

## **DISTRICT OF CHETWYND**

### *Minutes of the Regular Council Meeting*

**Date:** July 5, 2021  
**Time:** 4:30 p.m.  
**Location:** Council Chambers and Zoom

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
E. McAvany, Economic Development Officer  
L. Labarrere, Engineering Intern  
D. Way, Deputy Director of Corporate Administration  
(Recording Secretary)

**Absent:** Coun. Disher

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Deck  
  
THAT the Regular Council Meeting Agenda for July 5, 2021 be adopted as circulated.  
  
CARRIED  
  
Please Note: The Zoom meeting log in/call in details were provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance, and a message advised the public that in-person attendance was possible for this meeting as well.
3. **Minutes**  
M-1 Minutes of the Regular Council Meeting  
MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith  
  
THAT the minutes of the Regular Council Meeting held on June 21, 2021 be amended to reflect that Item 4 Coun. Weisgerber was sent the Microsoft Teams, not Coun. Wark, and that the minutes be adopted as amended.  
  
CARRIED

**4. Agenda Varied** MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the agenda be varied to permit Delegations to begin once they have audio.

CARRIED

**5. Bylaws**

B-1                    “District of Chetwynd Cemetery Amendment Bylaw No. 1138, 2021” was  
Bylaw No.           considered as Item RA-3 under the “Reports for Action” portion of this  
1138, 2021           meeting.

**4. Delegations & Presentations**

D-1                    Jesse Berube and Tom Ouellette, Enbridge provided Council with an overview  
Jesse Berube       of the Enbridge Community Indigenous Engagement and the Spruce Ridge  
and Tom               Project as outlined below:  
Ouellette,  
Enbridge

- Enbridge is proud to move North American energy, ensuring that we deliver your energy needs. Energy powers every aspect of our lives, from cellphones, heating homes and fueling transportation.
- Our job at Enbridge is to provide the various forms of energy North Americans need in the safest, most reliable and sustainable way.
- Above all else, we are always working to ensure the safety of our employees, neighbors, communities and the environment
- We are committed to supporting North America’s energy transition by:
  - Modernizing our infrastructure
  - Investing in innovation and cleaner energy solutions
- Enbridge is developing cutting-edge, innovative solutions to prepare for the energy transition
- Enbridge is ensuring we will meet the growing energy needs of the future while reducing emissions
- We are committed to providing energy in a sustainable, socially and environmentally responsible way
- Our approach to supporting the transition to a low-carbon economy has three key areas:
  - Reducing greenhouse gas emissions through innovation
  - Helping customers reduce their energy use through conservation
  - Investing in renewable energy assets and low-carbon solutions
- Our facilities have been the backbone of the natural gas sector in British Columbia (B.C.) for more than 60 years
- Today nearly 80% of the natural gas produced in B.C. touches our system
- That gas is used for:
  - Heating homes, hospitals, businesses and schools
  - Electric power generation
  - Industrial and manufacturing processes that produce hundreds of

Cont.

products that improve our daily lives

- The tract of land above a pipeline is known as a right-of-way (ROW).
  - Varying widths; may contain more than one pipeline.
  - Approximate location of pipelines can be identified by above-ground pipeline markers.
  - No distinct look to the ROW; can be a clearing in the forest, cultivated land, a river crossing, or urban areas.
- The Prescribed Area.
  - A 30 metre area, measured perpendicularly on each side from the centerline of the pipe(s).
  - Ground disturbance activities within the Prescribed Area require a locate request to BC One Call.
  - Some activities along the Prescribed Area require written permission from Enbridge.

#### Warning Signs of a Gas Pipeline Leak

- Sight:
  - Dead or dying vegetation on or near a pipeline in a normally green area.
  - Water bubbling or blowing into the area in puddles, ponds, creeks, or rivers.
  - Dirt being blown or appearing to be thrown into the air.
  - Unexpected frost build-up on the ground.
  - Fire coming from the ground or appearing to burn on the ground.
- Sound:
  - An unusual roaring, blowing, hissing, or loud whistling sound.
- Smell:
  - Sweet gas has a slight petroleum or hydrocarbon smell.
  - Unlike the gas that is distributed in homes, the sweet gas in Enbridge's pipelines does not have an odourant added to enhance its smell. You will not smell the common rotten egg odour associated with natural gas.
- Your personal safety is Enbridge's number 1 priority. If you suspect a gas leak, follow these steps:
  - Leave the area immediately.
  - If outdoors, leave the area immediately moving upwind or crosswind.
    - Note that motor vehicles or other machinery can be a potential ignition source and should not be used.
  - If indoors, immediately evacuate everyone in the residence or business.
  - Once you have reached safety, call 911. Your cell phone can be an ignition source, so you must be a safe distance from the pipeline before using it.
  - Contact Enbridge's emergency line at 1-800-663-9931.

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- If it is safe to do so, warn others to stay away.
- If it is not safe to evacuate, shelter in place.
- Do not touch or go near the leaking gas, liquid, or vapour that may have come from the pipeline.
- Do not try to shut the gas off.
- Do not start your vehicle or any other piece of equipment that can act as a possible ignition source.
- Do not light a match or smoke.
- Avoid heat sources or making sparks that could ignite the leaking gas as you are leaving the area.
- Do not turn on or off anything that may create a spark – including cell phones, telephones, light switches, vehicle alarms, vehicle keyless entry, & flashlights – until you are in a safe location.

#### Spruce Ridge Program Overview

- Purpose:
  - Expand a portion of the natural gas transmission system in northeast B.C.
  - Accommodate customer demand in a safe and reliable way.
- Project Scope:
  - Pipeline Loops:
    - Chetwynd Loop: ~25-km, 36-inch diameter pipe
    - Aitken Creek Loop: ~13-km, 24-inch diameter pipe
  - Compressor Station Upgrade:
    - Adding new compressor unit at the CS2 compressor station to accommodate an increased volume of natural gas
  - Incremental transportation capacity: ~402 MMcf/d

#### Spruce Ridge Project Update:

- <https://www.enbridge.com/projects-and-infrastructure/projects/spruce-ridge-program>

#### Enbridge BC Pipeline Home Page:

- <https://www.enbridge.com/map#map:infrastructure,search=%22BC%20Pipeline%20system%22>

#### Enbridge BC Pipeline Fact Sheet:

- <https://www.enbridge.com/~media/12016B2E981A419D97C19039E552E797.ashx>

Council thanked Mr. Berube and Mr. Ouellette for the presentation.

D-2  
Bryan  
Mitchell,  
Caribou  
Recovery

Bryan Mitchell, Caribou Recovery Program, Ministry of Forests, Lands, Natural Resource Operations and Rural Development provided Council with an overview of the Draft Winter Motorized Recreation Management Plan in the South Peace as outlined below:

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Program,  
Ministry of  
Forests, Lands,  
Natural  
Resource  
Operations and  
Rural  
Development

Primary Objective:

- Manage winter motorized recreation in a manner that supports the achievement of the Shared Recovery Objective

Secondary Objectives (where they do not conflict/detract from the primary objective):

- Maintain use of the highest value and most unique winter motorized recreation areas and a diverse mix of winter motorized recreation opportunities in the region
- Support the development or enhancement of winter motorized recreation destinations in areas that likely represent a low risk to caribou recovery, in order to support the region's winter motorized recreation visitor economy

Timeline:

- Fall 2021 – Implementation
- Ongoing – Intensive and extensive monitoring

Cont.

- Summer 2023 – Initial review of indicators in higher risk areas
- Ongoing – Intensive and extensive monitoring
- Summer 2025 – Review indicators in project area; engagement; adapt; 4 year cycle

Council thanked Mr. Mitchell for the presentation.

## 6. Council Committee and Liaison Reports

CR-3 Mayor's Report Mayor Courtoreille requested a moment of silence to honour the children found in unmarked graves on the grounds of residential schools.

CR-4 Administrator's Report MOVED by Coun. Weisgerber, SECONDED by Coun. Wark  
THAT the report dated June 28, 2021 prepared by Administration re: Summary of District Departmental Activities, be received for information.

CARRIED

## 7. Discussion Items

Nil

## **8. Correspondence**

C-1                      MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

                             THAT the letter from BC Emergency Health Services dated May 23, 2021 re: Enhancements to Emergency Health Services in Your Community, be received for information; and

C-2                      THAT the email from Municipal Insurance Association of BC dated June 28, 2021 re Director-at-Large Vacancy on MIABC Board of Directors, be received for information.

CARRIED

## **9. Information Items**

CII                      MOVED by Coun. Galbraith, SECONDED by Coun. Deck

Information

Items

                             THAT Information Items I-1 – I-33 be received for information.

I-1 – I-33

0550.02

CARRIED

## **10. Reports for Action**

RA-1                    MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

                             THAT the report dated June 23, 2021 re: BC Hydro community Agreement prepared by Administration, be received for information.

CARRIED

RA-2                    MOVED by Coun. Wark, SECONDED by Coun. Deck

                             THAT the report dated June 24, 2021 re: District of Chetwynd Pine River Recreation Site at Twidwell Bend prepared by the Parks Department, be received; and

                             THAT Council authorize the purchase of the Precast restroom from RECTEC Industries for \$67,950.40 including PST and GST for the Pine River Recreation Site at Twidwell Bend.

CARRIED

RA-3                      MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated June 28, 2021 re: Cemetery Rate Changes and Adoption of Bylaw No. 1138, 2021 prepared by the Finance Department, be received; and

THAT Cemetery Amendment Bylaw No. 1138, 2021 be adopted.

CARRIED

**11. Reports for Information**

Nil

**12. New Business**

Nil

**13. Public Question Period**

Nil

**14. Adjournment**      MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:34 p.m.

ORIGINAL SIGNED BY \_\_\_\_\_

Carol Newsom  
Corporate Officer

ORIGINAL SIGNED BY \_\_\_\_\_

Allen Courtoreille  
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on July 5, 2021 via Electronic Zoom Conference and in the Council Chambers.

ORIGINAL SIGNED BY \_\_\_\_\_

Carol Newsom  
Corporate Officer