

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: March 1, 2021
Time: 4:30 p.m.
Location: Electronic Zoom Meeting

Present: Mayor Courtoreille (4:40 p.m)
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. LeBlanc, Manager of Engineering & Public Works (Project Manager)
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

1. Call to Order Deputy Mayor Bassendowski called the meeting to order at 4:35 p.m. and an opening statement was read.

2. Adoption of Agenda MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the Regular Council Meeting for March 1, 2021 be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency, but noting that the Zoom meeting details have been shared with the public so that any who wish may join the meeting electronically; and that the agenda be adopted as circulated.

CARRIED

Please note: The Zoom meeting log in/call in details were provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publicly available on the District's webpage to promote openness, transparency and accountability.

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on February 16, 2021 be adopted as circulated.

CARRIED

Mayor Courtoreille arrived at 4:40 p.m. and assumed the Chair.

4. Delegations & Presentations

D-1
Tiffanee
Griffiths,
Chetwynd
Community
Arts Council
re: Annual
Report

Tiffanee Griffiths, Chetwynd Community Arts Council provided Council with an update as outlined below:

- Tiffanee thanked Council for their continued support.
- Schedule of events will continue as planned with changes due to COVID-19.
- Share seasonal gallery space with the Visitors Centre.
- Funds have been redirected to help sponsor local artisans and craftsmen to share their work online and in person classes.
- Surerus Place Paint workshops with Seniors have been recently put on hold due to COVID-19.
- Sponsored materials and supplies for Tammy Watson for cultural workshop on “Feather Painting”.
- Annual \$1000.00 bursary for 2020 was awarded to Joshua Winland.
- In collaboration with the Chetwynd Public Library art gift bags have been made available.
- In cooperation with the Dawson Creek Art Gallery, we sponsored an installation of local artisans work in various businesses for the “HeArt Walk”.
- Currently working on a “Art in the Atrium 2” project for the Medical Clinic.
- Sponsored Campfire Sessions: Musical Productions with ChetTV.
- Peace Liard Regional Juried Art Show will be online this year.

Council thanked Ms. Griffiths for the presentation.

5. Bylaws

Bylaw No.
1129, 2021

“District of Chetwynd Official Community Plan Amendment Bylaw No. 1129, 2021” was considered as Item RA-1 under the “Reports for Action” portion of this meeting.

Bylaw No.
1130, 2021

“District of Chetwynd Zoning Amendment Bylaw No. 1130, 2021” was considered as Item RA-1 under the “Reports for Action” portion of this meeting.

6. Council Committee and Liaison Reports

CR-2 Coun. Weisgerber advised that Surerus Place Board Meetings have resumed via
Councillor Zoom.
Reports

Coun. Weisgerber provided an update from the Pine Valley Seniors Association. Meetings have not resumed. The association was not successful with their grant application for a kitchen expansion.

CR-3 Mayor Courtoreille mentioned that the District of Chetwynd has put out a
Mayor's statement regarding the racist statements that Pouce Coupe Mayor Lorraine
Report Michetti has recently shared.

7. Discussion Items

DI-1 MOVED by Coun. Deck, SECONDED by Coun. Galbraith

PRRD re: 21-

001 TUP –
Curtis and
Elizabeth

Brewster
Referral

THAT the email from Peace River Regional District dated February 18, 2021 re: 21-001 TUP – Curtis and Elizabeth Brewster Referral, be received; and

THAT Council advise the Peace River Regional District (PRRD) that it has no objections to PRRD File No. 21-001 TUP for Curtis and Elizabeth Brewster for District Lot 1912 PRD, PID 014-907-852 subject to the following:

- A tree buffer must be maintained between the subject property and all water courses including the Pine River; and
- No servicing of vehicles or storage of fuel to take place on the subject property.

CARRIED

8. Correspondence

C-1 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

NCLGA Board

Highlights

Report –

January 2021

THAT the email from North Central Local Government Association dated February 2, 2021 re: Board Highlights Report – January 2021, be received for information.

CARRIED

9. Information Items

II-1 MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

Information

Items

I-1 – I-14

THAT Information Items I-1 – I-14 be received for information.

CARRIED

Council requested that Administration move the Council Agenda Report - Accounts Payable Cheque List from “Information Items” to “Reports for Information”.

10. Reports for Action

RA-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

Official

Community

Plan and

Zoning

Amendment

Bylaws – 52nd

Street NW

THAT the report dated February 23, 2021 re: Official Community Plan and Zoning Amendment Bylaws – 52nd Street NW prepared by Administration, be received; and

THAT “District of Chetwynd Official Community Plan Amendment Bylaw No. 1129, 2021” be introduced and given first and second readings; and

THAT “District of Chetwynd Zoning Amendment Bylaw No. 1130, 2021” be introduced and given first and second readings; and

THAT a Public Hearing be scheduled to obtain public input on the above bylaws on March 15, 2021 at 4:00 p.m.

CARRIED

RA-2 MOVED by Coun. Deck, SECONDED by Coun. Weisgerber

Development

Permit No. 01-

2020 – 5000

and 5040

North Access

Road

THAT the report dated February 22, 2021 re: Development Permit No. 01-2020 – 5000 and 5040 North Access prepared by Administration, be received; and

THAT Council approve an amendment to Development Permit No. 01-2020 to Sweetpal Chauhan on behalf of Dap Group Ltd. to remove the cosmetic wood treatments and overhangs from the exterior of the design for the development on the 5000 and 5040 North Access Road (Lots A and B, Plan EPP72967, District Lot 398) property.

CARRIED

RA-3
Temporary
Use Permit
Application –
Ron Milner
dba Flite Camp
& Catering
Inc.

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated February 8, 2021 re: Temporary Use Permit Application – Ron Milner dba Flite Camp & Catering Inc. prepared by Administration, be received; and

THAT Council authorize a Notice of Intent to issue Temporary Use Permit No. 01-2021 to Ron Milner dba Flite Camp and Catering Inc. for the purpose of allowing the temporary location of a 150-person work camp on property located at 4414-44th Avenue NE, Chetwynd, BC (Lot 7, Plan 27005, DL 1814) for a period of three years to begin in October, 2021, and that a public input opportunity be scheduled and advertised for March 15, 2021 Regular Council Meeting.

CARRIED

RA-4
Request for
Temporary
Use Permit –
Black
Diamond
Limited
Partnership

MOVED by Coun. Weisgerber, SECONDED by Coun. Disher

THAT the report dated February 18, 2021 re: Request for Temporary Use Permit – Black Diamond Limited Partnership prepared by Administration, be received; and

THAT Council authorize a Notice of Intent to issue Temporary Use Permit – 02-2021 to Black Diamond Limited Partnership to temporarily locate a 266-person work camp in the Industrial Subdivision at 4300 – 46th Drive NE, Chetwynd, BC (Lot A, PRD Plan 27362, District Lot 2092, PID: 004-362-306) for a period of three years to begin in October, 2021, and that a public input opportunity be scheduled and advertised for the March 15, 2021 Regular Council Meeting.

CARRIED

RA-5
Capital Project
Request

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated February 24, 2021 re: Capital Project Request prepared by the Finance Department, be received; and

THAT Council authorize the inclusion of a flow metering system for the purpose of measuring effluent discharged to the Pine River in the amount of \$75,000; and

THAT the funding be provided for the above project from the Sustainability Reserve Account.

CARRIED

Council requested the Engineering Department provide a report regarding the amount of effluent being discharged into the Pine River.

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:11 p.m.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on March 1, 2021 via Electronic Zoom Conference.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer