

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: February 7, 2022
Time: 4:30 p.m.
Location: Council Chambers & Zoom

Present: Deputy Mayor Wark
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. Way, Deputy Director of Corporate Administration
E. McAvany, Economic Development Officer
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Mayor Courtoreille

- 1. Call to Order** Deputy Mayor Wark called the meeting to order at 4:30 p.m. and an opening statement was read.
- 2. Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Weisgerber

THAT the Regular Council Meeting Agenda for February 7, 2022 be adopted as circulated.

CARRIED
- 3. Minutes**

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on January 10, 2022 be adopted as circulated.

CARRIED
- 4. Delegations & Presentations**

Nil
- 5. Bylaws**

Bylaw No.
1144, 2022

“District of Chetwynd Official Community Plan Amendment Bylaw No. 1144, 2022” was considered as Item RA-1 under the “Reports for Action” portion of this meeting.

Bylaw No. 1145, 2022 “District of Chetwynd Zoning Amendment Bylaw No. 1145, 2022” was considered as Item RA-1 under the “Reports for Action” portion of this meeting.

Bylaw No. 1140, 2022 “District of Chetwynd Official Community Plan Bylaw No. 1140, 2022” was considered as Item RA-4 under the “Report for Action” portion of this meeting.

6. Council Committee and Liaison Reports

CR-2 Coun. Disher provided the following Chainsaw Carving Championship Society
Councillor Update:
Reports

- A decision will be made at its March meeting as to if the Chainsaw Carving Competition will be held in 2022.
- Received a \$15,000.00 grant from the Fairs, Festivals and Event Recovery Fund.
- Have three new board members: Cory Martins, Danielle Foster and Kathleen Connolly.

CR-3 Deputy Mayor Wark presented Ellen McAvany, Economic Development
Deputy Officer / Parks Manager with her 20 Years’ Service Award.
Mayor’s
Report

7. Discussion Items

DI-1 Councillor Weisgerber declared a perceived conflict of interest with regard to
Curtis her employment with the property owners and left Council Chambers at 4:33
Brewster re: p.m.
Rezoning

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the email from Curtis Brewster dated January 25, 2022 re: Rezoning, be received; and

THAT Council authorize Administration to confirm its position regarding PRRD File 20-010 OCPZN for DL 1912 PRD, PID 014-907-852 as outlined on the letter to the Peace River Regional District dated August 18, 2020.

CARRIED

Councillor Weisgerber returned to Council Chambers at 4:34 p.m.

DI-2
Chetwynd
Rotary Club
re: Letter of
Support

Councillor Deck declared a perceived conflict of interest with regard to being Chairman of the Chetwynd Rotary Club and left Council Chambers at 4:34 p.m.

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the letter from Chetwynd Rotary Club dated February 3, 2022 re: Letter of Support, be received; and

THAT Council provide a letter of support to the Chetwynd Rotary Club for its grant application to Northern Development Initiative Trust for Recreation Infrastructure for the Outdoor Sports Track.

CARRIED

Councillor Deck returned to Council Chambers at 4:35 p.m.

8. Correspondence

C-1
Snowmobile
Closures

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the email from Office of the Premier dated February 1, 2022 re: Snowmobile Closures – Letter from Mayor Courtoreille, be received for information; and

C-2
PRRD –
Council
Appointments

THAT the letter from Peace River Regional District dated January 31, 2022 re: Council Appointments, be received for information; and

C-3
DCDH
Replacement
Project – ICU

THAT the letter from Peace River Regional District to Minister of Health and Northern Health dated February 1, 2022 re: Dawson Creek & District Hospital Replacement Project – Intensive Care Unit, be received for information; and

C-4
NCLGA Board
Highlights
Report

THAT the North Central Local Government Association Board Highlights Report dated January 14-15, 2022, be received for information.

CARRIED

9. Information Items

II-1
Information
Items
I-1 - I-10

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT Information Items I-1 – I-10 be received for information.

CARRIED

10. Reports for Action

- RA-1
Zoning
Amendment –
4700 and 4704
52 Street NW
- MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski
- THAT the report dated January 25, 2022 re: Zoning Amendment – 4700 and 4704 52 Street NW prepared by Administration, be received; and
- THAT Official Community Plan Amendment Bylaw No. 1144, 2022 and Zoning Amendment Bylaw No. 1145, 2022 (4700 and 4704 52 Street NW) be introduced and given first and second readings; and
- THAT a Public Hearing be scheduled to obtain public input on Official Community Plan Amendment Bylaw No. 1144, 2022 and Zoning Amendment Bylaw No. 1145, 2022 on February 22, 2022 at 4:00 p.m.
- CARRIED
- RA-2
Development
Permit
Application –
Daygar
Resources Inc.
- Deputy Mayor Wark declared a perceived personal conflict of interest with regard to her family relationship with the property owners and left Council Chambers at 4:36 p.m.
- Deputy Mayor Bassendowski assumed the chair at 4:36 p.m.
- MOVED by Coun. Deck, SECONDED by Coun. Weisgerber
- THAT the report dated January 27, 2022 re: Development Permit Application – Daygar Resources Inc. prepared by Administration, be received; and
- THAT Council approve the issuance of Development Permit No. 01-2022 to Daygar Resources Inc. for construction of an addition to the existing shop building at 4528 44th Avenue NE (Lot 5, Plan 24681, Peace River District, DL 494).
- CARRIED

RA-2A
Business
Façade
Improvement
Program
Application –
2022

MOVED by Coun. Deck, SECONDED by Coun. Weisgerber

THAT the report dated February 7, 2022 re: Business Façade Improvement Program Application – 2022 prepared by the Economic Development Department, be received; and

THAT Council authorize:

- a) the Business Façade Improvement Program Grant Application for 4528 44th Street, Chetwynd, BC, included with the report dated February 7, 2022 as Attachment “A”; and
- b) the Mayor and Corporate Officer to execute a partnering agreement with Daygar Resources Inc. 4528 44th Street, Chetwynd. BC.

CARRIED

Deputy Mayor Wark returned to Council Chambers at 4:40 p.m. and resumed the chair.

RA-3
Walkway &
Lighting –
Funding
Applications

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the report dated February 3, 2022 re: Walkway & Lighting – Funding Applications prepared by the Parks Department, be received; and

THAT Council approve the application to Northern Development Initiative Trust (NDIT) for the Community Places grant for the Walkway & Lighting Recreation Centre Boulevard Project; and

THAT Council approve the application to NDIT for the Mainstreet Revitalization - Capital grant for the Chetwynd Downtown Revitalization Lighting/Walkway/Bike and Enhancement project; and

THAT the 2022 financial plan be amended accordingly.

CARRIED

RA-4
Official
Community
Plan Bylaw
No. 1140,
2022

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated February 7, 2022 re: Official Community Plan Bylaw No. 1140, 2022 prepared by Administration, be received; and

THAT “District of Chetwynd Official Community Plan Bylaw No. 1140, 2022” be introduced and given first reading and be sent to referral agencies for feedback.

CARRIED

11. Reports for Information

RI-1 MOVED by Coun. Deck, SECONDED by Coun. Bassendowski
December
Accounts THAT the report dated January 13, 2022 re: December Accounts Payable
Payable Cheque List prepared by the Finance Department, be received for information.
Cheque List

CARRIED

RI-2 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
Bylaw
Enforcement THAT the report dated January 31, 2022 re: Bylaw Enforcement Activity
Activity Report September – December 2021 prepared by the Bylaw Enforcement
Report Department, be received for information.
September –
December CARRIED
2021

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:44 p.m.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on February 7, 2022 via Electronic
Zoom Conference and in Council
Chambers.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer