

## **DISTRICT OF CHETWYND**

### *Minutes of the Special Regular Council Meeting*

**Date:** May 12, 2021  
**Time:** 11:00 a.m.  
**Location:** Electronic Zoom Meeting

**Present:** Mayor Courtoreille  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
K. Franson, Director of Financial Administration  
D. Way, Deputy Director of Corporate Administration  
E. McAvany, Economic Development Officer  
L. Wilfur, Executive Assistant (Recording Secretary)

**Absent:** Coun. Bassendowski  
Coun. Deck

1. **Call to Order** Mayor Courtoreille called the meeting to order at 11:00 a.m.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the Special Regular Council Meeting Agenda for May 12, 2021 be amended to include the addition of the item, Cancellation of the May 17, 2021 Regular Council Meeting; that the Council Meeting be conducted electronically via Zoom due to the prevalence of Covid-19 and the Provincial State of Emergency; that the agenda be adopted as amended; and further, that the May 17, 2021 Council Meeting be cancelled.

CARRIED

Please note: The Zoom meeting log in/call in details were provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance. A recording of this meeting will be publicly available on the District's webpage to promote openness, transparency and accountability.

3. **Minutes**

Nil

4. **Delegations & Presentations**

Nil

**5. Bylaws**

B-1  
Bylaw No.  
1133, 2021

MOVED by Coun Galbraith, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1133, 2021 cited as the “District of Chetwynd Financial Plan 2021 – 2025 Bylaw No. 1133, 2021” be adopted.

CARRIED

B-2  
Bylaw No.  
1134, 2021

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT Bylaw No. 1134, 2021 cited as the “District of Chetwynd 2021 Tax Rates Bylaw No. 1134, 2021” be adopted.

CARRIED

**6. Council Committee and Liaison Reports**

Nil

**7. Discussion Items**

Nil

**8. Correspondence**

Nil

**9. Information Items**

Nil

**10. Reports for Action**

RA-1  
Walkway  
Resurfacing –  
Funding  
Application /  
Spray Park –  
Funding  
Application /  
Greenspace,  
Lighting and  
Walkway  
Active  
Transportation  
Planning –  
Funding  
Application

MOVED by Coun. Wark, SECONDED by Coun. Galbraith

THAT the report dated May 11, 2021 re: Walkway Resurfacing – Funding Application / Spray Park – Funding Application / Greenspace, Lighting and Walkway Active Transportation Planning – Funding Application prepared by the Parks Department, be received; and

THAT Council approve the application to NDIIT for the Community Places grant for the Walkway Resurfacing 2021 project; and

THAT Council approve the application to NDIIT for the Community Places grant for the Spray Park; and

THAT Council approve the application to UBCM for the Greenspace, Lighting and Walkway Active Transportation Planning grant.

CARRIED

RA-2  
Development  
Permit No. 04-  
2021 – Shane  
Surerus

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the report dated May 11, 2021 re: Development Permit No. 04-2021 – Shane Surerus prepared by Administration, be received; and

THAT Council authorize the revised Development Permit No. 04-2021 to Shane Surerus for the purpose of construction of a commercial building located at Lot 9, DL 494, Peace River District Plan 24681, PID 008-171-394 (4341 45<sup>th</sup> Avenue NE).

CARRIED

**11. Reports for Information**

Nil

**12. New Business**

Nil

**13. Public Question Period**

Nil

**14. Adjournment** MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 11:08 a.m.

ORIGINAL SIGNED BY  
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY  
Allen Courtoreille - Mayor

Certified a true and correct copy of the  
Minutes of the Special Regular Council  
Meeting held on May 12, 2021 via  
Electronic Zoom Conference.

ORIGINAL SIGNED BY  
Carol Newsom – Corporate Officer