRRD re:
Premier’s
Leadership
Table on
Caribou

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the letter from Peace River Regional District dated November 5, 2019 re: Premier’s Leadership Table on Caribou, be received; and

THAT Council authorize the District of Chetwynd Mayor’s signature be added to the letter being resent to Premier Horgan seeking support for the Regional Districts’ desire to be included in the Leader’s Table.

DEFEATED

DI-3
City of Dawson
Creek re:
Hockey Meet
and Greet

MOVED by Coun. Weisgerber, SECONDED by Coun. Wark

THAT the email from City of Dawson Creek dated November 7, 2019 re: Hockey Meet and Greet, be received; and

THAT Council authorize all members of Council to attend the Hockey Meet and Greet on December 10, 2019 in Dawson Creek, BC.

CARRIED

8. Correspondence

C-1
MMAH–
UBCM
Convention

MOVED by Coun. Weisgerber, SECONDED by Coun. Disher

THAT the letter from Ministry of Municipal Affairs and Housing dated October 21, 2019 re: 2019 Union of BC Municipalities Convention, be received for information; and

C-2
NH – UBCM
Convention

THAT the letter from Northern Health dated October 29, 2019 re: Union of BC Municipalities Convention – September 2019, be received for information; and

C-3
BC Oil & Gas
Commission –
Follow Up

THAT the email from BC Oil & Gas Commission dated November 5, 2019 re: Follow Up from Chetwynd/OGC Meeting on September 13, 2019, be received for information; and

C-4
BCCA – High-
Speed Internet

THAT the letter from British Columbia Cattlemen’s Association dated October 4, 2019 re: Request to Improve High-Speed Internet in Rural Communities, be received for information; and

C-5
Enbridge –
Activity
Update

THAT the letter from Enbridge dated October 16, 2019 re: Activity Update – Depth of Cover Survey, be received for information; and

C-6
EAO – Coastal
GasLink
Pipeline
Project

THAT the email from Environmental Assessment Office dated October 18, 2019 re: Coastal GasLink Pipeline Project, be received for information.

CARRIED

9. Information Items

II-1
Information
Items
I-1 – I-24
0550.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT Information Items I-1 – I-24 be received for information.

CARRIED

10. Reports for Action

RA-1
Land Sale
Contract and
Addendum

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated November 4, 2019 re: Land Sale Contract and Addendum prepared by the Economic Development Department, be received; and

THAT Council authorize the sale of property located at 5000 and 5040 North Access Road, as advertised for the price of \$480,000.00 in accordance with the contract of purchase and addendum attached to the report on the November 18, 2019 Regular Council Agenda.

CARRIED

RA-2
Ratification of
Email Poll –
Terus
Construction
Ltd.

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the report dated November 5, 2019 re: Ratification of Email Poll – Terus Construction Ltd. prepared by Administration, be received; and

THAT Council ratify the email poll of November 5, 2019 to authorize payment of \$52,036.60 plus GST to Terus Construction Ltd.

CARRIED

RA-3
2019
Contribution
Summary –
Donation Box
at the Sani
Dump Station

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the report dated November 12, 2019 re: 2019 Contribution Summary – Donation Box at the Sani Dump Station prepared by Administration, be received; and

THAT Council authorize Administration to distribute \$905.40, which is total of contributions collected from the Donation Box at the Sani Dump Station in 2019, as follows:

- \$301.80 – Shriners' Club; and
- \$603.60 – Little Prairie Heritage Museum

CARRIED

RA-4 Deputy Mayor Appointments
MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
THAT the report dated November 12, 2019 re: Deputy Mayor Appointments prepared by Administration, be received; and

THAT the following Council members be appointed Deputy Mayor for the designated periods of 2020:

Coun. Janet Wark	February/September
Coun. Rochelle Galbraith	January/April
Coun. Clay Bassendowski	March/July
Coun. Mel Deck	August/October
Coun. Jocelyn Disher	May/November
Coun. Laura Weisgerber	June/December

CARRIED

RA-5 Council Appointments – Civic Properties Commission
MOVED by Coun. Wark, SECONDED by Coun. Bassendowski
THAT the report dated November 12, 2019 re: Council Appointments – Civic Properties Commission prepared by Administration, be received; and
THAT Council authorize the following Council representatives be appointed to the Civic Properties Commission for 2020: Mayor Courtoreille and Councillors Galbraith and Wark.

CARRIED

RA-6 Peace River Regional District Board Appointments
MOVED by Coun. Galbraith, SECONDED by Coun. Wark
THAT the report dated November 12, 2019 re: Peace River Regional District Board Appointments prepared by Administration, be received; and
THAT Mayor Courtoreille be appointed as Director and Councillor Deck be appointed as alternate Director to the Peace River Regional District Board for 2020.

CARRIED

RA-7 Appointment of Auditor for District of Chetwynd
MOVED by Coun. Deck, SECONDED by Coun. Galbraith
THAT the report dated November 12, 2019 re: Appointment of Auditor for District of Chetwynd prepared by Administration, be received; and
THAT the Chartered Accounting firm of Sander Rose Bone Grindle LLP be appointed as auditor for the District of Chetwynd for 2020.

CARRIED

RA-8 MOVED by Coun. Weisgerber, SECONDED by Coun. Disher
Community
Emergency THAT the report dated November 12, 2019 re: Community Emergency
Preparedness Preparedness Funding Application prepared by the Chetwynd Volunteer Fire
Funding Department, be received; and
Application

 THAT Council approve the application to UBCM for the Community
 Emergency Preparedness Fund Volunteer & Composite Fire Departments
 Equipment & Training for \$25,483.

CARRIED

11. Reports for Information

RI-1 MOVED by Coun. Galbraith, SECONDED by Coun. Deck
Northeast
Climate Risk THAT the report dated November 14, 2019 re: Northeast Climate Risk Project
Project prepared by Administration, be received for information.

CARRIED

12. New Business

NB-1 Council requested an update on the timeline for completion of the Boulevard
Boulevard Lights.
Lights
Timeline The Economic Development Officer / Parks Manager advised that the lights
 should be completed soon as the delayed poles are on their way.

NB-2 MOVED by Coun. Wark, SECONDED by Coun. Galbraith
Recognition of
Firemen THAT staff be instructed to investigate having the Fire Department Service
 Awards recognized at a Council Meeting.

CARRIED

Recognition of MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
RCMP THAT staff be instructed to investigate having the RCMP achievements and
 new members recognized at a Council Meeting.

CARRIED

13. Public Question Period


Naomi Larsen, Little Prairie Heritage Museum board member thanked Council
for the donation of \$603.60 from the sani-dump contribution box.

14. **Adjournment** MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

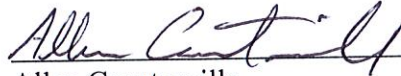
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:53 p.m.




Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on November 18, 2019 in the Council
Chambers.



Carol Newsom
Corporate Officer