

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 4, 2021
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. Way, Deputy Director of Corporate Administration
E. McAvany, Economic Development Officer
L. Labarrere, Engineering Intern
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Disher

- 1. Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
- 2. Adoption of Agenda** MOVED by Coun. Bassendowski, SECONDED by Coun. Wark

THAT the Regular Council Meeting Agenda for October 4, 2021 be adopted as circulated.

CARRIED
- 3. Minutes**
 - M-1 Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on September 7, 2021 be adopted as circulated.

CARRIED
 - M-2 Minutes of the Tax Sale MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the minutes of the Tax Sale held on September 27, 2021 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

- B-1
Bylaw No.
1141, 2021
- MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
- THAT Bylaw No. 1141, 2021 cited as the “District of Chetwynd Cementery Amendment Bylaw No. 1141, 2021” be adopted.
- OPPOSED: Councillor Deck
- CARRIED
- Bylaw No.
1142, 2021
- “District of Chetwynd Tax Exemption Bylaw No. 1142, 2021” was considered as Items RA-5 under the “Reports for Action” portion of this meeting.

6. Council Committee and Liaison Reports

- CR-1
Regional
District Report
- Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:
- Items still being discussed are:
- Alternatives for the Chetwynd Landfill
 - Treaty Land Entitlement
- CR-2
Councillor
Reports
- Coun. Weisgerber advised that the Pine Valley Seniors Association held their AGM and elections and all positions have been filled.
- Coun. Weisgerber advised that the Surerus Place Board held their AGM and elections but not all position were filled. They are still in need of Directors.
- CR-3
Mayor’s
Report
- Mayor Courtoreille provided the following Mayor’s Report:
- Attended the:
- Raising of the Treaty 8 Flag on September 30, 2021
 - National Truth and Reconciliation Day events on September 30, 2021
 - Mental Health Walk on October 3, 2021

7. Discussion Items

DI-1 MOVED by Coun. Wark, SECONDED by Coun. Galbraith
Regional
District of THAT the email from Regional District of Mount Waddington dated September
Mount 14, 2021 re: Rebuilding Village of Lytton, be received; and
Waddington
re: Rebuilding THAT Council contribute one dollar for every resident of Chetwynd (2,155
Village of according to 2016 Census) to help rebuild the Village of Lytton.
Lytton

OPPOSED: Councillor Galbraith

CARRIED

8. Correspondence

C-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Deck
BC News
Article re: THAT the British Columbia News Article dated September 14, 2021 re:
Ambulance Province Making Progress Strengthening Ambulance System, be received for
System information.

CARRIED

C-2 MOVED by Coun. Wark, SECONDED by Coun. Deck
Enbridge re:
July 5, 2021 THAT the email from Enbridge dated August 17, 2021 re: July 5, 2021 Meeting
Meeting Follow Up, be received for information.
Follow Up

CARRIED

9. Information Items

II-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith
Information
Items THAT Information Items I-1 – I-19 be received for information.
I-1 - I-19

CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
Debt
Management THAT the report dated September 13, 2021 re: Debt Management Policy
Policy prepared by the Finance Department, be received; and

THAT Council adopt the Debt Management Policy.

CARRIED

RA-2
Ratification of
Email Poll –
The Flower
Shop

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the report dated September 22, 2021 re: Ratification of Email Poll – The Flower Shop prepared by the Economic Development Department, be received; and

THAT Council ratify the email poll of September 15, 2021 to authorize:

- a) The Facade Improvement Grant Application submitted by The Flower Shop as included with the report dated September 22, 2021 as Attachment “A” for premises at 9-5021 49th Street NW; and
- b) The Mayor and Corporate Officer to execute the Partnership Agreement with The Flower Shop for the purposes of administering the Façade Improvement Grant Program.

CARRIED

RA-3
Ratification of
Email Poll –
Little prairie
Community
Forest Society
Board
Directors

Councillor Bassendowski declared a perceived personal conflict of interest with regard to his employment and left Council Chambers at 4:59 p.m.

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the report dated September 27, 2021 re: Ratification of Email Poll – Little Prairie Community Forest Society Board Directors prepared by Administration, be received; and

THAT Council ratify the resolution adopted by email poll on September 8, 2021 to authorize Andy Carveth and Helene Weightman to continue to represent the District of Chetwynd as Directors on the Little Prairie Community Forest Society Board.

CARRIED

Councillor Bassendowski returned to Council Chambers at 5:01 p.m.

RA-4
Housing Needs
Implementation
Framework
Report

MOVED by Coun. Wark, SECONDED by Coun. Galbraith

THAT the report dated September 22, 2021 re: Housing Needs Implementation Framework Report prepared by Administration, be received; and

THAT Council receive the document entitled *Housing Needs Implementaiton Framework* included with the report dated September 22, 2021 as Attachment “B”.

MOTION WITHDRAWN

Council request that a meeting be scheduled to discuss the Housing Needs Implementation Framework Report.

RA-5
Permissive
Tax
Exemptions

MOVED by Coun. Deck, SECONDED by Coun. Weisgerber

THAT the report dated September 21, 2021 re: Permissive Tax Exemptions prepared by the Finance Department, be received; and

THAT District of Chetwynd Tax Exemption Bylaw No. 1142, 2021 be introduced and given first, second and third readings.

CARRIED

11. Reports for Information

RI-1
August
Accounts
Payable
Cheque List

MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber

THAT the report dated September 1, 2021 re: August Accounts Payable Cheque List prepared by the Finance Department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:05 p.m.

ORIGINAL SIGNED BY

Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY

Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on October 4, 2021 in the Council
Chambers.

ORIGINAL SIGNED BY

Carol Newsom – Corporate Officer