

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** March 2, 2020  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
A. Adams, Director of Engineering & Public Works  
Ellen McAvany, Economic Development Officer  
D. Way, Deputy Director of Corporate Administration  
(Recording Secretary)

**Absent:** Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
  
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Deck  
  
THAT the Regular Council Meeting Agenda for March 2, 2020 be amended to include the addition of NB-1 Toastmasters, and that the agenda be adopted as amended.  
  
CARRIED
  
3. **Minutes**  
  
M-1 Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Wark  
  
THAT the minutes of the Regular Council Meeting held on February 18, 2020 be adopted as circulated.  
  
CARRIED  
  
M-1 Minutes of the Public Hearing MOVED by Coun. Deck, SECONDED by Coun. Galbraith  
  
THAT the minutes of the Public Hearing held on February 18, 2020 be adopted as circulated.  
  
CARRIED

#### 4. Delegations & Presentations

D-1  
Naomi Larsen,  
Chetwynd  
Chamber of  
Commerce re:  
Update

Naomi Larsen, Chetwynd Chamber of Commerce presented Council with an update as presented below:

##### Advocacy:

- The Chetwynd Chamber has been active in several advocacy projects including most recently, the **Forestry Taskforce** through the BC Chamber. Look for the link in your email and throughout social media and share with everyone you can think of. This very important survey is hosted through the BC Chamber's *MindReader: A BC Insight Community*. This platform allows our members to have a more timely, impactful conversation which allows them to share their views on issues throughout the province. To join MindReader, log onto [www.bcmindreader.com](http://www.bcmindreader.com).
- **Caribou Recovery:** In May 2019, we partnered with the District to create and distribute a survey for local Economic Impact Study. In July we attended the Victoria Legislature with seven other northern Chambers of Commerce from the province to meet with ministers about the recovery. Throughout the year, we worked with the BC Chamber on a SARA (Species At Risk Act) policy which was presented at both the BC Chamber as well as the Canadian Chamber conferences in 2019. This resolution, which was passed both at the BC Chamber and the Canadian Chamber AGMs asked to Align the Species at Risk Act to Respond to Regional Conservation Needs and requested engagement with all stakeholders to develop the agreement. Now that the agreement has been signed, the South Peace Chambers of Dawson Creek, Tumbler Ridge and Chetwynd issued a joint press release *asking "local leaders to unite and create a collaborative environment where the cultural values of our First Nations neighbours are respected and integrated into an economic plan that ensures stability for our region."*
- **Currently working with Tumbler Ridge and Dawson Creek** chambers on a policy asking both federal and provincial governments to fund and facilitate educational and mentorship programs for industry and small business in regards to UNDRIP
- **Also working on a policy with the Fort Nelson Chamber** surrounding access to healthcare and 911.

##### BC Chamber of Commerce

- We continue to work closely with the BC Chamber of Commerce. With Tumbler, FSJ, Dawson Creek, Tumbler Ridge all members, we continue to advocate for the North.
- I also am also the northern director rep for the BC Chamber Executives.

Delegation (continued)

**Board of Directors for 2020**

- In October we welcomed our board of directors at our AGM. Our board consists of President Matthew Lavis, Vice President Myra Grodzuik of Remax Property Management; Director Darren Shankel of Peace Christian School; Charlie Lasser of Lasser Ranches; Darren Seib of Gear O Rama; Ang Balkwill of WorkBC; Rodger Roy of West Fraser, Dan Grodzuik of Remax.

**Business Directory**

- 2020 Business directory is off to the printers.
- We changed up the look of the product last year with the directory being in full colour.
- Directories are also hand delivered directories to as many businesses as we can in town.
- This year it will also be available online via our website.

**Business Excellence Awards 2020**

- The Chetwynd Chamber of Commerce Business Excellence Awards is set for October at the Pomeroy Inn.
- Nomination packages will be available next week at the Chamber as well as on our Business Excellence Awards Facebook page and our website.
- We are asking those who nominate to make sure your nominations are very thorough as our nominating committee (which will have some out of town folks on it) will be basing their choices on your nominations. Examples of why you're nominating are essential. A simple name and one sentence won't do.
- We are also hosting our AGM that evening as well.
- We are seeking sponsors to assist us in this event.

**Canadian Chamber of Commerce**

- Attended AGM in St. John NB. We felt as a board, it was important to do so due to several policies affecting our area directly including softwood lumber agreement; SARA and Caribou Recovery and support for Canada's Steelmaking Coal Industry. (All of which were passed and taken to the Federal Government).
- Currently working with the Canadian Chamber on the current blockades crisis. We've had several conference calls and working meetings asking provinces and law enforcement agencies to bring an end to the ongoing disruptions of public services and particularly to restore all rail services immediately.

**Chamber Luncheons**

- The Chamber of Commerce is continuing to host monthly business luncheons, with the exception of July and August.
- Speakers are currently booked for March (Argo), April (Northern Health) and May (CAPP).
- Our luncheons are sponsored in part by the Pomeroy Inn and Suites and TransCanada Energy.

Delegation (continued)

### **Federal Election**

- Hosted All Candidates Forum in the fall

### **Financials**

- We are still in the black and rocketing forward. We have been able to add a travel/conference budget which is essential to staff training and education.
- Profits made from our projects/events are put directly back into our coffers which allow us to host events, create networking opportunities, attend training and conferences and work on business creation and retention plans. It also lets us create an organization that works for our membership and allows us to assist them in being successful as well as be a liaison for them for the different levels of government. We are the voice of business in Chetwynd.

### **Grand Openings**

- We have two grand openings being planned for the next few weeks: Up Beat First Aid later this month and the new Chetwynd IDA Pharmacy. We welcome both of these businesses to our amazing community.

### **HarvestFest**

- Following the demise of the HarvestFest Society, we took the event over and hosted our first last September. And while it was a lot of work, it was a wonderful success. It is set again for the second weekend in September this year again. Again, thanks to my small but very efficient committee for making it work!

### **Job Fairs**

- The Chamber hosted a fall Job Fair last year in partnership with Work BC and the Chetwynd Recreation Centre.
- We are hoping to plan another one later this spring.

### **Love Chetwynd**

- We still have 35 websites, however four more are in the works.
- The Chamber remains as the Community Champion for this program.
- Love Chetwynd is a part of all of our Chamber events as well.
- Love Chetwynd is promoted at all Chamber events.

### **Membership 2020**

- Membership renewal took place in October and we are currently sitting more than 135 members – up over last year. We average about 1 new member/month.

### **Merchant Christmas Party**

- We hosted our third annual merchant Christmas Party in December. We sold out at 120 people.
- While we made a tiny profit which was nice, that was not the point of hosting it – it was rather to have our businesses come together, network and celebrate the season and our community. It was wonderful to see everyone and we're hoping to do it again this year.

Delegation (continued)

### **Minerals North**

- In May 2019 we assisted in hosting Minerals North here in Chetwynd with the District of Chetwynd. We were contracted to host the Trade Show portion of this incredible event and it was wonderful. Everything went smoothly and the conference itself was a raging success.

### **Partnerships**

- ***Bursting with Brilliance with the Chetwynd Public Library:*** The Third Annual Bursting with Brilliance one-day women's entrepreneurial/empowerment conference that is being held April 18. It's a free event for women and we've sold out every year. This event is completely sponsored by local businesses as well as the Chamber and Love Chetwynd and the Chetwynd Public Library.
- ***2020 Business Excellence Awards with the Chetwynd Museum:*** We are partnering with the Museum this year for our theme "Roaring 20s."
- ***2020 Health Blitz with Northern Health*** We attend, emcee and host a booth at this event each year.
- ***South Peace Chambers bonding together*** The Tumbler Ridge, Dawson Creek and Chetwynd chambers of commerce have come together as well and are working closely on issues in the South Peace.

### **Shop Local**

- The Chamber of Commerce, in partnership with the District of Chetwynd and the Visitor Centre are hosting a Shop Local program throughout the spring with the winner being announced July 1 at the Canada Day Celebrations.
- We hosted our 24 Days of Christmas Shop Local campaign last December and had 17 businesses participate. In 24 days, the receipts added up to more than \$150,000 which was incredible. Our winner went home with more than \$1200 in prizes and gift certificates.
- Working on setting up a Cash Mob Initiative for the summer months. Great for business, great for shoppers and great for social media and promotion. What is a cash mob? *A cash mob is a group of people who assemble at a local business to make purchases. The purpose of these mobs is to support both the local businesses and the overall community. They may also serve a secondary purpose in providing social opportunities. There is also "Lunch Mob" as well.*
- Little to no cost to organize or put on.

### **Social Media**

- The Chamber of Commerce has embraced the world of social media and has a very active Facebook page as well as a Twitter handle and Instagram. We find this is a wonderful way to keep in contact with our membership and keep our finger on the pulse of the business community.
- As part of membership, the Chamber will share member events and postings on our social media sites free of charge.
- Currently at 991 likes and 1074 follows for FB.

Delegation (continued)

- For member businesses who do not have a Facebook page, they are more than welcome to contact me and I can assist them in setting up their account and helping run it for them.

**Trade Show:**

- The Chetwynd Chamber of Commerce Trade Show is set for March 27-29 and it's our 25<sup>th</sup> anniversary this year.
- Our vendors continue to tell us that Chetwynd's show is one of the best in the province, both for attendance and organization. We are this close to sold out this year.
- And just for fun, regarding last year's Trade show, it happened to fall at the same time "The Throne" was discovered in Tumbler Ridge. I used it as a marketing advantage and our numbers were up!

**Training & Development**

- The Chetwynd Chamber attended the Canadian Chamber of Commerce AGM in St. John New Brunswick last September.
- Also attended the Community Futures AGM in Kelowna (of which I am a board member of) which played double duty as the information was incredibly helpful for my Chamber work as well.

**Turkey RoundUp**

- We hosted our Turkey Round Up in December raising more than \$3,500 for turkeys.

**2020 Coal Forum**

- We are looking forward to assisting with this year's Coal Forum taking place in September. Please let us know how we can assist.

Council thanked Ms. Larsen for her presentation.

D-2  
Tiffanee  
Griffiths,  
Chetwynd  
Community  
Arts Council  
re: Update

Julia Nelson, Tiffanee Griffiths and Delena Nelson, Chetwynd Community Arts Council (CCAC) presented Council with an update as presented below:

With the support from the District of Chetwynd and tireless volunteers the Chetwynd Community Arts Council is able to provide the following:

- Art exhibits for all ages
- Seniors' show and tea
- Kids exploring the arts
- Call to photographers 'Spotlight on Photography'

Instructed Classes:

- Seniors weekly paint day with Julia
- Zentangle with Margaret
- Watercolor with Ken
- Stitch art with Barb
- Paint with Julia
- Modeling certificate with Tiffanee

Delegation (continued)

Partnerships:

- Chetwynd Public Library
- Chetwynd Visitor Centre
- District of Chetwynd
- Harvest Festival

CCAC is a proud sponsor of:

- Chetwynd Rocks
- Harvest Festival
- Chetwynd Chainsaw Carving Championship
- Home Routes Promote & Support Musicians and Music
- Santa Photo Proceeds to Chetwynd Food Bank
- Art in the Park Canada Day
- Student & Adult Bursary for the Fine Arts

Council thanked Ms. Nelson, Ms. Griffiths and Ms. Nelson for the presentation.

**5. Bylaws**

B-1  
Bylaw No.  
1112, 2020

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT Bylaw No. 1112, 2020 cited as the “District of Chetwynd Solid Waste Collection and Disposal Services Amendment Bylaw No. 1112, 2020” be given first, second and third readings.

CARRIED

B-2  
Bylaw No.  
1113, 2020

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1113, 2020 cited as the “District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1113, 2020” be given first, second and third readings.

CARRIED

B-3  
Bylaw No.  
1114, 2020

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT Bylaw No. 1114, 2020 cited as the “District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1114, 2020” be given first, second and third readings.

CARRIED

## 6. Council Committee and Liaison Reports

CR-2  
Councillor  
Reports

Councillor Weisgerber reported that Surerus Place had a fundraiser a couple weeks ago and they raised closed to \$22,000.00; the turnout was great.

Councillor Weisgerber also reported that at the Council Meeting on March 16, 2020 the Seniors will be asking for a resolution of support for their Northern Development Initiative Trust grant application for improvements in the kitchen.

CR-3  
Mayor's Report

Mayor Courtoreille submitted the following written Mayor's Report dated March 2, 2020:

“The second month of 2020 has gone and Chetwynd and area have an Intergovernmental Partnership Agreement for conservation of caribou in place before us to examine and determine how much this will affect our way of life. The Provincial Government has made it clear by signing the Partnership Agreement with West Moberly First Nations, Saulneau First Nations, and the Federal Government that we must work within the confines of this historic Agreement. The recovery of Southern Mountain Caribou in this Partnership Agreement was never an issue. The engagement was very much so, or the lack of engagement. The Peace River Regional District and Chetwynd tried to make clear what we wanted. What we both wanted was a singular seat on a Committee that has a strong influence on decision making that would move the recovery process forward. The four decision makers, the Province of BC, the Federal Government, West Moberly First Nations and Sauleau First Nations all had the opportunity to include Chetwynd but chose not to. We campaigned determinedly against exclusion from the Caribou Recovery Committee (CRC) but to no avail.

Premier Hogan & the NDP Government let the North East Electoral Region down, with empty words, and with no skin in the game in the Northeast, this was easy! This is just my opinion!”

## 7. Discussion Items

DI-1  
PRRD re: 20-  
005 Zoning  
Amendment  
Application

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the email from Peace River Regional District dated February 20, 2020 re: 20-005 Zoning Amendment Application, be received for information.

CARRIED

## 8. Correspondence

Nil



**9. Information Items**

II-1                    MOVED by Coun. Weisgerber, SECONDED by Coun. Disher  
Information  
Items                    THAT Information Items I-1 – I-13 be received for information.  
I-1 – I-13  
0550.02                CARRIED

**10. Reports for Action**

RA-1                    MOVED by Coun. Deck, SECONDED by Coun. Galbraith  
Travel  
Authorization        THAT the report dated February 20, 2020 re: Travel Authorization –  
– Federation of       Federation of Canadian Municipalities Conference prepared by Administration,  
Canadian               be received; and  
Municipalities  
Conference            THAT Council authorize the Mayor and an additional member of Council to  
travel to Toronto, Ontario to attend the Federation of Canadian Municipalities  
Conference June 4 – 7, 2020.

AMENDMENT:

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT Council authorize the Mayor and Council to travel to Toronto, Ontario  
to attend the Federation of Canadian Municipalities Conference June 4 – 7,  
2020.

CARRIED

MAIN MOTION AS AMENDED

CARRIED

**11. Reports for Information**

Nil

**12. New Business**

NB-1                    Councillor Wark reported that the first Toastmasters Club Meeting is on March  
Toastmasters        3, 2020 at 6:30pm at the Public Library and invited all of Council to attend.

**13. Public Question Period**


Nil

**14. Adjournment** MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:02 p.m.

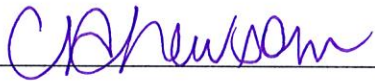


\_\_\_\_\_  
Carol Newsom  
Corporate Officer



\_\_\_\_\_  
Allen Courtoreille  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on March 2, 2020 in the Council  
Chambers.



\_\_\_\_\_  
Carol Newsom  
Corporate Officer