

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: September 1, 2020
Time: 4:30 p.m.
Location: Electronic Zoom Meeting

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
A. Adams, Director of Engineering & Public Works
E. McAvany, Economic Development Officer
D. Way, Deputy Director of Corporate Administration/HR
Manager

Absent: Coun. Weisgerber

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbrith, SECONDED by Coun. Wark

THAT the Regular Council Meeting Agenda for September 1, 2020 be amended to include the addition of Item RA-4 Closed Council Resolution Brought Forward to a Regular Council Meeting and Item NB-1 Invitation from Mayor of Hudson's Hope; that the Council Meeting be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency, but noting that the Zoom meeting details have been shared with the public so that any who wish may join the meeting electronically; and that the agenda be adopted as amended.

CARRIED

Please note: A public message has been circulated on social media and the District of Chetwynd's web page requesting any public inquiries pertaining to today's agenda. The Zoom meeting log in/call in details were also provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publically available on the District's webpage to promote openness, transparency and accountability.

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT the minutes of the Regular Council Meeting held on August 17, 2020 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

B-1
Bylaw No.
1120, 2020

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Bylaw No. 1120, 2020 cited as the “District of Chetwynd Sanitary Sewer Use Bylaw No. 1120, 2020” be adopted.

CARRIED

B-2
Bylaw No.
1122, 2020

MOVED by Coun. Wark, SECONDED by Coun. Galbraith

THAT Bylaw No. 1122, 2020 cited as the “District of Chetwynd Highway Closure Bylaw No. 1122, 2020” be given first, second and third readings.

CARRIED

6. Council Committee and Liaison Reports

CR-3
Mayor’s
Report

Mayor Courtoreille provided the following verbal Mayor’s report:

- The PRRD met with McLeod Lake Indian Band (MLIB), Saulteau First Nations and West Moberly First Nations regarding Treaty Land Entitlement (TLE). Discussions are ongoing.
- Chetwynd seems to be doing pretty well as a community through this pandemic; most businesses are still working and many are very busy. People appear to be physically distancing and taking other Covid-19 precautions. However these are very trying times and my heart goes out to any community members with Covid-19 or those whose family members are suffering because of it. I hope no one has any lasting effects from it. Thanked Council and Staff for their hard work during this pandemic.
- Apologized to Council for not attending the Civic Properties Commission meeting last Tuesday, and thanked Councillors Galbraith and Wark for attending.

7. Discussion Items

Nil

8. Correspondence

C-1 MOVED by Coun. Galbraith, SECONDED by Coun. Deck
Cat Parade

THAT the email from Nathan Prince dated August 13, 2020 re: Cat Parade, be received for information.

CARRIED

9. Information Items

II-1 MOVED by Coun. Galbraith, SECONDED by Coun. Disher
Information

Items THAT Information Items I-1 – I-22 be received for information.

I-1 – I-22

0550.02 CARRIED

10. Reports for Action

RA-1 Opportunity for Public Input:
Development

Variance Mayor Courtoreille invited those who wished to express his/her views
Permit – regarding the Development Variance Permit Application from Lonny Hillton to
Lonny Hillton permit construction of an accessory building and an addition to an existing shop
on his property at 5313 45A Street SE, to address Council.

There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated August 18, 2020 re: Development Variance Permit – Lonny Hillton prepared by Administration, be received; and

THAT Pursuant to Section 498 of the *Local Government Act* RS2015, Council of the District of Chetwynd authorize issuance of Development Variance Permit No. 02-2020 to Lonny Hillton for property located at 5313 45A Street SE, Chetwynd, BC.

CARRIED

RA-2
OCP and
Zoning
Amendment
Applications –
5449 South
Access Road

Councillor Deck declared a perceived personal conflict of interest with regard to his family relationship with the property owners and left the meeting at 4:51 p.m.

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the report dated August 20, 2020 re: OCP and Zoning Amendment Applications – 5449 South Access Road prepared by Administration, be received; and

THAT Official Community Plan Bylaw No. 1082, 2020 (Deck) be introduced and given first and second readings; and

THAT Zoning Amendment Bylaw No. 1083, 2020 (Deck) be introduced and given first and second readings; and further,

THAT a Public Hearing be scheduled to obtain public input on Official Community Plan Amendment Bylaw No. 1082, 2020 and Zoning Amendment Bylaw No. 1083, 2020 on September 14, 2020 at 4:00 p.m.

CARRIED

Councillor Deck returned to the meeting at 4:54 p.m.

RA-3
Union of BC
Municipalities
– 2020
Resolutions

MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT the report dated August 20, 2020 re: Union of BC Municipalities (UBCM) – 2020 Resolutions prepared by Administration, be received; and

THAT Council direct Administration to request that the UBCM Resolution entitled NEB11 Coroners be pulled from the Block of resolutions recommended to be Not Endorsed by the UBCM Resolutions Committee.

CARRIED

RA-4
Financial
Statements

MOVED by Coun. Wark, SECONDED by Coun. Galbraith

THAT Council approve the Financial Statements as of December 31, 2019 as presented by the Director of Financial Administration.

CARRIED

11. Reports for Information

Nil

12. New Business

Mayor Courtoreille asked if anyone from Council would like to go on a tour of Hudson's Hope to see what BC Hydro is doing there for Site C. Mayor Courtoreille will ask Mayor Heiberg to send a formal invitation.

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:04 p.m.

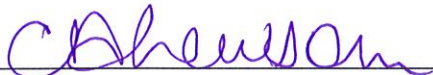


Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on September 1, 2020 via Electronic Zoom Conference.



Carol Newsom
Corporate Officer