

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: March 16, 2020
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
A. Adams, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
Ellen McAvany, Economic Development Officer
D. LeBlanc, Manager of Engineering & Public Works (Project Manager)

Absent: Coun. Galbraith

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Disher

THAT the Regular Council Meeting Agenda for March 16, 2020 be amended to move Item CR-4 after 3. Minutes, and that the item "COVID-19" be added under New Business, and the agenda be adopted as circulated

CARRIED
3. **Minutes**
M-1 Minutes of the Regular Council Meeting MOVED by Coun. Wark, SECONDED by Coun. Disher

THAT the minutes of the Regular Council Meeting held on March 2, 2020 be adopted as circulated.

CARRIED
4. **Delegations & Presentations**

The delegation scheduled for this meeting was cancelled at the request of the delegate.

5. CR-4 Administrator's Report The Manager of Engineering & Public Works (Project Manager) provided Council with a brief PowerPoint presentation with updates on 2020 projects.

Council thanked Ms. LeBlanc for her presentation.

6. **Bylaws**

B-1
Bylaw No. 1112, 2020 MOVED by Coun. Weisgerber, SECONDED by Coun. Wark

THAT Bylaw No. 1112, 2020 cited as the "District of Chetwynd Solid Waste Collection and Disposal Services Amendment Bylaw No. 1112, 2020" be adopted.

CARRIED

B-2
Bylaw No. 1113, 2020 MOVED by Coun. Wark, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1113, 2020 cited as the "District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1113, 2020" be adopted.

CARRIED

B-3
Bylaw No. 1114, 2020 MOVED by Coun. Wark, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1114, 2020 cited as the "District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1114, 2020" be adopted.

CARRIED

B-4
Bylaw No. 1109, 2020 MOVED by Coun. Weisgerber, SECONDED by Coun. Disher

THAT Bylaw No. 1109, 2020 cited as the "District of Chetwynd Zoning Amendment Bylaw No. 1109, 2020 (53rd Avenue NE)" be given third reading and adopted.

DEFEATED

7. **Council Committee and Liaison Reports**

CR-2
Councillor Reports Councillor Bassendowski provided the following update:

- BC Hydro Go Fund Committee recently met and awarded a series of grants, including a grant for \$7,500 to the local Circus North

Councillor Deck provided the following update:

- Attended the Peace River Regional District (PRRD) Solid Waste Committee meeting
- They are currently accepting bids for landfill gas capture for the North Peace Landfill
- Considering increasing institutional, commercial and industrial waste tipping fees to recoup costs
- PRRD landfills are experiencing an increase in contaminated waste deposited in landfills in amongst garbage

CR-3
Mayor's Report

Mayor Courtoreille provided the following update:

- My reports are generally always about two things—the economy and our future
- The Section 11 and Partnership Agreements were signed with regard to caribou recovery
- Chetwynd will be attending the Working Groups once they are scheduled
- The COVID-19 situation is continually changing but we will keep the community updated

CR-4
Administrator's
Report

The Administrator's Report was presented under Item 5. as a project update.

8. Discussion Items

Nil

9. Correspondence

C-1
UBCM –
Referred
Resolution

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the email from Union of BC Municipalities dated February 27, 2020 re: Referred Resolution 2019-B-203 – Coroners, be received for information; and

C-2
TC Energy –
Construction
Update

THAT the email from TC Energy dated February 19, 2020 re: Construction Update – North Montney Mainline Project, be received for information; and

C-3
TC Energy –
Construction
Update

THAT the email from TC Energy dated February 25, 2020 re: Construction Update – Coastal GasLink Pipeline Project, be received for information; and

C-4
TC Energy –
Construction

THAT the email from TC Energy dated February 26, 2020 re: Construction Update – Wilde Lake Compressor Station, be received for information; and

Update Motion (Continued)

C-5 THAT the email from TC Energy dated February 26, 2020 re: Construction
TC Energy – Update – Drone Operation Notification, be received for information.
Construction
Update

CARRIED

9. Information Items

II-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Disher
Information

Items THAT Information Items I-1 – I-12 be received for information.

I-1 – I-12

0550.02 CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Wark
Ratification of

Recommendations from THAT the report dated February 21, 2020 re: Ratification of Recommendations
Finance Strategy from Finance Strategy Committee prepared by the Finance Department, be
Committee received; and

THAT Council ratify the following motions adopted by the Finance Strategy
Committee Meeting held February 10, 2020:

- a) THAT Council authorize the Water Rate be increased by 2%, the Sewer Rate be increased by 2%, and the Garbage Rate by increased by 4% in 2020;
- b) THAT Council authorize the Commercial Garbage Rate be increased by 10% in 2020, and that a cordial letter be sent to all Commercial Garbage customers with advance notice of the rate increase, along with the graph included in the February 10, 2020 Finance Strategy Agenda;
- c) THAT the 2020 – 2024 Financial Plan Capital Fund be authorized as presented, with the exception that items related to the replacement of a loader and equipment lost in the recent fire will be brought forward at a later date;
- d) THAT due to the current situation effecting the local sawmills and their employees Council authorize a zero (0%) percent tax increase for 2020; and that the equivalent of the proposed 2.5% property tax increase for 2020 be funded from the payments in lieu of taxation fund provided by Conuma Coal;

Motion (Continued)

- e) THAT the provisional budget be balanced by removing the aerial photography update from the 2020 provisional budget; AND THAT a transfer to the General Revenue Fund be made from Conuma Coal's payments in lieu of taxation in the amount of approximately \$75,000;
- f) THAT Council authorize Administration to prepare a Cemetery Amendment Bylaw with rate increases as presented;
- g) THAT Council approve the following list of grants for 2020:

Description	2020
Travel Support Grants	\$4,000
Chainsaw Carving Event	\$40,000
Chamber of Commerce (Business License Revenue)	\$30,500
Pine Valley Seniors	\$5,000
Youth Leadership Scholarship	\$5,000
High School Bursary	\$1,000
Ghoulish Affair	\$1,000
BC Arts Council	\$4,000
Social Planning Society (net neutral)	\$10,000
PRRD – Library	\$100,000
Unallocated	\$9,000
Total	\$209,500

- h) THAT Council approve a grant in aid for the amount of \$1,000 to the Little Giant Air Cadets for 2020 from the unallocated portion of grant in aid funding for 2020; and
- i) THAT a grant in aid of \$40,000 be awarded to the Chainsaw Carving Championship Society for 2020 and that a letter be sent to the Society advising that the grant from the District will be reduced in future years.

CARRIED

RA-2
 Northern
 Development
 Initiative Trust –
 Community
 Halls and
 Recreation
 Facilities Fund

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated March 3, 2020 re: Northern Development Initiative Trust – Community Halls and Recreation Facilities Fund prepared by the Economic Development Department, be received; and

Motion (Continued)

THAT Council support the Pine Valley Seniors Association for the application to Northern Development Initiative Trust for the Community Halls and Recreation Facilities grant for the upgrades to the Seniors Activity building.

CARRIED

RA-3

Northern

Development

Initiative Trust –

Community

Halls and

Recreation

Facilities Fund

MOVED by Coun. Deck, SECONDED by Coun. Disher

THAT the report dated March 3, 2020 re: Northern Development Initiative Trust – Community Halls and Recreation Facilities Fund prepared by the Economic Development Department, be received; and

THAT Council support the Royal Canadian Legion Branch 258 for the application to Northern Development Initiative Trust for the Community Halls and Recreation Facilities grant for the upgrades to the Royal Canadian Legion building.

CARRIED

11. Reports for Information

Nil

12. New Business

COVID-19 Update:

- The District will keep the community informed as the situation develops
- The District will continue to function; residents can continue to pay bills and to buy water credits
- If there is an emergency Staff will deal with it without having to come to Council
- A list is being developed by the District for volunteers who would be supervised by the Fire Chief via Emergency Social Services
- The faith-based community is looking after their members

13. Public Question Period

Kelly Smith inquired whether there was an emergency plan in place at the hospital, and asked whether the District could stop people from hoarding.

The Mayor responded that the District acts on Provincial protocols but we don't have Northern Health's protocols.

The CAO responded that the District can't intervene in private business operations (with respect to hoarding); the Mayor responded that the only thing the District can do is to advocate for the community.

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

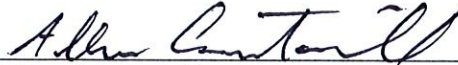
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:35 p.m.




Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on March 16, 2020 in the Council
Chambers.



Carol Newsom
Corporate Officer