

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: December 13, 2021
Time: 4:30 p.m.
Location: Council Chambers & Zoom

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
E. McAvany, Economic Development Officer
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Nil

- 1. Call to Order**

Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
- 2. Adoption of Agenda**

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for December 13, 2021 be adopted as circulated.

CARRIED
- 3. Minutes**

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the minutes of the Regular Council Meeting held on November 15, 2021 be adopted as circulated.

CARRIED
- 4. Delegations & Presentations**

D-1
Chris Carter
re: Keeping of
Chickens in
Residential
Zone

Chris Carter requested that Council consider allowing the keeping of chickens in residential zones as chickens have been a significant source of joy and pride for his family.

CAO Carol Newsom advised that keeping of chickens is addressed through the Zoning Bylaw; poultry are not permitted in the Single-Family Residential (R1) Zone, but the Zoning Bylaw does allow poultry in the Rural Residential Zones. The Zoning Bylaw is being reviewed in 2022 and Council may wish to consider permitting the keeping of chickens in the Single-Family Residential (R1) Zone.

D-2 Presentation postponed to January 10, 2022 Regular Council Meeting.
Ernie Polsom,
FireWise
Consulting Ltd.
re: Fire Hall
Study

5. Bylaws

B-1 MOVED by Coun. Galbraith, SECONDED by Coun. Deck
Bylaw No.
1143, 2021 THAT Bylaw No. 1143, 2021 cited as the “District of Chetwynd Revenue Anticipation Bylaw No. 1143, 2021” be given first, second and third readings.

CARRIED

6. Council Committee and Liaison Reports

CR-2 Councillor Galbraith provided the following BC Hydro Peace Region Non-Profit Community Fund Update:
Councillor Reports

- Attended GO Fund meeting on December 2, 2021
- Only had 2 applicants.
- Since establishment the GO Fund has approved over 63 projects totaling over \$552,566.00.
- To date the GO Fund has received \$600,000.00 from BC Hydro less the 2% Northern Development Initiative Trust (NDIT) Administration Fee.
- \$134,000.00 is still available for granting for next year.

Councillor Deck provided the following Peace River Regional District (PRRD) Solid Waste Committee Meeting Update:

- No longer sit on the committee as a voting member but can still attend meetings.
- Committee has new voting members.

CR-3 Mayor Courtoreille thanked Councillor Deck for sitting on the PRRD Solid Waste Committee.
Mayor's Report

Mayor Courtoreille presented Councillors Weisgerber and Galbraith with their 10 Years' Service Award and Kevin Franson, Director of Financial Administration with his 15 Years' Service Award.

Mayor Courtoreille thanked Council and Staff for all they have done for Chetwynd.

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the:

- Councillor Reports and
- Mayor's Report

be received for information.

CARRIED

Adoption of
Agenda with
Late Item

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for December 13, 2021 be amended to include the addition of Late Item DI-2 Letter from the City of Dawson Creek dated December 7, 2021 re: Bid to Co-host 2023 North Central Local Government Association (NCLGA) – AGM with the City of Dawson Creek, and that the agenda be adopted as amended.

CARRIED

7. Discussion Items

DI-1
BC SPCA
Offer of
Support:
Changes to
Rodenticide
Use in
Chetwynd

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the email from British Columbia Society for the Prevention of Cruelty to Animals (BC SPCA) dated December 2, 2021 re: BC SPCA Offer of Support: Changes to Rodenticide Use in Chetwynd, be received; and

THAT Council direct Administration to help raise awareness in Chetwynd about the many harms to wildlife and pets that can occur from using rodenticide poisons; prohibit all rodenticide use on public-owned properties and examine strategies to reduce use on private properties.

CARRIED

DI-2
2023 NCLGA
AGM

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the letter from the City of Dawson Creek dated December 7, 2021 re: Bid to Co-host 2023 North Central Local Government Association (NCLGA) – AGM with the City of Dawson Creek, be received; and

THAT Council authorize Administration to Co-host the 2023 North Central Local Government Association (NCLGA) – AGM with the City of Dawson Creek.

CARRIED

8. Correspondence

- C-1
Coastal
GasLink Reply MOVED by Coun. Weisgerber, SECONDED by Coun. Wark
 THAT the email from TC Energy dated November 18, 2021 re: Coastal
 GasLink Reply / October 28th Meeting, be received for information; and
- C-2
Blueberry
River First
Nations
Update THAT the letter from Peace River Regional District dated November 12, 2021
 re: Blueberry River First Nations Update, be received for information; and
- C-3
Northeast
Roundtable
Meeting
Minutes THAT the Northeast Roundtable Meeting Minutes dated November 24, 2021,
 be received for information; and
- C-4
October 2021
Regional
Meetings THAT the email from Ministry of Municipal Affairs dated November 16, 2021
 re: Follow Up of October 2021 Regional Meetings with Minister Josie Osborne
 and UBCM President Laurey-Anne Roodenburg, be received for information;
 and
- C-5
Child Sex
Trafficking THAT the email from Cathy Peters dated November 9, 2021 re: Child Sex
 Trafficking is Increasing – How to Stop It, be received for information; and
- C-6
CN –
Significant
Rainfall THAT the email from CN dated December 7, 2021 re: Significant Rainfall in
 Western Canada – Restoration Efforts, be received for information; and
- C-7
CN – Working
Against
Climate
Change THAT the email from CN dated December 7, 2021 re: CN Recognized with
 Prestigious Score for Working Against Climate Change, be received for
 information.
 CARRIED

9. Information Items

- II-1
Information
Items MOVED by Coun. Galbraith, SECONDED by Coun. Wark
I-1 - I-3 THAT Information Items I-1 – I-3 be received for information.
 CARRIED

10. Reports for Action

RA-1
Development
Variance
Permit
Application -
Legion

Opportunity for Public Input:

Mayor Courtoreille invited those who wished to express his/her views regarding the Development Variance Permit Application from the Royal Canadian Legion Branch #258 to allow placement of a 6' x 8' steel construction magnetic sign on a permanent foundation at the property located at 4421 Veterans Way, Chetwynd, BC to address Council.

There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT the report dated December 3, 2021 re: Development Variance Permit Application – Legion prepared by Administration, be received; and

THAT pursuant to Section 498 of *Local Government Act RS2015*, Council authorize issuance of Development Variance Permit No. 04-2021 to allow placement of a 6' x 8' steel construction magnetic sign on a permanent foundation at the property located at 4421 Veterans Way, Chetwynd, BC.

CARRIED

RA-2
Development
Variance
Permit – 5000
and 5040
North Access
Road

Opportunity for Public Input

Mayor Courtoreille invited those who wished to express his/her views regarding the Development Variance Permit Application from Sweetpal Chauhan on behalf of Dap Group Ltd. to place petroleum tanks outside of the property setbacks for property located at 5000 and 5040 North Access Road, Chetwynd, BC to address Council.

There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT Pursuant to Section 498 of the *Local Government Act RS2015*, Council of the District of Chetwynd authorize issuance of Development Variance Permit No. 5-2021 to Sweetpal Chauhan on behalf of Dap Group Ltd. for property located at 5000 and 5040 North Access Road, Chetwynd, BC.

CARRIED

- RA-3
2021
Contribution
Summary –
Donation Box
at the Sani
Dump Station
- MOVED by Coun. Wark, SECONDED by Coun. Galbraith
- THAT the report dated November 30, 2021 re: 2021 Contribution Summary – Donation Box at the Sani Dump Station prepared by Administration, be received; and
- THAT Council authorize Administration to distribute \$1,510.75, which is the total of contributions collected from the Donation Box at the Sani Dump Station in 2021, as follow:
- \$503.58 – Shriners’ Club; and
 - \$1,007.17 – Little Prairie Heritage Museum
- CARRIED
- RA-4
Little Prairie
Community
Forest
- Councillor Bassendowski declared a perceived personal conflict of interest with regard to his employment and left the meeting at 5:02 pm.
- MOVED by Coun. Deck, SECONDED by Coun. Wark
- THAT the report dated December 7, 2021 re: Little Prairie Community Forest prepared by the Finance Department, be received; and
- THAT the Dividend of \$50,000 from the Little Prairie Community Forest Inc. be transferred to a reserve fund for future requirements.
- CARRIED
- Councillor Bassendowski returned to the meeting at 5:03 p.m.
- RA-5
Business
Façade
Improvement
Program
Application -
2021
- Councillor Deck declared a perceived personal conflict of interest with regard to his employment and left the meeting at 5:03 pm.
- MOVED by Coun. Wark, SECONDED by Coun. Bassendowski
- THAT the report dated December 7, 2021 re: Business Façade Improvement Program Application – 2021 prepared by the Economic Development Department, be received; and
- THAT Council:
- a) authorize the Business Façade Improvement Program Grant Application for 4720 52 Street, Chetwynd, BC, included with the report dated December 7, 2021 as Attachment “A”; and

- b) authorize Development Permit No. 7-2021 as associated with the Façade Improvement Application included with the report dated December 7, 2021 as Attachment “B”; and
- c) authorize the Mayor and Corporate Officer to execute a partnering agreement with Swordstone Studios Tattoo 4720 52 Street NW, Chetwynd, BC.

CARRIED

Councillor Deck returned to the meeting at 5:05 p.m.

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:06 p.m.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on December 13, 2021 via Electronic Zoom Conference and in Council Chambers.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer