

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: September 14, 2020
Time: 4:30 p.m.
Location: Electronic Zoom Meeting

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
A. Adams, Director of Engineering & Public Works
E. McAvany, Economic Development Officer
D. Way, Deputy Director of Corporate Administration/HR
Manager
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Weisgerber

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:31 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT the Regular Council Meeting Agenda for September 14, 2020 be amended to include the addition of Item RA-2 Community Resiliency Investment Program; that the Council Meeting be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency, but noting that the Zoom meeting details have been shared with the public so that any who wish may join the meeting electronically; and that the agenda be adopted as amended.

CARRIED

Please note: A public message has been circulated on social media and the District of Chetwynd's web page requesting any public inquiries pertaining to today's agenda. The Zoom meeting log in/call in details were also provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publically available on the District's webpage to promote openness, transparency and accountability.

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on September 1, 2020 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

B-1
Bylaw No.
1082, 2020

Councillor Deck declared a perceived personal conflict of interest with regard to his family relationship with the property owners and left the meeting at 4:35 p.m.

MOVED by Coun. Bassendowski, SECONDED by Coun. Wark

THAT Bylaw No. 1082, 2020 cited as the “District of Chetwynd Official Community Plan Amendment Bylaw No. 1082, 2020 (Deck)” be given third reading and adoption.

OPPOSED: Councillors Disher and Galbraith

CARRIED

B-2
Bylaw No.
1083, 2020

MOVED by Coun. Wark, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1083, 2020 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1083, 2020 (Deck)” be given third reading and adoption subject to the applicant connecting to District of Chetwynd sewer and Ministry of Transportation and Infrastructure approval.

OPPOSED: Councillors Disher and Galbraith

CARRIED

Councillor Deck returned to the meeting at 4:53 p.m.

B-3
Bylaw No.
1122, 2020

Opportunity for Public Input:

Mayor Courtoreille invited those who wished to express his/her views regarding the proposed District of Chetwynd Highway Closure Bylaw No. 1122, 2020 (Road Right of Way on 42A Street NE), to address Council.

There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT Bylaw No. 1122, 2020 cited as the "District of Chetwynd Highway Closure Bylaw No. 1122, 2020" be adopted.

CARRIED

6. Council Committee and Liaison Reports

CR-2
Councillor
Reports

Coun. Disher provided the following Chainsaw Carving Championship Society Update:

- First meeting was held on September 8, 2020.
- The Society plans to proceed with the 2021 Championship.
- AGM will be held at 6:00 pm on September 29, 2020 at the Pine Valley Exhibition Park.
- The Society thanked Tyria Plamondon, Chetwynd Visitor Centre Manager for promoting and selling their products.
- The 2020 Christmas Parties have been cancelled. These events were fundraisers for the Society.
- The Chainsaw Carving Championship Society is looking for new members.

Coun. Disher provided the following Little Prairie Heritage/Museum Society Update:

- AGM will be coming up.
- Chair Leah McQueen will be stepping down as her family is relocating.
- The Society is looking to expand its volunteer base.

Coun. Deck provided the following Regional Solid Waste Committee Update:

- The Chetwynd landfill saw a 137% increase in usage for the 2020 Spring Clean-up free dump week compared to 2019.
- Fall Clean-up is coming up.
- Chetwynd landfill will receive a new scale. Expected to be completed in 2021.
- Solid Waste is over 25% of the Peace River Regional District's budget.

CR-3 Mayor's Report Mayor Courtoreille advised Council that he will be doing a biweekly report with updates from the District of Chetwynd which will be advertised in the Coffee Talk Express Newspaper.

7. Discussion Items

DI-1 Tansi Friendship Centre re: Letter of Support Request
MOVED by Coun. Wark, SECONDED by Coun. Bassendowski
THAT the email from Tansi Friendship Centre dated September 9, 2020 re: Letter of Support Request, be received; and
THAT Council authorize a letter of support be sent to Tansi Friendship Centre in support of their request to help fund researching the history of the centre.
CARRIED

8. Correspondence

Nil

9. Information Items

II-1 Information Item I-1 0550.02
MOVED by Coun. Galbraith, SECONDED by Coun. Wark
THAT Information Item I-1 be received for information.
CARRIED

10. Reports for Action

RA-1 Safe Operating Plan – Arena
MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
THAT the report dated September 8, 2020 re: Safe Operating Plan – Arena prepared by Administration, be received; and
THAT Council endorse the safe operating plan for the Chetwynd & District Rec Centre arena.
CARRIED

RA-2 Community Resiliency Investment Program
MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
THAT the report dated September 11, 2020 re: Community Resiliency Investment Program prepared by the Economic Development / Parks / Fire Departments, be received; and
THAT Council approve the revised application budget for a \$36,750 Community Wildfire Protection Plan grant from the Ministry of Forest, Lands, Natural Resources Operations and Rural Development with UBCM.
CARRIED

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:05 p.m.



Carol Newsom
Corporate Officer



Allen Courtoreille
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on September 14, 2020 via Electronic Zoom Conference.



Carol Newsom
Corporate Officer