

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: July 6, 2020
Time: 4:30 p.m.
Location: Electronic Zoom Meeting, as permitted by Ministerial Order No. 192 (replaces MO139)

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
A. Adams, Director of Engineering & Public Works
K. Franson, Director of Financial Administration
D. Way, Deputy Director of Corporate Administration/HR Manager
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:32 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Wark, SECONDED by Coun. Galbraith
THAT the Regular Council Meeting Agenda for July 6, 2020 be adopted in accordance with Ministerial Order No. 192/2020 and that the Council Meeting be conducted electronically via Zoom.

CARRIED

Please note: A public message has been circulated on social media and the District of Chetwynd's web page requesting any public inquiries pertaining to today's agenda, and the recording of this meeting will be publically available on the District's webpage to promote openness, transparency and accountability in respect of the meeting. The Zoom meeting log in/call in details were also provided for the District of Chetwynd Facebook page prior to the meeting to permit public attendance.

3. **Minutes**

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Wark, SECONDED by Coun. Galbraith

THAT the minutes of the Regular Council Meeting held on June 1, 2020 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-1
Regional
District Report

Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:

- Old Fort Slide:
 - Residents from Old Fort would like to have their home values returned to values they were before last year's slide. The PRRD's priority is to support residents throughout the emergency and to investigate the landslide.
 - The PRRD is working with the Ministry of Transportation and Infrastructure to ensure access/egress is available to the residents of Old Fort.

CR-2
Councillor
Reports

Coun. Galbraith advised that Economic Recovery Task Force held their first meeting on June 25, 2020, with herself, MP Zimmer, MLA Bernier, Chamber of Commerce Executive Director Naomi Larsen, and Economic Development Officer Ellen McAvany in attendance:

- MP Zimmer provided information regarding funding opportunities and grants
- MLA Bernier expressed concerns about the Province's economic development plan
- Naomi Larsen is working closely with local businesses
- The Task Force feels there needs to be more consistency from the Province regarding rules for reopening businesses
- Next meeting is in two weeks

Coun. Bassendowski provided the following Chetwynd Communications Society Update:

- Although Leo Sabulsky is deeply missed, the Society is meeting more regularly now and reorganizing
- Don Pinkston is taking an active role on the Society
- Marlon Gomez is the new Chet TV Program Manager.

7. Discussion Items

Nil

8. Correspondence

- C-1
Pride Flag
- MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
- THAT the email from Luis Restrepo dated June 16, 2020 re: Pride Flag, be received for information.
- CARRIED
- C-2
UBCM
Meeting Invite
- MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
- THAT the email from BC Assessment dated June 15, 2020 re: INVITATION: Virtual Meeting with BC Assessment During UBCM, be received for information; and
- C-3
COVID-19
Teleconference
with Minister
Robinson
- THAT the email from Minister of Municipal Affairs and Housing dated June 17, 2020 re: COVID-19 Teleconference with Minister Robinson, be received for information; and
- C-4
MoMAH -
Community
Housing Fund
- THAT the letter from Ministry of Municipal Affairs and Housing dated May 21, 2020 re: Community Housing Fund Request for Proposals, be received for information; and
- C-5
Enbridge –
Spruce Ridge
Pipeline
Project
- THAT the letter from Enbridge dated May 14, 2020 re: Proposed Changes to the Spruce Ridge Pipeline Project – Variance Application Notification, be received for information; and
- C-6
TC Energy -
Notification
- THAT the email from TC Energy dated May 19, 2020 re: Coastal GasLink Construction Notification – Permitted Blasting, be received for information; and
- C-7
TC Energy –
Notification
- THAT the email from TC Energy dated May 20, 2020 re: Coastal GasLink Construction Notification – Drone Operation Notification, be received for information; and
- C-8
TC Energy –
Construction
Update
- THAT the email from TC Energy dated May 22, 2020 re: May Construction Update – Coastal GasLink Pipeline Project, be received for information; and
- C-9
TC Energy –
Notification
- That the email from TC Energy dated June 11, 2020 re: Construction Notification / Dawson Creek No. 2 Receipt Meter Station, be received for information; and

C-10 THAT the email from BC Oil & Gas Commission dated June 17, 2020 re:
BCOGC – Orphan Well Designations, be received for information.
Orphan Well Designations CARRIED

9. Information Items

II-1 MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
Information Items THAT Information Items I-1 – I-37 be received for information.
I-1 – I-37
0550.02 CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Wark
Union of BC Municipalities Convention Registration THAT the report dated June 16, 2020 re: Union of BC Municipalities Convention Registration prepared by Administration, be received; and
Registration THAT all members of Council be authorized to be registered for the Union of BC Municipalities Convention to be held virtually September 22 -24, 2020.

CARRIED

RA-2 MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
COVID-19 Safety Plans THAT the report dated June 18, 2020 re: COVID-19 Safety Plans prepared by Administration, be received; and
THAT Council endorse the safety plans for Parks, the Visitor Centre, Public Works and the District Office during the COVID-19 pandemic.

CARRIED

RA-3 MOVED by Coun. Wark, SECONDED by Coun. Galbraith
Façade Improvement Program Grant Application THAT the report dated June 18, 2020 re: Façade Improvement Program Grant Application prepared by the Economic Development Department, be received; and

THAT Council authorize the Business Façade Improvement Program Grant Application for ALDA Development & Leasing Ltd building address 4705-50th Ave NE, Chetwynd, BC, included with the report dated June 18, 2020 as Attachment “A”; and

Authorize the Mayor and Corporate Officer to execute a partnering agreement with ALDA Development & Leasing Ltd building address 4705-50th Ave NE, Chetwynd, BC; and

Authorize the \$250 Development Permit application fee to be waived; and

Authorize issuance of Development Permit No. 02-2020 to permit façade improvements to the existing structure on the property at 4705-50th Ave NE, included with the report dated June 18, 2020 as Attachment “C”.

CARRIED

RA-4
Community
Flag Pole

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated June 23, 2020 re: Community Flag Pole prepared by Administration, be received; and

THAT Council direct Administration to prepare a Flag Policy.

CARRIED

MOVED by Coun. Bassendowski, SECONDED by Coun. Wark

THAT Council direct Administration to purchase and install a new flag pole; and

THAT the Treaty 8 flag be flown on the new flag pole.

OPPOSED: Councillors Galbraith and Weisgerber

CARRIED

RA-5
Development
Variance
Permit
Application –
Frances Neuls

MOVED by Coun. Bassendowski, SECONDED by Coun. Wark

THAT the report dated June 30, 2020 re: Development Variance Permit Application – Frances Neuls prepared by Administration, be received; and

THAT Pursuant to Section 498 of the *Local Government Act* RS2015, Council of the District of Chetwynd give notice that it will be receiving an application from Frances Neuls requesting approval of a Development Variance Permit application to allow construction of an accessory building (detached garage) in the front yard of the property located at 5100 46th Avenue NW, Chetwynd, BC; and

THAT Administration be directed to advertise a public input opportunity with respect to the above application to be scheduled on July 20, 2020.

CARRIED

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

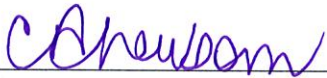
Nil

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith


THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:18 p.m.



Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on July 6, 2020 via Electronic Zoom Conference.



Carol Newsom
Corporate Officer