

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: March 15, 2021
Time: 4:30 p.m.
Location: Electronic Zoom Meeting

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
D. LeBlanc, Manager of Engineering & Public Works (Project Manager)
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Disher

1. Call to Order Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.

2. Adoption of Agenda MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for March 15, 2021 be amended to include the addition of Item NB-1 Monthly Updates; that the Council Meeting be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency, but noting that the Zoom meeting details have been shared with the public so that any who wish may join the meeting electronically; and that the agenda be adopted as amended.

CARRIED

Please note: The Zoom meeting log in/call in details were provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publicly available on the District's webpage to promote openness, transparency and accountability.

3. Minutes

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Wark, SECONDED by Coun. Galbraith

THAT the minutes of the Regular Council Meeting held on March 1, 2021 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

Bylaw No. 1129, 2021 MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT Bylaw No. 1129, 2021 cited as the “District of Chetwynd Official Community Plan Amendment Bylaw No. 1129, 2021 (52nd Street NW)” be given third reading and adopted.

CARRIED

Bylaw No. 1130, 2021 MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Bylaw No. 1130, 2021 cited as the “District of Chetwynd Zoning Amendment Bylaw No. 1130, 2021 (52nd Street NW)” be given third reading and adopted.

CARRIED

6. Council Committee and Liaison Reports

CR-1 Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:
Regional
District Report

- Working on the “Gotta Go” project which started in 2016 to develop and manage roadside facilities along remote area of the Alaska Highway.
- The “Gotta Go” project provides facilities like public washrooms, picnic benches, signage for safety and emergency management, increased cell coverage, and tourist information kiosks.
- The PRRD is inquiring if Chetwynd Council and residents are interested in being a “Gotta Go” partner. They will be providing more information in the future.

CR-2 Councillor Galbraith provided the following BC Hydro Peace Region Non-Profit Community Fund Update:
Councillor
Reports

- Attended GO Fund meeting on March 11, 2021.
- Only had 1 applicant; the applicant will be notified of the funding decision on the application before it will be announced.
- Since establishment the GO Fund has approved over 56 projects totaling over \$490,000.00.
- Has over \$84,000.00 still in account for this year. The grants are available up to a maximum of \$10,000.00 for non-profit organizations.

7. Discussion Items

DI-1 BC Parks – Hole-in-the-Wall Park Addition
MOVED by Coun. Wark, SECONDED by Coun. Bassendowski
THAT the email from Ministry of Environment and Climate Change Strategy dated February 19, 2021 re: BC Parks – Hole-in-the-Wall Park Addition, be received; and

THAT Council support the proposed addition to Hole-in-the-Wall Park and welcome the increased park area as an opportunity for visitors and residents to be active and enjoy the natural beauty of this area.

CARRIED

Council requested that Administration contact the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to determine whether development will be allowed to encroach on the park.

DI-2 2021 NCLGA AGM & Convention
MOVED by Coun. Galbraith, SECONDED by Coun. Wark
THAT the Virtual 2021 North Central Local Government Association (NCLGA) AGM & Convention Registration Information, be received; and

THAT Council authorize all members of Council to attend the Virtual 2021 North Central Local Government Association (NCLGA) AGM & Convention May 5-6, 2021.

CARRIED

8. Correspondence

C-1 Coastal GasLink – Project Launches COVID-19 Testing Program
MOVED by Coun. Galbraith, SECONDED by Coun. Wark
THAT the email from TC Energy dated February 25, 2021 re: Coastal GasLink / Project Launches COVID-19 Testing Program, be received for information.
CARRIED

9. Information Items

II-1 Information Items I-1 – I-21
MOVED by Coun. Galbraith, SECONDED by Coun. Wark
THAT Information Items I-1 – I-21 be received for information.
CARRIED

10. Reports for Action

RA-1
Request for
Temporary
Use Permit –
Ron Milner
dba Flite Camp
Services

Opportunity for Public Input:

Mayor Courtoreille invited those who wished to express his/her views regarding the Temporary Use Permit Application from Ron Milner dba Flite Camp & Catering Inc. to allow a 150-person work camp at 4414-44th Avenue NE for a period of up to three years, to address Council.

Correspondence Received:

- Letter received from the Ministry of Transportation and Infrastructure dated March 9, 2021 stating the Ministry has no objections.

There being no submissions, and no further correspondence received, the opportunity for public input was closed.

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated March 9, 2021 re: Request for Temporary Use Permit – Ron Milner dba Flite Camp & Catering Inc. prepared by Administration, be received; and

THAT Council authorize issuance of Temporary Use Permit No. 01-2021 to Ron Milner dba Flite Camp & Catering Inc. for the purpose of allowing the temporary location of a 150-person work camp on property located at 4414-44th Avenue NE, Chetwynd, BC (Lot 7, PRD Plan 27005, DL 1814) for a period of three years to begin in October, 2021.

OPPOSED: Councillor Galbraith

CARRIED

RA-2
Request for
Temporary
Use Permit –
Black
Diamond
Limited
partnership

Opportunity for Public Input:

Mayor Courtoreille invited those who wished to express his/her views regarding the Temporary Use Permit Application from Black Diamond Limited Partnership to allow a 266-person work camp at 4300-46th Drive NE for a period of up to three years, to address Council.

Correspondence Received:

- Letter received from the Ministry of Transportation and Infrastructure dated March 8, 2021 stating the Ministry has no objections.
- Letter received from Aim Trucking dated February 22, 2021 re: In support of application

- Letter received from CIT Plus Resources undated re: In support of application
- Letter received from Enbridge dated February 22, 2021 re: In support of application

There being no submissions, and no further correspondence received, the opportunity for public input was closed.

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated March 9, 2021 re: Request for Temporary Use Permit – Black Diamond Limited Partnership prepared by Administration, be received; and

THAT Council authorize issuance of Temporary Use Permit No. 02-2021 to Black Diamond Limited Partnership to temporarily locate a 266-person work camp in the Industrial Subdivision at 4300–46th Drive NE, Chetwynd, BC (Lot A, PRD Plan 27362, District Lot 2092, PID: 004-360-306) for a period of three years to begin in October, 2021.

OPPOSED: Councillor Galbraith

CARRIED

RA-3
Non-Medical
Cannabis
Retail Store
Licence – T.A.
Flower Shop
Cannabis
Company Ltd.
– 9-5021 49th
Avenue NW

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated March 3, 2021 re: Non-Medical Cannabis Retail Store Licence – T.A. Flower Shop Cannabis Company Ltd. – 9-5021 49th Avenue NW prepared by Administration, be received; and

THAT Council authorize a public input opportunity during the Regular Council Meeting on April 6, 2021 beginning at 4:30 p.m. with regard to the application from T.A. Flower Shop Cannabis Company Ltd. for a retail cannabis establishment at 9-5021 49th Avenue NW, and that Council provide comments for submission to the BC Liquor and Cannabis Regulation Branch.

CARRIED

RA-4
Housing Needs
Assessment
Report

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated March 4, 2021 re: Housing Needs Assessment Report prepared by Administration, be received; and

THAT Council receive the document entitled *Housing Needs Report Chetwynd* included with the report dated March 4, 2021 as Attachment “A” in accordance with Section 585.31 of the *Local Government Act*; and

THAT the report be published on the District of Chetwynd’s website which is publicly and freely accessible.

CARRIED

RA-5
Respectful
Workplace
Policy

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the report dated March 5, 2021 re: Respectful Workplace Policy prepared by Administration, be received; and

THAT Council rescind the Anti-Harassment and Anti-Discrimination Policy (Res: 0135/06/06) endorsed on June 6, 2006 and approve the Respectful Workplace Policy included with the report dated March 15, 2021 as Attachment “A”.

CARRIED

RA-6
Chetwynd
Community
Spray Park

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated March 11, 2021 re: Chetwynd Community Spray Park prepared by Administration, be received; and

THAT Council authorize the purchase of Spray Park equipment from RECTEC Industries for \$123,224.10 including PST and GST for the Chetwynd Community Spray Park.

CARRIED

11. Reports for Information

RI-1
February
Accounts
Payable
Cheque List

MOVED by Coun. Wark, SECONDED by Coun. Galbraith

THAT the report dated March 4, 2021 re: February Accounts Payable Cheque List prepared by the Finance Department, be received for information.

CARRIED

