

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: January 11, 2021
Time: 4:30 p.m.
Location: Electronic Zoom Meeting

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. Way, Deputy Director of Corporate Administration
D. LeBlanc, Manager of Engineering & Public Works (Project Manager)
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

- 1. Call to Order** Mayor Courtoreille called the meeting to order at 4:33 p.m. and an opening statement was read.
- 2. Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Disher

THAT the Regular Council Meeting Agenda for January 11, 2021 be amended to include the addition of Items NB-1 Business Licence and NB-2 South Peace Health Services Society Board Member; that the Council Meeting be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency, but noting that the Zoom meeting details have been shared with the public so that any who wish may join the meeting electronically; and that the agenda be adopted as amended.

CARRIED

Please note: A public message has been circulated on social media and the District of Chetwynd's web page requesting any public inquiries pertaining to today's agenda. The Zoom meeting log in/call in details were also provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publicly available on the District's webpage to promote openness, transparency and accountability.

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Wark, SECONDED by Coun. Weisgerber

THAT the minutes of the Regular Council Meeting held on December 14, 2020 be adopted as circulated.

CARRIED

4. Delegations & Presentations

D-1
Julia Nelson &
Dale Phillips,
Rotary Club of
Chetwynd re:
Letter of
Support –
Resurfacing
the Rotary
Running Track

Julia Nelson & Dale Phillips, Rotary Club of Chetwynd provided information on the club’s upcoming project – “Resurfacing of the Rotary Running Track” with an Olympic quality surface. The Running Track will be a 400m track with a 100m sprint on one side and will have eight lanes. It will be made of recycled rubber.

The Rotary Club of Chetwynd requested a letter of support from Mayor and Council for the project.

A discussion was held around maintenance and snow removal of the track.

Council thanked Ms. Nelson and Mr. Phillips for the presentation.

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT Council authorize a letter of support be provided to the Rotary Club of Chetwynd in support of their project “Resurfacing of the Rotary Running Track”.

CARRIED

5. Bylaws

B-1
Bylaw No.
1127, 2020

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT third reading be rescinded from Bylaw No. 1127, 2020 cited as the “District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1127, 2020” and that the bylaw be given third reading as amended.

CARRIED

B-2
Bylaw No.
1128, 2020

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1128, 2020 cited as the “District of Chetwynd Revenue Anticipation Bylaw No. 1128, 2020” be adopted.

CARRIED

6. Council Committee and Liaison Reports

CR-2
Councillor
Report

Coun. Deck provided the following Peace River Regional District (PRRD) Solid Waste Committee Update:

- 2020 Fall Clean-up campaign saw a 59% overall increase in customers at the PRRD Landfills.
- Chetwynd Landfill had the highest increase, with 92% more customers.
- Reported increase of 17% more tonnage at the Chetwynd Landfill.
- Overall, the program of waiving the tipping fees during the Fall & Spring Clean-up campaigns was successful. Instances of illegal dumping has been reduced as customers have used the opportunity to dispose of their material in solid waste facilities for free.
- There is currently an opportunity to extend the life of the Chetwynd Landfill which could possibly double the length of time the landfill has left, to 16 years. The PRRD is currently going through the process with the Ministry of Environment.

CR-3
Mayor's
Report

Mayor Courtoreille provided the following verbal Mayor's report:

- In the beginning of December, a Provincial Order reduced the population of worksites such as Site "C" and Coastal GasLink due to COVID-19. Companies are required to draft a plan of next steps and work with Northern Health.
- PRRD Connectivity – Discussed bringing fibre-optics into every house in the Peace River Regional District. It looks like it will possibly be 2022 before we will have fibre-optics running in our homes/businesses and in the rural areas.

7. Discussion Items

DI-1
PRRD re: OCP
& Zoning
Amendment
No. 2425 &
2426, 2021 –
Loiselle
Investments
Ltd. Referral

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the email from Peace River Regional District (PRRD) dated December 18, 2020 re: OCP & Zoning Amendment No. 2425 & 2426, 2021 – Loiselle Investments Ltd. Referral, be received; and

THAT because of concerns regarding effluent or leaching from activities on the subject property entering the District of Chetwynd's watershed, Council advise the PRRD that it has no objections to the proposed PRRD File No. 20-0110CPZN OCP land redesignation and rezoning subject to the applicants creating and implementing an effective stormwater management plan and erosion and sediment control plan for the subject property.

CARRIED

DI-2 MOVED by Coun. Galbraith, SECONDED by Coun. Deck
City of
Kamloops re: THAT the email from City of Kamloops dated December 21, 2020 re: Certified
Certified Resolution – Overdose Crisis and Call for Overdose Action Plan, be received;
Resolution – and
Overdose
Crisis and Call THAT Council authorize a resolution be sent to the Government of Canada
for Overdose urging the development of a comprehensive overdose action plan to address the
Action Plan overdose crisis.

CARRIED

8. Correspondence

C-1 MOVED by Coun. Wark, SECONDED by Coun. Galbraith
District of
Chetwynd THAT the letter from Sander Rose Bone Grindle LLP dated December 9, 2020
Audit Planning re: District of Chetwynd Audit Planning Report – December 31, 2020, be
Report received for information; and

C-2 THAT the PlanH / BC Healthy Communities News dated December 15, 2020
Grants re: Grants Awarded to 20 Local Governments Across B.C. to Improve
Awarded to 20 Community Health and Well-being, be received for information; and
Local
Governments
Across BC

C-3 THAT the email from Tara Faganello, Assistant Deputy Minister of the Local
Minister Government Division, Ministry of Municipal Affairs dated December 21, 2020
Osborne's re: Minister Osborne's December Regional Call – Follow-Up, be received for
December information; and
Regional Call
– Follow-Up

C-4 THAT the email from Josie Osborne, Minister of Municipal Affairs dated
Minister of December 18, 2020 re: Winter Newsletter – December 2020, be received for
Municipal information; and
Affairs –
Winter
Newsletter

C-5 THAT the email from TC Energy dated December 30, 2020 re: Coastal
Coastal GasLink Notification – COVID 19, be received for information.
GasLink
Notification – CARRIED
COVID 19

9. Information Items

II-1 Information Items I-1 – I-11
MOVED by Coun. Wark, SECONDED by Coun. Weisgerber
THAT Information Items I-1 – I-11 be received for information.
CARRIED

10. Reports for Action

RA-1 Triple J Pipelines 2019 Inc. – Temporary Use 01-2021
Councillor Weisgerber declared a perceived personal conflict of interest with regard to her employment and left the meeting at 5:06 p.m.
MOVED by Coun. Galbraith, SECONDED by Coun. Deck
THAT the report dated January 7, 2021 re: Triple J Pipelines 2019 Inc – Temporary Use Permit 01-2021 prepared by Administration, be received; and
THAT Council authorize Administration to advertise Council’s intent to consider Temporary Use Permit No. 01-2021 (included as Attachment “A” to the report dated January 7, 2021) to Triple J Pipelines 2019 Inc., to temporarily install fuel tanks for Enbridge Inc.’s Spruce Ridge pipeline expansion project, at 4741 48 A Street NW, and a public input opportunity be scheduled for the February 1, 2021 Council Meeting.
CARRIED

Councillor Weisgerber returned to the meeting at 5:10 p.m.

11. Reports for Information

RI-1 Closed Council Resolutions To Be Brought Forward to a Regular Council Meeting
MOVED by Coun. Wark, SECONDED by Coun. Deck
THAT the report dated November 24, 2020 re: Closed Council Resolutions To Be Brought Forward to a Regular Council Meeting prepared by Administration, be received; and
THAT the Closed Council resolutions below be received for information.
November 2, 2020
THAT Council authorize Administration to renew the property lease with Pine Valley Seniors’ Society for the Seniors Activity Hall for a period of five (5) years, commencing November 1, 2020, with the same conditions as set forth in the original agreement.
November 16, 2020
THAT Council direct Administration to inform the public if District of Chetwynd employees advise that they have tested positive for Covid-19, while protecting the privacy of the employee(s).
CARRIED

12. New Business

NB-1
Business
Licence

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT to demonstrate support for local businesses the District of Chetwynd cancel business licence fees for 2021; and

THAT the Chamber of Commerce receive the same grant for 2021 as in 2020, utilizing funds from the Provincial Restart Program grant.

DEFEATED

NB-2
South Peace
Health
Services
Society Board
Member

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT Council appoint Councillor Wark as District of Chetwynd liaison to the South Peace Health Services Society.

CARRIED

13. Public Question Period

Nil

14. Adjournment

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:27 p.m.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on January 11, 2021 via Electronic Zoom Conference.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer