

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: April 6, 2021
Time: 4:30 p.m.
Location: Electronic Zoom Meeting

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. Way, Deputy Director of Corporate Administration
E. McAvany, Economic Development Officer
D. LeBlanc, Manager of Engineering & Public Works (Project Manager)
D. Golob, Fire Chief
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Wark

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:31 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the Regular Council Meeting for April 6, 2021 be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency, but noting that the Zoom meeting details have been shared with the public so that any who wish may join the meeting electronically; and that the agenda be adopted as circulated.

CARRIED

Please note: The Zoom meeting log in/call in details were provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publicly available on the District's webpage to promote openness, transparency and accountability.

3. **Minutes**

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Disher

THAT the minutes of the Regular Council Meeting held on March 15, 2021 be adopted as circulated.

CARRIED

M-2
Public Hearing

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Public Hearing held on March 15, 2021 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

Bylaw No.
1135, 2021

“District of Chetwynd False Alarm Bylaw No. 1135, 2021” was considered as Item RA-3 under the “Reports for Action” portion of this meeting.

6. Council Committee and Liaison Reports

CR-2
Councillor
Reports

Coun. Deck provided the following Peace River Regional District (PRRD) Solid Waste Committee Update:

- Open Zoom Meetings will be held from April 12 – 29, 2021 to discuss the draft Regional Solid Waste Management Plan Consultation.
- Chetwynd’s meeting will be held on April 12, 2021 at 11:00 am.

Coun. Galbraith provided the following Northeast Regional Advisory Committee Update:

- Meeting was held on March 19, 2021
- 5 applications totaling over \$430,000.00 were received for the grant money.
- A discussion regarding connectivity was held with Susan Stanford, Ministry of Citizens’ Services.

Coun. Disher provided the following Chainsaw Carving Championship Society Update:

- 2021 Chainsaw Carving Competition has been cancelled.

CR-3
Mayor’s
Report

Mayor Courtoreille advised that:

- COVID-19 Vaccination Clinics are being held in Chetwynd from April 6 – 9, 2021, April 20 -23, 2021 and May 4 – 7, 2021.
- To book appointments call 1-866-481-2175.

Mayor Courtoreille thanked all the volunteers.

CR-4 Council received a copy of a report dated March 22, 2021 prepared by
Administrator's Administration re: Summary of District Departmental Activities.
Report

7. Discussion Items

DI-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith
2021 Chief
Elected THAT the Local Government Leadership Academy (LGLA) Virtual 2021 Chief
Officials Elected Officials Forum Registration Information, be received; and
Forum
THAT Council authorize the Mayor to attend the Virtual 2021 Chief Elected
Officials Forum April 29 – 30, 2021.

CARRIED

DI-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
FCM's 2021
Annual THAT email from Federation of Canadian Municipalities (FCM) dated March
Conference 29, 2021 re: FCM's 2021 Annual Conference and Trade Show, be received; and
and Trade
Show THAT Council authorize all members of Council to attend the 2021 Virtual
Federation of Canadian Municipalities (FCM) Annual Conference May 31 –
June 4, 2021.

CARRIED

8. Correspondence

Nil

9. Information Items

II-1 MOVED by Coun. Galbraith, SECONDED by Coun. Disher
Information
Items THAT Information Items I-1 – I-4 & I-6 – I-24 be received for information.
I-1 – I-4 & I-6
– I-24 CARRIED

II-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
Information
Item THAT Information Item I-5 be received for information.
I-5
CARRIED

10. Reports for Action

RA-1 Cannabis Retail Store Licence – T.A. Flower Shop Cannabis Company Ltd.	<p>Opportunity for Public Input:</p> <p>Mayor Courtoreille invited those who wished to express his/her views regarding the application from T.A. Flower Shop Cannabis Company for a Non-Medical Cannabis Retail Store at 9-5021 49th Avenue, to address Council.</p> <p>There being no submissions, and no correspondence received, the opportunity for public input was closed.</p>
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MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the report dated March 29, 2021 re: Cannabis Retail Store Licence – T.A. Flower Shop Cannabis Company Ltd. prepared by Administration, be received; and

THAT Council support the application from T.A. Flower Shop Company Ltd. for a retail cannabis establishment at 9-5021 49th Avenue.

CARRIED

RA-2 Development Permit No. 03- 2021 – Celtic Construction	<p>MOVED by Coun. Galbraith, SECONDED by Coun. Deck</p> <p>THAT the report dated March 23, 2021 re: Development Permit No. 03-2021 – Celtic Construction prepared by Administration, be received; and</p> <p>THAT Council authorize issuance of Development Permit No. 03-2021 to C. Chandler Contracting Celtic Construction Ltd. for the purpose of construction of a commercial building to be located at Lot 3, Plan PRD 8869, DL 1991, Except Plan Parcel X (Plan 21373) (4628 North Access Road), subject to the submission of a site grading plan in accordance with Schedule H of Subdivision and Development Servicing Bylaw No. 981, and subject to approval by the Ministry of Transportation and Infrastructure.</p>
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CARRIED

RA-3 False Alarm Bylaw No. 1135, 2021	<p>MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber</p> <p>THAT the report dated March 29, 2021 re: False Alarm Bylaw No. 1135, 2021 prepared by Administration, be received; and</p>
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THAT False Alarm Bylaw No. 1135, 2021 be introduced and read a first, second and third time.

CARRIED

- RA-4
2021
Equipment
Purchase
- MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
- THAT the report dated March 25, 2021 re: 2021 Equipment Purchase prepared by the Engineering & Public Works Department, be received; and
- THAT Council authorize the purchase of a 2021 WA200-8 Komatsu Wheel Loader for \$196,699.00 plus applicable taxes and sale of 2001 John Deere TC44H Wheel Loader for \$30,000.00 plus applicable taxes.
- CARRIED
- RA-5
Spray Park
Precast
Restroom –
NDIT Funding
Application
- MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
- THAT the report dated March 31, 2021 re: Spray Park Precast Restroom – NDIT Funding Application prepared by Administration, be received; and
- THAT Council approve submission of an application to Northern Development Initiative Trust (NDIT) Community Places Grant for the Precast Outdoor Restroom to be located near the Spray Park.
- CARRIED
- RA-6
Proposed
Community
Greenhouse –
Funding
Application
- MOVED by Coun. Galbraith, SECONDED by Coun. Disher
- THAT the report dated March 31, 2021 re: Proposed Community Greenhouse – Funding Application prepared by the Parks Department, be received; and
- THAT Council approve the application to Northern Development Initiative Trust (NDIT) for the Community Places Grant for the Chetwynd Community Greenhouse.
- CARRIED
- RA-7
Pitch-In 2021
- MOVED by Coun. Deck, SECONDED by Coun. Galbraith
- THAT the report dated March 31, 2021 re: Pitch-In 2021 prepared by Administration, be received; and
- THAT Council endorse the “Kick it to the Curb” free garage sale initiative from April 22 to May 21, 2021.
- CARRIED

11. Reports for Information

RI-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Disher
Closed
Council THAT the report dated March 18, 2021 re: Closed Council Resolution Brought
Resolution Forward – Purchase of Property prepared by Administration, be received for
Brought information.
Forward –
Purchase of CARRIED
Property

RI-2 MOVED by Coun. Galbraith, SECONDED by Coun. Disher
Building
Permit Values THAT the report dated March 25, 2021 re: Building Permit Values prepared by
the Engineering & Public Works Department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:20 p.m.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on April 6, 2021 via Electronic Zoom
Conference.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer