

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: August 17, 2020
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark (by telephone)
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
A. Adams, Director of Engineering & Public Works
E. McAvany, Economic Development Officer
D. Way, Deputy Director of Corporate Administration/HR
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:33 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the Regular Council Meeting Agenda for August 17, 2020 be amended to include the addition of Item RA-2 2020 Paving Request for Quotes, and that the agenda be adopted as amended.

CARRIED

3. **Minutes**

M-1 Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on August 4, 2020 be adopted as circulated.

CARRIED

M-2 Minutes of the Public Hearing MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Public Hearing held on August 4, 2020 be adopted as circulated.

CARRIED

4. Delegations & Presentations

- D-1
Tansi
Friendship
Centre re:
Introduce
Board of
Directors
- Laurelle Watson, General Manager, Tansi Friendship Centre introduced the Tansi Friendship Centre Board of Directors:
- Hank Calliou, Vice President
 - Lucy Williams, Treasurer
 - Fiona Groves, Secretary
 - Amyanne Gauthier, Elders Directors

Ms. Watson noted that Directors Blanche Gladue and Mike Podolecki were unable to attend today's Council Meeting.

Ms. Watson and Board Members responded to questions asked by Council including:

- Funding received from Federal Government
- If food banks are open to the public.
 - currently have 30 – 35 families a week they assist.
- Projects they are working on:
 - Addition to building for storage.
 - Shelter project behind Tansi.
- Needs of the Tansi Friendship Center
 - A bigger building to be able to administer more services and staff personnel.
 - Funding for people to go away and access Mental Health & Addictions treatment. Currently treatment is done by phone.

Board members thanked Council for the invitation to attend the Council meeting.

Council thanked Ms. Watson and the Tansi Friendship Centre Board of Directors for attending.

- D-2
Dan Rose,
PRRD
Director re:
Municipal
Participation in
PRRD
Planning
Function
- Dan Rose, Peace River Regional District (PRRD) Director, Area "E" responded to questions asked by Council regarding the planning function of the PRRD and why he has requested the District of Chetwynd to opt out.
- Benefits to the District of Chetwynd if we opt out?
 - Cost
 - Good Governance
 - Do we still get a say regarding lands adjacent to the municipality?
 - No. Could write options into an agreement regarding having a say about lands in the Fire Protection Zone.
 - Would still receive land use application referrals for comment.
 - Can we opt back in?
 - Yes, this is a yearly option.

Council thanked Director Rose for attending.

- D-3
Keith Maisey
re: Seniors Bus
- Keith Maisey and Charlie Lasser provided a brief verbal presentation, including:
- Represent the Pine Valley Seniors Association.
 - Requested the District of Chetwynd's assistance in organizing a bus for seniors and handicapped residents of Chetwynd to be able to go shopping locally.

Mr. Maisey noted they had approached Council several years ago regarding assistance to help organize a bus.

Mayor Courtorielle advised them that the issue is still in discussion.

Council thanked Mr. Maisey and Mr. Lasser for attending.

5. Bylaws

- B-1
Bylaw No.
1119, 2020
- MOVED by Coun. Galbraith, SECONDED by Coun. Disher
- THAT Bylaw No. 1119, 2020 cited as the "District of Chetwynd Council Procedure Amendment Bylaw No. 1119, 2020" be adopted.

CARRIED

- B-2
Bylaw No.
1120, 2020
- MOVED by Coun. Galbraith, SECONDED by Coun. Deck
- THAT Bylaw No. 1120, 2020 cited as the "District of Chetwynd Sanitary Sewer Use Bylaw No. 1120, 2020" have third reading rescinded and be given third reading as amended.

CARRIED

- B-3
Bylaw No.
1121, 2020
- MOVED by Coun. Deck, SECONDED by Coun. Galbraith
- THAT Bylaw No. 1121, 2020 cited as the "District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1121, 2020" be adopted.

Opposed: Councillor Weisgerber

CARRIED

6. Council Committee and Liaison Reports

- CR-3
Mayor's Report
- Mayor Courtoreille requested that when Councillors are unable to attend a committee meeting that they have been appointed as liaison to that they have an alternate attend so that they/we can be kept updated.

7. Discussion Items

DI-1 MOVED by Coun. Galbraith, SECONDED by Coun. Deck

PRRD Referral
re: 20-002 TUP
– Coastal
GasLink
Pipeline Ltd.

THAT the email from Peace River Regional District dated August 4, 2020 re: 20-002 TUP – Coastal GasLink Pipeline Ltd. Referral, be received for information.

CARRIED

DI-2
PRRD Referral
re: 20-010
OCPZN –
Brewster

Councillor Weisgerber declared a perceived conflict of interest with regard to her employment with the property owners and left the Council Chambers at 5:39 p.m.

MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT the email from Peace River Regional District dated August 11, 2020 re: 20-010 OCPZN – Brewster Referral, be received; and

THAT Council advise it has no objections to OCP and Zoning Bylaws No. 2356 and 2368, 2020, PRRD File 20-010 OCPZN for District Lot 1912 PRD, PID 014-907-852 (Brewster) subject to the following:

- A tree buffer must be maintained between the subject property and all water courses including the Pine River;
- No servicing of vehicles or storage of fuel to take place on the subject property;
- No access is permitted to the subject property from the District of Chetwynd Water Treatment Plant Road; the applicant must access the subject property from Highway 97 as per the map included with the August 17, 2020 Council Agenda marked as Item DI-2, or an alternate route of his/her choice that does not include the District of Chetwynd Water Treatment Plant Road.

CARRIED

Councillor Weisgerber returned to Council Chambers at 5:46 p.m.

8. Correspondence

Nil

9. Information Items

II-1 Information Items I-1 – I-10 0550.02
MOVED by Coun. Galbraith, SECONDED by Coun. Deck
THAT Information Items I-1 – I-10 be received for information.
CARRIED

10. Reports for Action

RA-1 Development Variance Permit Application – Lonny Hillton
MOVED by Coun. Weisgerber, SECONDED by Coun. Deck
THAT the report dated August 11 2020 re: Development Variance Permit Application – Lonny Hillton prepared by Administration, be received; and
THAT Pursuant to Section 498 of the *Local Government Act* RS2015, Council of the District of Chetwynd give notice that it will be receiving an application from Lonny Hillton for property located at 5313 45A Street SE, Chetwynd, BC requesting approval of a Development Variance Permit to:

- i) allow a shop addition to be constructed 2.4 m (8 feet) from the side parcel line instead of 3 m (10 feet), which would vary Zoning Bylaw No. 1035, 2016, Section 9.2.1.6 by 0.6 m (2 feet); and
- ii) allow construction of a new 107 m² (1152 ft²) accessory building which together with the proposed shop addition and existing shop would vary Zoning Bylaw No. 1035, 2016, Section 9.2.1.10 for a maximum of all accessory buildings combined from 232.0 m² (2,500 ft²) to 263.10 m² (2,832 ft²), a difference of 30.84 m² (332 ft²); and
- iii) THAT Administration be directed to advertise a public input opportunity with respect to the above application to be scheduled on September 1, 2020.

CARRIED

RA-2 2020 Paving Request for Quotes
MOVED by Coun. Deck, SECONDED by Coun. Weisgerber
THAT the report dated August 17, 2020 re: 2020 Paving Request for Quotes prepared by the Engineering & Public Works Department, be received; and
THAT Council approve the contract be awarded to DGS Astro Paving for \$163,358.42.

CARRIED

11. Reports for Information

- RI-1
Closed
Council
Resolutions
Brought
Forward to a
Regular
Council
Meeting
- MOVED by Coun. Deck, SECONDED by Coun. Galbraith
- THAT the report dated August 11, 2020 re: Closed Council Resolutions Brought Forward to a Regular Council Meeting prepared by Administration, be received; and
- THAT the Closed Council resolutions from a) to d) below be received for information:
- a) March 18, 2019
THAT staff be instructed to advise the Norris Hoover Memorial Tournament Committee that Council will not be accepting the VIP table and the 10 concert tickets and to pass along Council's thanks for the gesture.
 - b) October 7, 2019
THAT Council authorize Administration to renew the lease as attached to the report dated September 24, 2019 re: Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Lease Renewal prepared by Administration for the airport property described as Lots 9, 10 & 11 Plan PGP38224, DL 1809 and a civic address of 4701, 4705 and 4709 airport road SE (Helitack Base) for a further five years.
 - c) October 7, 2019
THAT Council authorize Administration to renew the lease as attached to the report dated September 24, 2019 re: NAV CANADA – Lease Renewal prepared by Administration for the operation of a weather office at the air terminal building for a further five years.
 - d) May 13, 2020
THAT Council authorize Administration to execute a Service Provider Agreement between greenspace and trail workers, and other workers as needed, naming the Service Provider as an additional named insured for the District of Chetwynd with Municipal Insurance Association of BC.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Deck, SECONDED by Coun. Galbraith

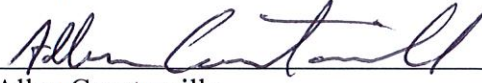
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:52 p.m.



Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on August 17, 2020 in the Council
Chambers.



Carol Newsom
Corporate Officer