

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** April 20, 2020  
**Time:** 4:30 p.m.  
**Location:** Electronic Zoom Meeting, as permitted by Ministerial Order MO83

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
A. Adams, Director of Engineering & Public Works  
K. Franson, Director of Financial Administration  
E. McAvany, Economic Development Officer  
D. Way, Deputy Director of Corporate Administration/HR Manager

**Absent:** Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.

Mayor Courtoreille requested Council and Staff to stand and observe a minute of silence on behalf of the lives lost in Nova Scotia on April 18, 2020 and also on behalf of those who are suffering from or have lost family members and friends to COVID-19.

2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the Regular Council Meeting Agenda for April 20, 2020 be amended to include the items 2020 budget expenditures and 2021 taxes and service fees, that the meeting be held in an electronic Zoom meeting format, and that the agenda be adopted as amended.

CARRIED

3. **Minutes**

M-1  
Minutes of the  
Regular  
Council  
Meeting

MOVED by Coun. Deck, SECONDED by Coun. Weisgerber

THAT the minutes of the Regular Council Meeting held on April 6, 2020 be adopted as circulated.

CARRIED

**4. Delegations & Presentations**

Nil

**5. Bylaws**

B-1 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

Bylaw No.  
1115, 2020

THAT Bylaw No. 1115, 2020 cited as the “District of Chetwynd Financial Plan 2020 – 2024 Bylaw No. 1115, 2020” be given first, second and third readings.

CARRIED

B-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

Bylaw No.  
1116, 2020

THAT Bylaw No. 1116, 2020 cited as the “District of Chetwynd 2020 Tax Rates Bylaw No. 1116, 2020” be given first, second and third readings.

CARRIED

**6. Council Committee and Liaison Reports**

CR-2 Councillor Reports Coun. Wark advised that the Peace River Regional District (PRRD)’s Investing in Canada Infrastructure Program (ICIP) – Rural and Northern Communities grant application for a new library in Chetwynd was unsuccessful.

CR-1 Regional District Report – Mayor Courtoreille Mayor Courtoreille advised that PRRD Electoral Area “E” Director Dan Rose may schedule a Library Advisory Committee soon to discuss next steps; there is also a possibility that the Province may change its mind about denying the ICIP grant application.

**7. Discussion Items**

Nil

**8. Correspondence**

C-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Wark

CICCCS –  
Grant Aid

THAT the letter from Chetwynd International Chainsaw Carving Championship Society dated April 2, 2020 re: Grant Aid, be received for information; and

C-2 THAT the email from North Central Local Government Association dated NCLGA – Board Highlights Report March 27, 2020 re: Board Highlights Report, be received for information; and

Motion (Continued)

C-3  
Guidelines for  
Local  
Governments  
Operating  
Under  
Emergency  
Program Act

THAT the email from Ministry of Municipal Affairs and Housing dated March 30, 2020 re: Guidelines for Local Governments Operating Under Emergency Program Act, be received for information; and

C-4  
TC Energy –  
Winter  
Construction  
Completed

THAT the email from TC Energy dated March 31, 2020 re: Winter Construction Completed – Coastal GasLink Pipeline Project, be received for information; and

C-5  
BC Hydro –  
Update on Site  
C Project and  
COVID-19

THAT the letter from BC Hydro dated April 8, 2020 re: Update on Site C Project and COVID-19, be received for information; and

C-6  
CN – Train  
Whistle

THAT the email from CN dated April 14, 2020 re: Train Whistle: CN Thanks Healthcare & Frontline Workers, be received for information.

CARRIED

**9. Information Items**

II-1  
Information  
Items  
I-1 – I-19  
0550.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT Information Items I-1 – I-19 be received for information.

CARRIED

**10. Reports for Action**

Nil

**11. Reports for Information**

Nil

**12. New Business**

NB-1 2020  
Expenditures  
and 2021 Tax  
Rates and  
Service Fees

Coun. Deck provided a verbal report including the following:

- Although Chetwynd is not in the position to reduce taxes, the mills are not running, a lot of businesses are closed and a lot of people are having to tighten their budgets;

- Requested that each department's budget be reviewed and discretionary spending be reduced especially while we are not able to travel to conferences or attend out of town meetings due to the pandemic, potentially contributing to significant savings;
- Can't imagine the Province is not considering the Peace River Agreement fund right now;
- Some other cost savings could include lower fuel costs and a reduction in grants in aid such as to the Chainsaw Carving Championship event; and
- Requested that in 2021 no increases be implemented in taxes or service fees.

**13. Public Question Period**

**14. Adjournment** MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:16 p.m.



\_\_\_\_\_  
Carol Newsom  
Corporate Officer



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Allen Courtoreille  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on April 20, 2020 via Electronic Zoom Conference.



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Carol Newsom  
Corporate Officer