

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 5, 2020
Time: 4:30 p.m.
Location: Electronic Zoom Meeting

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck (4:40 pm)
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
A. Adams, Director of Engineering & Public Works
D. Way, Deputy Director of Corporate Administration/HR
Manager
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:31 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the Regular Council Meeting Agenda for October 5, 2020 be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency, but noting that the Zoom meeting details have been shared with the public so that any who wish may join the meeting electronically; and that the agenda be adopted as circulated.

CARRIED

Please note: A public message has been circulated on social media and the District of Chetwynd's web page requesting any public inquiries pertaining to today's agenda. The Zoom meeting log in/call in details were also provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publically available on the District's webpage to promote openness, transparency and accountability.

3. **Minutes**

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT the minutes of the Regular Council Meeting held on September 14, 2020 be adopted as circulated.

CARRIED

M-2
Minutes of the
Public Hearing

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
THAT the minutes of the Public Hearing held on September 14, 2020 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

B-1
Bylaw No.
1123, 2020

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
THAT Bylaw No. 1123, 2020 cited as the “District of Chetwynd Tax Exemption Bylaw No. 1123, 2020” be given first, second and third readings.

CARRIED

Council requested Staff report back regarding whether the Elks Hall had received a Permissive Tax Exemption when it was active.

Bylaw No.
1124, 2020

“District of Chetwynd Zoning Amendment Bylaw No. 1124, 2020 (5244 42 Street NE)” was considered as Item RA-4 under the “Reports for Action” portion of this meeting.

6. Council Committee and Liaison Reports

CR-2
Councillor
Reports

Coun. Wark provided the following Civic Properties Commission Update:

- The regular ice season has begun under the approved COVID-19 Safety Plans.
- The indoor playground installation is mostly completed.
- The new sound system has been installed.

Coun. Wark reported that she attended the Union of BC Municipalities (UBCM) Convention in Victoria, BC virtually the week of September 21, 2020, and enjoyed attending without travelling and being away from home. She thought that the conference was still very effective being held virtually.

Coun. Weisgerber reported that she attended the Municipal Insurance Association of BC AGM portion of the UBCM convention virtually, and that it was nice to take part in the meeting from home. She noted that a couple of resolutions regarding COVID and new insurances available for municipalities from COVID were adopted.

CR-3 Mayor's Report
Mayor Courtoreille provided the following Regional Solid Waste Committee Update:
• Chetwynd landfill will be exhausted in 7 or 8 years.

7. Discussion Items

Nil

8. Correspondence

C-1 Coastal GasLink Construction Notification
MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the email from TC Energy dated August 31, 2020 re: Coastal GasLink Construction Notification / Permitted Blasting, be received for information; and

C-2 PlanH 2020 Grantees
THAT the email from BC Healthy Communities dated September 18, 2020 re: PlanH 2020 Grantees Announced, be received for information.

CARRIED

C-3 2021 BC Natural Resources Forum
MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the email from BC Natural Resources Forum dated September 21, 2020 re: Taking the Conversations Online / BC Natural Resources Forum 2021, be received for information.

CARRIED

9. Information Items

II-1 Information Items
MOVED by Coun. Disher, SECONDED by Coun. Bassendowski

THAT Information Items I-1 – I-7 and I-9 – I-44 be received for information.

I-1 – I-7 & I-9 – I-44

CARRIED

II-1 Information Item I-8
MOVED by Coun. Disher, SECONDED by Coun. Wark

THAT Information Item I-8 be received for information.

CARRIED

10. Reports for Action

RA-1
Safe Operating
Plan – Public
Skating &
Programs

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the report dated September 29, 2020 re: Safe Operating Plan – Public Skating & Programs prepared by Administration, be received; and

THAT Council endorse the Chetwynd & District Rec Centre Public Skating Safety Plan; and

THAT Council endorse the Chetwynd & District Rec Centre Programs Safety Plan.

CARRIED

RA-2
Investing in
Canada
Infrastructure
Program –
Community,
Culture and
Recreation
Funding
Application

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated September 23, 2020 re: Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Application prepared by the Economic Development Department, be received; and

THAT staff submit an application for grant funding for the Outdoor Water Park to the Investing in Canada Infrastructure Program – Community, Culture and Recreation; and

THAT Council support the project and commit to its share of the \$400,000 of the project.

CARRIED

RA-3
2021
Community
Resiliency
Investment
Program –
Firesmart
Community
Funding

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated September 29, 2020 re: 2021 Community Resiliency Investment Program – Firesmart Community Funding prepared by the Economic Development / Fire Departments, be received; and

THAT Council authorize staff to submit an application for grant funding for Firesmart Community Funding from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development for building a Firesmart Web tool for the District of Chetwynd and fire protection area; and

THAT Council support the project and commit to its share of the \$90,000 of the project.

CARRIED

RA-4 Councillor Deck declared a perceived personal conflict of interest with regard
Zoning to his employment and left the meeting at 5:00 p.m.
Amendment

Bylaw – 5244 MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
42 Street NE

THAT the report dated September 29, 2020 re: Zoning Amendment Bylaw –
5244 42 Street NE prepared by Administration, be received; and

THAT “District of Chetwynd Zoning Amendment Bylaw No. 1124, 2020
(5244 42 Street NE)” be introduced and given first and second readings; and

THAT a Public Hearing be scheduled to obtain public input on the above bylaw
on October 19, 2020 at 4:00 p.m.

CARRIED

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:02 p.m.

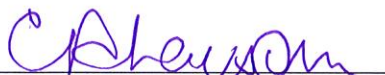


Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on October 5, 2020 via Electronic
Zoom Conference.



Carol Newsom
Corporate Officer