

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** April 6, 2020  
**Time:** 4:30 p.m.  
**Location:** Electronic Zoom Meeting, as permitted by Ministerial Order MO83

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
A. Adams, Director of Engineering & Public Works  
K. Franson, Director of Financial Administration  
E. McAvany, Economic Development Officer  
D. Way, Deputy Director of Corporate Administration/HR Manager

**Absent:** Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:38 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Disher  
  
THAT the Regular Council Meeting Agenda for April 6, 2020 be adopted as circulated, and the meeting be held in an electronic Zoom meeting format.  
  
CARRIED
3. **Minutes**
  - M-1 Minutes of the Regular Council Meeting MOVED by Coun. Deck, SECONDED by Coun. Weisgerber  
  
THAT the minutes of the Regular Council Meeting held on March 16, 2020 be adopted as circulated.  
  
CARRIED
  - M-2 Minutes of the Public Hearing MOVED by Coun. Weisgerber, SECONDED by Coun. Disher  
  
THAT the minutes of the Public Hearing held on March 16, 2020 be adopted as circulated.  
  
CARRIED

**4. Delegations & Presentations**

Nil

**5. Bylaws**

Nil

**6. Council Committee and Liaison Reports**

CR-2  
Councillor  
Reports

Coun. Disher reported that the International Chainsaw Carving Championship event has been cancelled for 2020; the International Chainsaw Carving Championship Society received a letter from the District of Chetwynd advising that the grant in aid for 2021 would be reduced. The Society is not happy about the reduction in grant for 2021, and advised that they intend to pay for logs and shipping in 2020, and will return the balance of the grant. Coun. Disher advised her recommendation would be to roll over the 2020 grant into 2021, as sponsorships may be difficult to find next year.

CR-3  
Mayor's Report

Mayor Courtoreille submitted the following verbal report:

"I recently read a report from Premier Horgan regarding price gouging. Here in Chetwynd, our grocery stores should be competitive and those working in industries like forestry, LNG, and mining can afford groceries. But let's not forget people like seniors and minimum wage earners who can't go out of town to big box stores. They're not looking for a hand down, they need a hand up. People matter, and the price should be right for everyone."

Mayor Courtoreille also extended thanks to all District employees and those in the community who are working hard throughout this unprecedented COVID-19 pandemic.

**7. Discussion Items**

DI-1  
Rigstar  
Industrial  
Telecom  
re: Broadband  
Service

MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT the email from Rigstar Industrial Telecom dated March 13, 2020 re: Broadband Service, be received; and

THAT Council authorize a letter be sent to Rigstar Industrial Telecom in support of its application to the Broadband Funding Program ("BBF") to expand its existing network to Chetwynd and surrounding area.

CARRIED

## 8. Correspondence

- C-1  
COVID-19  
Update
- MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
- THAT the email from Honourable Selina Robinson, Minister of Municipal Affairs and Housing dated March 26, 2020 re: COVID-19 Update, be received for information; and
- C-2  
STARS  
Foundation –  
Thank You
- THAT the email from STARS Foundation dated March 26, 2020 re: Thank You to Council During COVID-19, be received for information; and  
Motion (Continued)
- C-3  
Coastal  
GasLink  
Pipeline  
Project  
Construction  
Update
- THAT the email from TC Energy dated March 19, 2020 re: March Construction Update – Coastal GasLink Pipeline Project, be received for information.
- CARRIED

## 9. Information Items

- II-1  
Information  
Items  
I-1 – I-18  
0550.02
- MOVED by Coun. Galbraith, SECONDED by Coun. Deck
- THAT Information Items I-1 – I-18 be received for information.
- CARRIED

## 10. Reports for Action

- RA-1  
Union of BC  
Municipalities  
– 2019  
Resolution  
forward to  
2020  
Convention
- MOVED by Coun. Weisgerber, SECONDED by Coun. Deck
- THAT the report dated March 18, 2020 re: Union of BC Municipalities – 2019 Resolution forwarded to 2020 Convention prepared by Administration, be received; and
- THAT Council direct Administration to submit the District of Chetwynd 2019 Resolution B203 – Coroners for consideration at the 2020 UBCM Convention, as below:

“Whereas the residents of the Province of British Columbia deserve timely and professional coroner services when deaths occur;

And whereas there are only 32 full-time coroners and approximately 75 community coroners working from five regional offices and the Offices of the Chief Coroner in Burnaby and Victoria;

And whereas the community coroners are expected to cover a wide range of communities which results in substantial wait times when deaths occur;

Motion (Continued)

Therefore be it resolved that UBCM lobby the Province of British Columbia to hire more coroners and to establish a model that ensures adequate staffing levels are in place.”

CARRIED

RA-2  
2020 Capital  
Project – 53<sup>rd</sup>  
Place NW &  
51<sup>st</sup> Avenue  
SW

MOVED by Coun. Disher, SECONDED by Coun. Weisgerber

THAT the report dated March 31, 2020 re: 2020 Capital Project – 53<sup>rd</sup> Place NW & 51<sup>st</sup> Avenue SW prepared the Engineering & Public Works Department, be received; and

THAT Council authorize the sewer upgrades project on 53<sup>rd</sup> Place NW and 51<sup>st</sup> Avenue SW be awarded to IDL Projects for the amount of \$1,114,577.73.

CARRIED

RA-3  
COVID-19  
Financial  
Response  
Options

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the report dated March 26, 2020 re: COVID-19 Financial Response Options prepared by the Finance Department, be received; and

THAT Council direct Administration to extend the early payment discount for utilities for this quarter to the end of 2020.

AMENDMENT

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT late penalty fees for utilities be removed for the remainder of 2020.

CARRIED

QUESTION ON THE MAIN MOTION

CARRIED

RA-4  
Parks Garage  
Tender

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated April 1, 2020 re: Parks Garage Tender prepared by the Parks Department, be received; and

THAT Council approve the award of the 2020 Parks Garage Tender to 2015 KB Construction Ltd for \$89,500 plus applicable taxes.

CARRIED

RA-5  
Purchase of  
Fire  
Department  
Wildland  
Truck

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated April 1, 2020 re: Purchase of Fire Department Wildland Truck prepared by the Finance Department, be received; and

THAT the purchase of a 2019 F550 from Bannister Ford in Dawson Creek for the Fire Department be approved.

CARRIED

**11. Reports for Information**

Nil

**12. New Business**

Nil

**13. Public Question Period**

Naomi Larsen, Manager of the Chetwynd Chamber of Commerce asked how far out of town the Rigstar Broadband application would service, and whether it would increase cell phone coverage.

The Chief Administrative Officer advised she would find the answer and provide it to Ms. Larsen.

**14. Adjournment**

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:26 p.m.

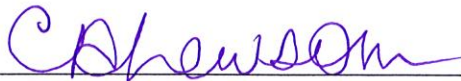


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Carol Newsom  
Corporate Officer



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Allen Courtoreille  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on April 6, 2020 in the Council Chambers.



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Carol Newsom  
Corporate Officer