

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** June 21, 2021  
**Time:** 4:30 p.m.  
**Location:** Council Chambers & Electronic Zoom Meeting

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
K. Franson, Director of Financial Administration  
D. Way, Deputy Director of Corporate Administration  
E. McAvany, Economic Development Officer  
D. LeBlanc, Director of Engineering & Public Works  
L. Labarrere, Engineering Intern  
L. Wilfur, Executive Assistant (Recording Secretary)

**Absent:** Nil

**1. Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.

**2. Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for June 21, 2021 be amended to include the addition of NB-1 Cops for Cancer, and that the agenda be adopted as amended.

CARRIED

Please note: The Zoom meeting log in/call in details were provided on the District of Chetwynd Facebook page prior to the meeting to permit public attendance, and a message advised the public that in-person attendance was possible for this meeting as well.

**3. Minutes**

M-1  
Minutes of the  
Regular  
Council  
Meeting

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the minutes of the Regular Council Meeting held on June 7, 2021 be adopted as circulated.

CARRIED

#### **4. Delegations & Presentations**

MOVED by Coun. Galbraith, SECONDED By Coun. Deck

THAT the agenda be varied until the delegation has sent Microsoft Teams for sound to Councillor Disher, Councillor Weisgerber and Chetwynd Chamber of Commerce.

CARRIED

#### **5. Bylaws**

Bylaw No. 1138, 2021 “District of Chetwynd Cemetery Amendment Bylaw No. 1138, 2021” was considered as Item RA-2 under the “Reports for Action” portion of this meeting.

#### **6. Council Committee and Liaison Reports**

CR-1 Regional District Report Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:

- A PRRD virtual town hall meeting was disrupted with racist language on the screen during a presentation; this comment was immediately removed but it illustrates the struggle at times against racism in our communities. The meeting was being held to discuss a proposal to expand the Charlie Lake Fire Department’s fire protection service boundaries.

CR-2 Councillor Reports Councillor Galbraith provided the following verbal report:

- Attended a Northeast Regional Advisory Committee meeting. Their annual report is provided as part of our Council Meeting agenda.
- Attended a BC Hydro Go Fund meeting.

CR-3 Mayor’s Report Mayor Courtoreille provided the following verbal Mayor’s report:

- Good things are happening in Chetwynd:
- A Dog Park is being constructed;
  - Water Park Equipment is starting to arrive; and
  - Construction on the Water Park is starting this week.

Mayor Courtoreille thanked Council & Staff for attending the National Indigenous Peoples’ Day Healing Communities Walk.

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the:

- Regional District Report,
- Councillor Reports and
- Mayor's Report

be received for information.

CARRIED

## **7. Discussion Items**

Nil

## **8. Correspondence**

C-1                      MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

PRRD –

Electoral

Boundaries

Commission

Amendment

Act

THAT the letter from Peace River Regional District to Premier of BC and Minister of Attorney General dated May 21, 2021 re: Electoral Boundaries Commission Amendment Act – Proposed Amendments, be received; and

THAT Council authorize a letter be sent to the Premier of BC and Minister of Attorney General in support of the Peace River Regional District's concern regarding the proposed amendment to the Electoral Boundaries Commission Act.

CARRIED

C-2                      MOVED by Coun. Galbraith, SECONDED by Coun. Deck

Ministry of

Municipal

Affairs – BC's

Restart Update

THAT the letter from Ministry of Municipal Affairs dated June 10, 2021 re: BC's Restart Update Calls on June 4, 2021 – Follow-Up, be received for information.

CARRIED

## **9. Information Items**

II-1                      MOVED by Coun. Galbraith, SECONDED by Coun. Deck

Information

Items

I-1 – I-12

THAT Information Items I-1 – I-2 be received for information.

CARRIED

#### 4. Delegations & Presentations

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|--|---|
| <p>D-1<br/>Heather<br/>Desarmia, TC<br/>Energy re:<br/>Coastal GasLink<br/>Pipeline Project<br/>Update</p> | <p>Heather Desarmia, TC Energy provided Council with a Coastal GasLink Pipeline Project update as outlined below:</p> <ul style="list-style-type: none"> <li>• Project overview</li> <li>• Coastal GasLink 2020 Milestones</li> <li>• 2021 Project milestones to date</li> <li>• 2021 Construction status in Work Package 1 (Groundbirch west to McLeod Lake)</li> <li>• 2021 Forward looking construction in Work Package 1</li> <li>• Safety</li> <li>• Opportunities for recovery, and for the long term</li> <li>• Virtual Open House</li> <li>• Community investment</li> <li>• Creating a legacy of safety and respect</li> <li>• Keeping in touch</li> </ul> |
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Council thanked Ms. Desarmia for the presentation.

#### 10. Reports for Action

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|---|---|
| <p>RA-1<br/>Development<br/>Permit<br/>Application for<br/>Building<br/>Improvements<br/>at 5212 and<br/>5224 North<br/>Access Road</p> | <p>MOVED by Coun. Deck, SECONDED by Coun. Wark</p> <p>THAT the report dated June 11, 2021 re: Development Permit Application for Building Improvements at 5212 – 5224 North Access Road prepared by Administration, be received; and</p> <p>THAT Council approve and issue Development Permit No. 06-2021 to Brookwood Properties Inc. (Pine Inn and Riverhouse Restaurant) for a patio to the existing building at Lots 2, 3, 4, and 5, Block 1, Plan 15224, District Lot 398, Peace River Land District at 5212 – 5224 North Access Road.</p> |
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CARRIED

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| <p>RA-2<br/>Cemetery<br/>Amendment<br/>Bylaw No.<br/>1138, 2021</p> | <p>MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski</p> <p>THAT the report dated June 2, 2021 re: Cemetery Amendment Bylaw No. 1138, 2021 prepared by the Parks Department, be received; and</p> <p>THAT Cemetery Amendment Bylaw No. 1138, 2021 be introduced and read a first, second and third time.</p> |
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OPPOSED: Councillors Deck, Disher and Wark

CARRIED

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT Staff provide Council with current cemetery fees at the next Council Meeting.

CARRIED

RA-3  
Presentation  
and Adoption  
of 2021  
Annual Report

OPPORTUNITY FOR PUBLIC INPUT

Mayor Courtoreille invited those who wished to express his/her views regarding the 2021 Annual Report, to address Council.

There being no submissions, and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated June 16, 2021 re: Presentation and Adoption of 2021 Annual Report prepared by Administration, be received; and

THAT Council adopt the 2021 Annual Report for the District of Chetwynd as presented.

CARRIED

## **11. Reports for Information**

RI-1  
Downtown  
Revitalization  
Plan

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the Presentation of Proposed Downtown Revitalization Plan Program by Léah Lebarrère prepared by the Engineering & Public Works Department, be received as presented.

CARRIED

RI-2  
May Accounts  
Payable  
Cheque List

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the report dated June 3, 2021 re: May Accounts Payable Cheque List prepared by the Finance Department, be received for information.

CARRIED

**12. New Business**

NB-1                      MOVED by Coun. Bassendowski, SECONDED by Coun. Deck  
Cops for  
Cancer re:              THAT Council authorize a grant to the Cops for Cancer team of Sgt. Wahnese  
Donation or              Antonioni-Stevens and Kayla Norris in the amount of \$750.00  
Grant  
  
CARRIED

**13. Public Question Period**

Nil

**14. Adjournment**      MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:43 p.m.

ORIGINAL SIGNED BY  
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY  
Allen Courtoreille - Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on June 21, 2021 via Electronic Zoom  
Conference and in Council Chambers.

ORIGINAL SIGNED BY  
Carol Newsom – Corporate Officer