

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: March 21, 2022
Time: 4:30 p.m.
Location: Council Chambers & Zoom

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Galbraith
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. LeBlanc, Director of Engineering & Public Works
D. Ennis, Deputy Director of Corporate Administration
E. McAvany, Economic Development Officer

Absent: Coun. Wark

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for March 21, 2022 be amended to include the addition of Items DI-3 Co-Host 2023 North Central Local Government Association AGM, RA-4 North Central Local Government Association – 2022 Resolutions and NB New Fire Truck Tender, and that the agenda be adopted as amended.

CARRIED
3. **Minutes**

M-1 Minutes of the Regular Council Meeting MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the minutes of the Regular Council Meeting held on March 7, 2022 be adopted as circulated.

CARRIED
4. **Delegations & Presentations**

Nil

5. Bylaws

B-1
Bylaw No.
1147, 2022

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1147, 2022 cited as the “District of Chetwynd Solid Waste Collection and Disposal Services Amendment Bylaw No. 1147, 2022” be adopted.

CARRIED

6. Council Committee and Liaison Reports

CR-1
Regional
District Report

Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:

At the PRRD closed meeting March 7, the PRRD Hospital Board of Directors made one major decision in the last Hospital Board meeting on the construction of the new hospital in Dawson Creek; to invite Treaty 8 First Nation Chiefs in our area or their representatives to the next Closed PRRD Hospital Board quarterly budget meeting with Northern Health.

CR-2
Councillor
Reports

Councillor Galbraith provided the following update:

Attended BC Hydro GoFund meeting on March 10, 2022

- As of December, 2021 65 projects received \$572,566 in grants
- \$114,000 available for grants; two applications have been submitted
- Advisory has had 7 applicants

Attended the Northeast Regional Advisory Committee on March 18, 2022

- Seven applications were approved
- Since 2005, the NE RAC has approved over \$308 million

Councillor Deck provided the following update:

Library Advisory Committee Update:

- Using book drop
- Parking spots with plugs will be provided for library staff
- Fine tuning plans
- Need more clarity on the concession counter in library
- Happy with maintenance of library that will be shared with Rec Centre

CR-3
Mayor's
Report

Mayor Courtoreille provided the following verbal Mayor's report:

I have discussed the lack of housing, it being affordable or just housing in general with BC Housing and I also brought it forward with some of the industrial businesses that operate in and around Chetwynd. Collaboration between communities, BC Housing and industry give possibilities of an opportunity for better ways to house citizens and this might be another avenue to explore in-depth with all parties.

Another issue that is very prevalent is connectivity, or the lack of efficient connectivity in our area. There are two major providers looking to resolve this issue of poor connectivity in the Chetwynd area. Telus, the main provider intends to resolve the connectivity problem by 2023. Shaw also showed interest in the possibility of connecting Chetwynd and area to fibre. Connectivity aligns with our Strategic Plan of retaining workers, professionals and labourers of all levels.

With respect to Health issues a Collaborative Service Committee (CSC) Round Table has been created. We express our views on different topics and what our issues might be; these are then sent to South Peace CSC which is comprised of the communities of Tumbler Ridge, Dawson Creek, Kelly Lake Cree Nation, West Moberly First Nations, Sauleau First Nations and Chetwynd. This roundtable gives us an opportunity to set out our issues, views and amend small or big problems that others may have in their work environment/space.

The doctors and nursing positions in Chetwynd have all been filled and we're looking forward to no diversions this summer!

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the:

- Regional District Report
- Councillor Reports and
- Mayor's Report

be received for information.

CARRIED

7. Discussion Items

DI-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
FNMPC's
Leadership THAT the email from First Nations Major Projects Coalitions (FNMPC) dated
Dinner March 7, 2022 re: Invitation to FNMPC's Leadership Dinner, be received; and

THAT Council authorize the Mayor or Alternate to attend the First Nations
Major Projects Coalition Leadership Dinner in Vancouver, BC April 24, 2022.

CARRIED

The Mayor will attend as he already has a Council of Forest Industries
Conference in Vancouver on April 26, 2022.

DI-2 MOVED by Coun. Galbraith, SECONDED by Coun. Deck
City of Nelson
Challenge - THAT the email from City of Nelson dated March 15, 2022 re: City of Nelson
Donate to the Challenges BC Local Governments to Donate to the Red Cross for Ukraine, be
Red Cross for received; and
Ukraine THAT Council donate \$1,000.00 to the Red Cross Ukraine Humanitarian Crisis
campaign.

CARRIED

DI-3 MOVED Coun. Galbraith, SECONDED by Coun. Deck
Co-host 2023
North Central THAT the email from City of Dawson Creek dated March 17, 2022 re: Co-Host
Local 2023 North Central Local Government Association AGM, be received; and
Government
Association THAT two Councillors be appointed to represent the District of Chetwynd on
AGM the 2023 NCLGA Host Planning Committee.

CARRIED

Councillor Galbraith volunteered to represent the District of Chetwynd and the
rest of council will be polled for the other representative.

8. Correspondence

C-1 MOVED by Coun. Galbraith, SECONDED by Coun. Deck
UBCM –
Provincial THAT the letter from Union of BC Municipalities dated March 3, 2022 re:
Response to Provincial Response to 2021 Resolutions, be received for information; and
2021
Resolutions

C-2
NCLGA 2022
Resolution –
Prolific
Offenders

THAT the letter from City of Terrace dated March 14, 2022 re: North Central Local Government Association 2022 Resolution – Prolific Offenders, be received for information.

CARRIED

C-3
BC Electoral
Boundaries
Commission
Response

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the letter from BC Electoral Boundaries Commission re: Response to District of Chetwynd Letter re: Province's Current Electoral District Boundaries, be received for information.

CARRIED

Staff were directed to inquire if there is a fact sheet that could be put on the District Facebook page to inform citizens.

9. Information Items

II-1
Information
Items
I-1 - I-12

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Information Items I-1 – I-12 be received for information.

CARRIED

10. Reports for Action

RA-1
2022 Election
Official
Appointments

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the report dated March 7, 2022 re: 2022 Election Official Appointments prepared by Administration, be received; and

THAT pursuant to Section 58 (1) and (2) of the *Local Government Act* Deanne Ennis be appointed Chief Election Officer for conducting the 2022 general local election and assent voting with power to appoint other election officials as required for the administration and conduct of the 2022 general local election and assent voting; and

THAT Lenora Wilfur be appointed Deputy Chief Election Officer for the 2022 general local election.

CARRIED

RA-2
Ratification of
Email Poll –
Purchase of
Two

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the report dated March 11, 2022 re: Ratification of Email Poll – Purchase of Two 3500 Series 4x4 Work Trucks Cab and Chassis prepared by Administration, be received; and

THAT Council ratify the resolution adopted by email poll on March 10, 2022 to authorize the purchase of two 3500 4x4 Trucks Cab and Chassis from Browns' Chevrolet Buick GMC Ltd. for \$113,197; and

THAT the additional funds in the amount of \$18,197 be allocated from Capital Works Equipment Reserve; and

THAT the Financial Plan be amended accordingly.

CARRIED

RA-3
Development
Permit and
Façade
Improvement
Grant
Application –
Tiffany
Maybituin

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated March 17, 2022 re: Development Permit and Façade Improvement Grant Application – Tiffany Maybituin prepared by Administration, be received; and

THAT Council authorize:

- a) a Business Façade Improvement Program Grant Application for 5001 50th Avenue NW (Lot A, Plan 21316, Peace River District, DL 398), Chetwynd, BC, included with the report dated March 17, 2022 as Attachment “A”; and
- b) the issuance of Development Permit No. 02-2022 to Tiffany Maybituin on behalf of Sobeys Capital Incorporated for renovations to the existing IGA building at 5001 50th Avenue NW (Lot A, Plan 21316, Peace River District, DL 398), included with the report dated March 17, 2022 as Attachment “B”; and
- c) the Mayor and Corporate Officer to execute a partnering agreement with Tiffany Maybituin on behalf of Sobeys Capital Incorporated for the Façade Improvement at 5001 50th Avenue NW, Chetwynd, BC.

CARRIED

RA-4
North Central
Local
Government
Association –
2022
Resolutions

MOVED by Coun. Galbraith, SECONDED by Coun. Bassendoski

THAT the report dated March 18, 2022 re: North Central Local Government Association – 2022 Resolutions prepared by Administration, be received; and

THAT Council endorse the resolutions included with the report as below:

Proposed Electoral Boundary Changes **DISTRICT of CHETWYND**

WHEREAS the B.C. Electoral Boundaries Commission will be considering population growth, demographics and geography along with size, shape and boundaries of B.C.'s electoral districts and potentially change the size or number of electoral districts;

AND WHEREAS Members of Legislative Assembly are challenged to cover the huge distances in the Peace Region, sometimes in adverse weather conditions, to meet with constituents about issues unique to the Peace including rural and remote health care, restrictions on backcountry snowmobile usage, caribou habitat recovery initiatives, hydro-electric dams, hunting regulations, the impact of old growth forest policies and water licensing;

THEREFORE BE IT RESOLVED that the North Central Local Government Association and the Union of BC Municipalities lobby the Province of BC not to reduce the number of Members of Legislative Assembly in the Peace Region.

Provincial Consultation with Municipalities **DISTRICT of CHETWYND**

WHEREAS Section 2 of the Community Charter states that consultation is a key principle defining the local government/provincial government relationship and acknowledges that the residents of BC are benefited when both local and provincial governments work together;

AND WHEREAS Provincial policies such as the Caribou Recovery Program, Old Growth Forest Policy Review and the Province's decision not to appeal the Supreme Court's decision in *Yahey v. British Columbia* impact communities in a variety of ways both directly and indirectly,

THEREFORE BE IT RESOLVED that the North Central Local Government Association and the Union of BC Municipalities lobby the Province of BC to engage in meaningful consultation with municipalities that will be impacted by Provincial policy.

Ambulance Services

DISTRICT of CHETWYND

WHEREAS the ongoing shortage of labour in Ambulance Services throughout rural BC is prevalent in most communities outside of large urban centres;

AND WHEREAS BC Emergency Health Services (BCEHS) ambulance service is a vital component of life safety and access to healthcare for those who live and work in small rural communities, which are often a significant distance from fully-equipped hospitals;

THEREFORE BE IT RESOLVED that the North Central Local Government Association and the Union of BC Municipalities lobby the Province of BC to provide funding for increased wages and training opportunities to assist with recruiting and retention of workers in the BCEHS.

CARRIED

11. Reports for Information

RI-1	MOVED by Coun. Deck, SECONDED by Coun. Bassendowski
February	
Accounts	THAT the report dated March 9, 2022 re: February Accounts Payable Cheque
Payable	List prepared by the Finance Department, be received for information.
Cheque List	
	CARRIED

12. New Business

Mayor Courtoreille thanked Greg Berg for his 13 years of service with the District of Chetwynd and wished him a happy retirement.

Councillor Deck suggested that the District canvas large insurance companies for a large donation towards the tender (Wawanesa, etc). Check with the Peace River Regional District before canvassing.

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:13 p.m.

ORIGINAL SIGNED BY

Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY

Allen Courtoreille - Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on March 21, 2022 via Electronic Zoom Conference and in Council Chambers.

ORIGINAL SIGNED BY

Carol Newsom – Corporate Officer