

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: July 20, 2020
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. Way, Deputy Director of Corporate Administration/HR
Manager
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:32 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Wark
THAT the Regular Council Meeting Agenda for July 20, 2020 be adopted as circulated.
CARRIED
3. **Minutes**
M-1 Minutes of the Regular Council Meeting MOVED by Coun. Weisgerber, SECONDED by Coun. Deck
THAT the minutes of the Regular Council Meeting held on July 6, 2020 be adopted as circulated.
CARRIED

4. Delegations & Presentations

D-1 Acting Sgt. Jo Anne Ruppenthal, RCMP introduced the newest member of the
Sgt. JoAnne Ruppenthal, Chetwynd RCMP Detachment Cst. Adam Boroniec-Maslis.
RCMP re: Cst. Adam Boroniec-Maslis advised that he is from Toronto. He started his
Introduce New career in engineering and then decided to join the RCMP. He spent 6 months
Member in depot and is happy to be stationed here in Chetwynd.

Council welcomed Cst. Boroniec-Maslis to Chetwynd and thanked Acting Sgt. Ruppenthal for bringing in their newest member.

5. Bylaws

Bylaw No. “District of Chetwynd Zoning Amendment Bylaw No. 1117, 2020 (4009 51A
1117, 2020 Place NE)” was considered as Item RA-3 under the “Reports for Action”
portion of this meeting.

Bylaw No. “District of Chetwynd Zoning Amendment Bylaw No. 1118, 2020
1118, 2020 (microbreweries)” was considered as Item RA-4 under the “Reports for Action”
portion of this meeting.

B-1 MOVED by Coun. Galbraith, SECONDED by Coun. Deck

Bylaw No. THAT Bylaw No. 1119, 2020 cited as the “District of Chetwynd Council
1119, 2020 Procedure Amendment Bylaw No. 1119, 2020” be given first, second and third
readings.

CARRIED

6. Council Committee and Liaison Reports

Nil

7. Discussion Items

Nil

8. Correspondence

C-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

Hugh McNair THAT the letter from Hugh McNair dated July 7, 2020 re: Chetwynd, be
re: Chetwynd received for information.

CARRIED

Council requested Administration send a copy of the letter to the Public Works Department and the Parks Department.

9. Information Items

II-1 Information Items I-1 – I-21 0550.02
MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
THAT Information Items I-1 – I-21 be received for information.
CARRIED

10. Reports for Action

RA-1 Presentation and Adoption of 2020 Annual Report
Opportunity for Public Input:
Mayor Courtoreille invited those who wished to express his/her views regarding the 2020 Annual Report to address Council.
There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the report dated June 23, 2020 re: Presentation and Adoption of 2020 Annual Report prepared by Administration, be received; and

THAT Council adopt the 2020 Annual Report for the District of Chetwynd as presented.

CARRIED

RA-2 Development Variance Permit Application – Frances Neuls
Opportunity for Public Input:
Mayor Courtoreille invited those who wished to express his/her views regarding the Development Variance Permit Application from Frances Neuls to allow construction of an accessory building (detached garage) in the front yard of the property located at 5100 46th Avenue NW, Chetwynd, BC to address Council.

Frances Neuls, 5100 46th Avenue NW:

- Frances Neuls introduced herself and volunteered to answer any questions Council might have.

There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the report dated July 7, 2020 re: Development Variance Permit Application – Frances Neuls prepared by Administration, be received; and

THAT Pursuant to Section 498 of the *Local Government Act* RS2015, Council authorize issuance of Development Variance Permit No. 1-2020 to allow construction of an accessory building (detached garage) in the front yard of the property located at 5100 46th Avenue NW, Chetwynd, BC.

CARRIED

RA-3
Zoning
Amendment
Bylaw – 4009
51A Place NE

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated June 23, 2020 re: Zoning Amendment Bylaw – 4009 51A Place NE prepared by Administration, be received; and

THAT “District of Chetwynd Zoning Amendment Bylaw No. 1117, 2020 (4009 51A Place NE – Harroff)” be introduced and given first and second reading; and

THAT a Public Hearing be scheduled to obtain public input on the above bylaw on August 4, 2020 at 4:00 p.m.

CARRIED

RA-4
Zoning
Amendment
Bylaw

Councillor Wark declared a perceived personal conflict of interest with regard to her family relationship with the property owners and left Council Chambers at 4:52 p.m.

Councillor Galbraith declared a perceived personal conflict of interest with regard to her family relationship with the property owners and left Council Chambers at 4:52 p.m.

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the report dated July 8, 2020 re: Zoning Amendment Bylaw prepared by Administration, be received; and

THAT “District of Chetwynd Zoning Amendment Bylaw No. 1118, 2020 (microbreweries)” be introduced and given first and second readings; and

THAT a Public Hearing be scheduled to obtain public input on the above bylaw on August 4, 2020 at 4:00 p.m.

CARRIED

Councillor Wark returned to Council Chambers at 4:55 p.m.

Councillor Galbraith returned to Council Chambers at 4:55 p.m.

RA-5
COVID-19
Safety Plans

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated July 7, 2020 re: COVID-19 Safety Plans prepared by Administration, be received; and

THAT Council endorse the safety plan for the Leisure Swimming Pool during the COVID-19 pandemic, included with the report dated July 7, 2020.

CARRIED

RA-6
2020 Tax Sale

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the report dated July 7, 2020 re: 2020 Tax Sale prepared by the Finance Department, be received; and

THAT the District of Chetwynd Council not delay the 2020 tax sale or extend the redemption period for 2019 tax sale properties.

CARRIED

11. Reports for Information

RI-1
Property Tax
Report

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated July 7, 2020 re: Property Tax Report prepared by the Finance Department, be received for information.

CARRIED

RI-2
Building
Permit Values

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated July 15, 2020 re: Building Permit Values prepared by the Engineering & Public Works Department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

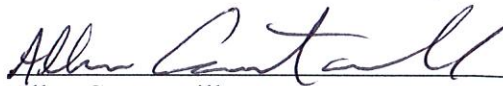
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:59 p.m.

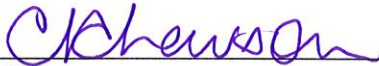


Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on July 20, 2020 in the Council
Chambers.



Carol Newsom
Corporate Officer