

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** December 14, 2020  
**Time:** 4:30 p.m.  
**Location:** Electronic Zoom Meeting

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
K. Franson, Director of Financial Administration  
D. Way, Deputy Director of Corporate Administration  
D. LeBlanc, Manager of Engineering & Public Works (Project Manager)  
L. Wilfur, Executive Assistant (Recording Secretary)

**Absent:** Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:34 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the Regular Council Meeting Agenda for December 14, 2020 be amended to include the addition of Item RA-3 Library Advisory Board; that the Council Meeting be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency, but noting that the Zoom meeting details have been shared with the public so that any who wish may join the meeting electronically; and that the agenda be adopted as amended.

CARRIED

Please note: A public message has been circulated on social media and the District of Chetwynd's web page requesting any public inquiries pertaining to today's agenda. The Zoom meeting log in/call in details were also provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publicly available on the District's webpage to promote openness, transparency and accountability.

### 3. Minutes

M-1  
Minutes of the  
Regular  
Council  
Meeting

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the minutes of the Regular Council Meeting held on November 16, 2020 be adopted as circulated.

CARRIED

### 4. Delegations & Presentations

D-1  
Kelly  
McTaggart,  
Canadian  
Association of  
Petroleum  
Producers re:  
Industry  
Update

Kelly McTaggart, Advisor, Community Engagement for Canadian Association of Petroleum Producers (CAPP) provided Council with an industry update as outline below:

- Represents large and small producer member companies
- Members explore for, develop and produce natural gas, natural gas liquids, crude oil, and oil sands throughout Canada
- Produce about 80 per cent of Canada's natural gas and crude oil
- Associate members provide a wide range of services that support the upstream crude oil and natural gas industry
- Has been working with governments in three areas:
  - Essential Services
  - Liquidity and Job Preservation
  - Regulatory Efficiency (do no harm)
- Economic Outlook (topics reviewed):
  - Economic impacts of the oil and natural gas industry in Canada
  - Changes in the Global Energy Mix, 2018 – 2040
  - IEA Change in Global Primary Energy Demand 1990 – 2020
  - Current Economic Conditions
  - Total Wells Drilled in Western Canada
  - Canadian Upstream Oil & Gas Capital Expenditures
- CAPP Priorities & Recovery (topics reviewed):
  - Canada's Recovery
  - Competing for Investment
  - Favourability vs. Current Challenges
  - Current Issues
    - Pipelines in Construction
    - US Election
    - Clean Fuel Standard
    - Economic Recovery
    - Forecasts and Gas Pricing

Council thanked Ms. Taggart for the presentation.

## 5. Bylaws

B-1  
Bylaw No.  
1125, 2020

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1125, 2020 cited as the “District of Chetwynd Solid Waste Collection and Disposal Services Amendment Bylaw No. 1125, 2020” be adopted

CARRIED

B-2  
Bylaw No.  
1126, 2020

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1126, 2020 cited as the “District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1126, 2020” be adopted.

CARRIED

B-3  
Bylaw No.  
1127, 2020

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT third reading be rescinded from Bylaw No. 1127, 2020 cited as the “District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1127, 2020” and that the bylaw be given third reading as amended.

CARRIED

B-4  
Bylaw No.  
1128, 2020

MOVED by Coun. Deck, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1128, 2020 cited as the “District of Chetwynd Revenue Anticipation Bylaw No. 1128, 2020” be given first, second and third readings.

CARRIED

## 6. Council Committee and Liaison Reports

CR-1  
Regional  
District Report  
– Mayor  
Courtoreille

Mayor Courtoreille provided the following PRRD Update:

- The PRRD Fibre Working Group met to collect information on how to get fibre optics out to surrounding communities so they can stay connected.
- The goal is to complete the project by 2021.

CR-2  
Councillor  
Reports

Councillor Deck provided the following PRRD Solid Waste Committee Update:

- Currently going through the budget.
- Waste to energy plants convert garbage to energy and may be utilized in the Peace Region in the future.

Councillor Galbraith provided the following BC Hydro Peace Region Non-Profit Community Fund Update:

- Attended first Generate Opportunities (GO) Fund Committee meeting on December 3, 2020. Have been appointed for a 2 year term.
- GO Fund is an \$800,000 fund to support Peace Region non-profit organizations. Distributed over an eight-year period (currently in its 6<sup>th</sup> year) to organizations that provide services to vulnerable populations including children, families and seniors.
- The GO Fund is administered by Northern Development Initiative Trust on behalf of BC Hydro.
- BC Hydro has distributed funds to 49 projects.

CR-3  
Mayor's  
Report

Mayor Courtoreille thanked Surerus Murphy and their employees for the \$6000.00 donation (raised from a 50/50 raffle) for youth sports in Chetwynd.

## 7. Discussion Items

DI-1  
PRRD re: 20-  
004 TUP –  
Gayse Referral

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the email from Peace River Regional District dated December 2, 2020 re: 20-004 TUP – Gayse Referral, be received; and

THAT Council authorize Administration to advise the Peace River Regional District that it has no objections to PRRD Temporary Use Permit 20-004 subject to the following conditions:

- a) That an effective dust abatement program be implemented on the property;
- b) That 10 foot high fencing or substantial landscaping be placed along the length of the applicants' property on 53<sup>rd</sup> Avenue to act as a buffer for neighbouring properties to offset noise, dust and light pollution;
- c) That lights on the subject property be directed away from residences;
- d) That an effective erosion and sediment control plan be implemented on the subject property; and
- e) That the Ministry of Transportation and Infrastructure be advised that the intersection of Highways 97 and 29 South is already very busy, and vehicle conflicts and near misses are regularly observed by passersby in that area.

CARRIED

## 8. Correspondence

- C-1  
Pandemic  
Recovery
- MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
- THAT the open letter to Premier John Horgan dated November 19, 2020 re: British Columbia's Resource Communities Stepping Up for Pandemic Recovery, be received for information; and
- C-2  
2021 NCLGA  
AGM and  
Conference
- THAT the email from North Central Local Government Association (NCLGA) dated November 24, 2020 re: NCLGA Goes Virtual for 2021 AGM and Conference, be received for information; and
- C-3  
BC  
Reconciliation  
Award
- THAT the email from Office of the Lieutenant Governor dated November 18, 2020 re: Announcing the British Columbia Reconciliation Award, be received for information.
- CARRIED

## 9. Information Items

- II-1  
Information  
Items  
I-1 – I-28
- MOVED by Coun. Deck, SECONDED by Coun. Galbraith
- THAT Information Items I-1 – I-28 be received for information.
- CARRIED

## 10. Reports for Action

- RA-1  
Asset  
Sponsorship  
and Naming  
Rights Policy
- MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski
- THAT the report dated November 9, 2020 re: Asset Sponsorship and Naming Rights Policy prepared by Administration, be received; and
- THAT Council endorse the Asset Sponsorship and Naming Rights Policy, included with the report dated November 9, 2020, with the amendment that any sponsorship offers of \$10,000 or more be presented to Council for consideration.
- CARRIED

RA-2 Councillor Disher declared a perceived personal conflict of interest with regard  
Policy Review to her employment and left the meeting at 5:33 p.m.

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the report dated November 19, 2020 re: Policy Review prepared by  
Administration, be received; and

THAT Council rescind the Chetwynd Library Maintenance Policy 0400/05/89.

CARRIED

Councillor Disher returned to the meeting at 5:35 p.m.

RA-3 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber  
Library

Advisory Board THAT the report dated December 14, 2020 re: Library Advisory Board  
prepared by Administration; be received; and

THAT Council appoint Councillor Wark to the Chetwynd Public Library  
Advisory Committee for 2021.

CARRIED

**11. Reports for Information**

Nil

**12. New Business**

Nil

**13. Public Question Period**

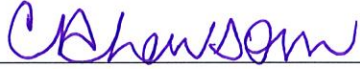
Nil

**14. Adjournment** MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:40 p.m.



\_\_\_\_\_  
Carol Newsom  
Corporate Officer



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Allen Courtoreille  
Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on December 14, 2020 via Electronic  
Zoom Conference.



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Carol Newsom  
Corporate Officer