

# DISTRICT OF CHETWYND

## *Minutes of the Regular Council Meeting*

**Date:** February 18, 2020  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Disher  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
A. Adams, Director of Engineering & Public Works  
K. Franson, Director of Financial Administration  
D. LeBlanc, Manager of Engineering & Public Works (Project Manager)  
D. Way, Deputy Director of Corporate Administration (Recording Secretary)

**Absent:** Coun. Galbraith

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Wark, SECONDED by Coun. Weisgerber  
THAT the Regular Council Meeting Agenda for February 18, 2020 be amended to include the addition of Item RA-4 British Columbia Active Transportation Infrastructure Grant, and that the agenda be adopted as circulated.  
  
CARRIED
3. **Minutes**  
M-1 Minutes of the Regular Council Meeting MOVED by Coun. Deck, SECONDED by Coun. Weisgerber  
THAT the minutes of the Regular Council Meeting held on February 3, 2020 be adopted as circulated.  
  
CARRIED
4. **Delegations & Presentations**  
D-1 Curtis Redpath, Fire Chief re: Chetwynd Fire Dept. Update  
Curtis Redpath, Fire Chief provided Council with an update on the Chetwynd Fire Dept. as outlined below:
  - Some of the training courses that have been taken by various officers are:
    - Team Leader course as per Playbook
    - Fire Service Instructor I & II and Incident Safety Officer

Delegation (continued)

- Youth Firesetter Intervention Specialist
- Fire Service Instructor I
- Traffic Control
- Live Fire I & II
- Working on Exterior FF Level and NFPA 1001 Certification
- 2 new members joined in 2019 and 3 new members have joined in 2020
- There were 126 calls in 2019
- Fire Dispatch Monitor has been installed in the Fire Hall
- New Fire Department Software for Incidents, Training, Inspections and Personnel
- Shower Trailer (Decontamination Unit) was purchased and setup
- Applied for UBCM Grant for Wildland Fire Skid Unit
- New Wildland Protection vehicle in 2020 proposed capital plan
- During Fire Prevention Week we attended 2 local schools, gave Fire Hall Tours
- A few things on the go for 2020 are: revision of Fire Prevention Bylaw; installing dispatch monitors in three fire trucks; portable inspection tablet; revising Chetwynd Emergency Response Plan; Mutual Aid agreements with Moberly Lake and Hudsons Hope Fire Departments; Emergency Management and Evacuation agreements with three First Nations Groups; reviewing and revising Crisis Communication Plan; received a grant from Shell Oil for fire department equipment

Council thanked Chief Redpath for the presentation.

D-2  
Chetwynd  
Social  
Planning  
Society re: 100  
People  
Initiative

Marcie Fofonoff, Chetwynd Social Planning Society provided Council with an update of the 100 People Initiative as outlined below:

- Windrem Elementary School PAC Group is the chosen recipient of \$3700
- The 100 People Initiative has been a challenge: the first year they had 100 people after two events and last year they only had one event and had 37 people; they are looking at new ideas
- Thanked Council for their support

Council thanked Ms. Fofonoff for the presentation.

**5. Bylaws**

B-1  
Bylaw No.  
1107, 2020

MOVED by Coun. Wark, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1107, 2020 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1107, 2020 (53<sup>rd</sup> Place NW)” be given third reading and be adopted.

CARRIED

**6. Council Committee and Liaison Reports**

Nil

**7. Discussion Items**

DI-1  
District of  
Tumbler Ridge  
re: PRLGA

MOVED by Coun. Weisgerber, SECONDED by Coun. Wark

THAT the letter from District of Tumbler Ridge dated February 4, 2020 re: Peace River Local Government Association Meeting – March 26, 2020, be received; and

THAT Council authorize all members of Council to attend the Peace River Local Government Association Meeting in Tumbler Ridge, BC on March 26, 2020.

CARRIED

DI-2  
North Central  
Local  
Government  
Association  
(NCLGA) re:  
2020 NCLGA  
AGM &  
Convention

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the North Central Local Government Association (NCLGA) re: 2020 NCLGA AGM & Convention notice, be received; and

THAT Council authorize all members of Council to attend the 2020 North Central Local Government Association AGM & Convention May 13-15, 2020 in Prince George, BC.

CARRIED

**8. Correspondence**

C-1  
Ministry of  
Education re:  
2020 Premier’s  
Awards for  
Excellence in  
Education

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the letter from Ministry of Education dated January 13, 2020 re: 2020 Premier’s Awards for Excellence in Education, be received for information; and

C-2                    THAT the email from TC Energy dated January 22, 2020 re: January  
TC Energy re:        Construction Update/Coastal GasLink Pipeline Project, be received for  
January                information.  
Construction  
Update/Coastal      CARRIED  
GasLink  
Pipeline  
Project

**9. Information Items**

II-1                    MOVED by Coun. Wark, SECONDED by Coun. Deck  
Information  
Items                    THAT Information Items I-1 – I-9 be received for information.  
I-1 – I-9  
0550.02                CARRIED

**10. Reports for Action**

RA-1                    MOVED by Coun. Bassendowski, SECONDED by Coun. Disher  
Travel  
Authorization        THAT the report dated February 11, 2020 re: Travel Authorization – Dawson  
– Dawson              Creek prepared by Administration, be received; and  
Creek  
  
                              THAT Council authorize the Mayor and Council members to travel to Dawson  
                              Creek to attend the Chamber of Commerce panel discussion regarding caribou  
                              and land management on February 12, 2020.

CARRIED

RA-2                    MOVED by Coun. Weisgerber, SECONDED by Coun. Wark  
Zoning  
Amendment            THAT the report dated February 11, 2020 re: Zoning Amendment Bylaw –  
Bylaw – 4205            4205 53<sup>rd</sup> Avenue NE prepared by Administration, be received; and  
53<sup>rd</sup> Avenue  
NE                        THAT “District of Chetwynd Zoning Amendment Bylaw No. 1109, 2020” be  
                              introduced and given first and second readings; and further,

                              THAT a Public Hearing be scheduled to obtain public input on Zoning  
                              Amendment Bylaw No. 1109, 2020 on March 16, 2020 at 4:00 p.m. in the  
                              District Office Council Chambers.

CARRIED

RA-3  
North Trunk  
Main and Flow  
Metering  
Upgrades –  
ICIP Grant  
Application

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the report dated February 6, 2020 re: North Trunk Main and Flow Metering Upgrades – ICIP Grant Application prepared by the Engineering & Public Works Department, be received for information; and

THAT Council authorize Administration to apply for an Investing in Canada Infrastructure Program – BC grant in the amount of \$1,700,000 in order to replace the North Trunk Sewer Main and upgrade Flow Metering; if the District of Chetwynd is successful in obtaining the grant, the District’s cost share of approximately \$444,000 will be provided from Peace River Agreement funds.

CARRIED

RA-4  
British  
Columbia  
Active  
Transportation  
Infrastructure  
Grant

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated February 13, 2020 re: British Columbia Active Transportation Infrastructure Grant prepared by the Economic Development/Parks Department, be received for information; and

THAT Council approve the \$100,000 project application to British Columbia Active Transportation Infrastructure for a trail system improvements grant.

CARRIED

**11. Reports for Information**

Nil

**12. New Business**

Nil

**13. Public Question Period**

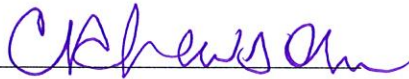
Nil

**14. Adjournment** MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

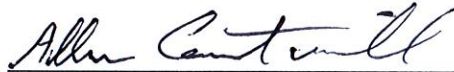
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:14 p.m.

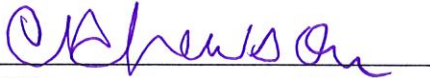


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Carol Newsom  
Corporate Officer



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Allen Courtoreille  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on February 18, 2020 in the Council  
Chambers.



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Carol Newsom  
Corporate Officer