

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** November 1, 2021  
**Time:** 4:30 p.m.  
**Location:** Council Chambers & Zoom

**Present:** Mayor Courtoreille  
Coun. Bassendowski  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
K. Franson, Director of Financial Administration  
D. Way, Deputy Director of Corporate Administration  
E. McAvany, Economic Development Officer  
D. Leblanc, Director of Engineering & Public Works  
L. Wilfur, Executive Assistant (Recording Secretary)

**Absent:** Nil

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski  
  
THAT the Regular Council Meeting Agenda for November 1, 2021 be amended to include the addition of NB-1 Crosswalk Suggestion, and that the agenda be adopted as amended.  
  
CARRIED
3. **Minutes**  
  
M-1 Minutes of the Regular Council Meeting  
MOVED by Coun. Wark, SECONDED by Coun. Weisgerber  
  
THAT the minutes of the Regular Council Meeting held on October 18, 2021 be adopted as circulated.  
  
CARRIED

#### **4. Agenda Varied**

Moved by Coun. Wark, **SECONDED** by Coun. Bassendowski

THAT the agenda be varied to permit the Delegation to begin once they have arrived.

CARRIED

#### **5. Bylaws**

Nil

#### **6. Council Committee and Liaison Reports**

CR-3 Mayor's Report	Mayor Courtoreille advised that information will be coming soon regarding the Electoral Boundaries Commission and proposed changes to electoral areas and representation.
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Mayor Courtoreille thanked everyone who helped to make the October 31, 2021 fireworks happen.

#### **4. Delegations & Presentation**

D-1 Daniel Desjarlais & Clay Wood re: Sakâwînow Music Festival	Daniel Desjarlais and Clay Wood provided Council with information regarding the Sakâwînow Music Festival as outlined below:
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- The Sakâwînow Music Festival is a private limited company, dedicated to bringing the world's cultures to one stage, for everyone to see. Also, to help raise awareness for the children found at residential schools, and the missing and murdered Indigenous women.
- The Music Festival will be a 4-day festival with the location and date still to be determined. Once location and date have been determined, they will start inviting bands.
- More information on how Council can help support the Music Festival will be provided later.

Mayor Courtoreille advised Mr. Desjarlais and Mr. Wood that the land they are currently looking at is located in the Peace River Regional District so any permits would need to come from them. Mayor Courtoreille suggested they contact the Peace River Regional District regarding doing a presentation about the Music Festival at one of their meetings.

Council thanked Mr. Desjarlais and Mr. Wood for the presentation.

**7. Discussion Items**

- DI-1                      MOVED by Coun. Bassendowski, SECONDED by Coun. Wark  
Chetwynd  
Public Library        THAT the email from Chetwynd Public Library dated October 26, 2021 re:  
re: Letter of        Letter of Support, be received; and  
Support  
  
                              THAT Council authorize a letter be sent to the Chetwynd Public Library in  
support of its application to the BC Hydro GO Fund for a grant for the library's  
alphaBITES food program.  
  
                              CARRIED

**8. Correspondence**

- C-1                      MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski  
2021  
Indigenous            THAT the email from BC Achievement Foundation dated October 25, 2021 re:  
Business              2021 Indigenous Business Awardees Announced, be received for information;  
Awardees              and  
  
C-2                      THAT the email from Geoscience BC dated October 14, 2021 re: New  
Geoscience          Research Clarifies Sources of Methane in Groundwater, be received for  
BC – Sources        information; and  
of Methane in  
Groundwater  
  
C-3                      THAT the emails from BC Oil & Gas Commission dated October 15 & 27,  
BC Oil & Gas        2021 re: Follow-up to October 6<sup>th</sup> Meeting, be received for information.  
Commission  
Follow-up              CARRIED

**9. Information Items**

- II-1                      MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber  
Information  
Items                    THAT Information Items I-1 – I-3 be received for information.  
I-1 - I-3  
  
                              CARRIED

## 10. Reports for Action

RA-1                      MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber  
Housing Needs  
Implementation        THAT the report dated September 22, 2021 re: Housing Needs Implementation  
Framework              Framework Report prepared by Administration, be received; and  
Report  
  
                              THAT Council receive the document entitled *Housing Needs Implementation Framework* included with the report dated September 22, 2021 as Attachment “B” for information.

CARRIED

RA-2                      MOVED by Coun. Wark, SECONDED by Coun. Deck  
Request to  
Waive                    THAT the report dated October 21, 2021 re: Request to Waive Building Permit  
Building                Fee – Chetwynd Public Library prepared by Administration, be received; and  
Permit Fee –  
Chetwynd                THAT Council waive the building permit fee for construction of the Chetwynd  
Public Library        Public Library planned to commence in spring, 2022.

CARRIED

RA-3                      MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith  
Policy –  
Maternity                THAT the report dated October 25, 2021 re: Policy – Maternity Leave  
Leave                      Supplemental Top Up prepared by Administration, be tabled to the November  
Supplemental        15, 2021 Council meeting.  
Top Up

CARRIED

RA-4                      MOVED by Coun. Wark, SECONDED by Coun. Bassendowski  
2022 Business  
Façade                    THAT the report dated October 27, 2021 re: 2022 Business Façade  
Improvement        Improvement Program Grant prepared by the Economic Development  
Program Grant        Department, be received; and

                              THAT Council approve the application to Northern Development Initiative Trust for the Façade Improvement Program for 2022.

CARRIED

## 11. Reports for Information

Nil

## **12. New Business**

NB-1  
Crosswalk  
Suggestion

Mayor Courtoreille advised that he had received a letter from Jody Bourgerolle, Principal at Don Titus Montessori School sharing an idea she had seen on social media of having the crosswalks in front of the schools painted orange with feathers. She thought it would be a great way to keep reconciliation at the forefront of our minds daily.

MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber

THAT CAO Carol Newsom appoint someone to lead the project on finding out more information regarding having the crosswalks in front of the schools painted orange with feathers.

CARRIED

## **13. Public Question Period**

Nil

**14. Adjournment**    MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:31 p.m.

ORIGINAL SIGNED BY  
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY  
Allen Courtoreille - Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on November 1, 2021 via Electronic Zoom Conference and in Council Chambers.

ORIGINAL SIGNED BY  
Carol Newsom – Corporate Officer