

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** March 7, 2022  
**Time:** 4:30 p.m.  
**Location:** Council Chambers & Zoom

**Present:** Mayor Courtoreille  
Coun. Deck  
Coun. Disher  
Coun. Galbraith  
Coun. Wark  
Coun. Weisgerber  
C. Newsom, Chief Administrative Officer  
K. Franson, Director of Financial Administration  
D. LeBlanc, Director of Engineering & Public Works  
D. Way, Deputy Director of Corporate Administration  
E. McAvany, Economic Development Officer  
L. Wilfur, Executive Assistant (Recording Secretary)

**Absent:** Coun. Bassendowski

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Galbraith, SECONDED by Coun. Deck  
  
THAT the Regular Council Meeting Agenda for March 7, 2022 be amended to include the addition of Items NB-1 Moose Hunt, NB-2 Temporary Foreign Works and NB-3 Seniors Accessibility Transit, and that the agenda be adopted as amended.  
  
CARRIED
3. **Minutes**
  - M-1 Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Wark  
  
THAT the minutes of the Regular Council Meeting held on February 22, 2022 be adopted as circulated.  
  
CARRIED
  - M-2 Minutes of the Public Hearing MOVED by Coun. Wark, SECONDED by Coun. Galbraith  
  
THAT the minutes of the Public Hearing held on February 22, 2022 be adopted as circulated.  
  
CARRIED

#### **4. Delegations & Presentations**

P-1 Mayor Courtoreille presented Deputy Fire Chief Laverne Norris with his District of Chetwynd Fire Department 2021 Service Award for 40 Years of Service.  
District of Chetwynd Fire Department  
2021 Service Award  
Presentation re:  
40 Years' Service –  
Laverne Norris

#### **5. Bylaws**

B-1 Opportunity for Public Input:  
Bylaw No.

1146, 2022 Mayor Courtoreille invited those who wished to express his/her views regarding "District of Chetwynd Highway Closure Bylaw No. 1146, 2022", to address Council.

Correspondence Received:

- Letter received from the Ministry of Transportation and Infrastructure dated February 17, 2022 stating the proposed road closure does not fall within Section 41(3) of the Community Charter and will not require the Ministry's formal approval.

There being no submissions, and no further correspondence received, the opportunity for public input was closed.

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT Bylaw No. 1146, 2022 cited as the "District of Chetwynd Highway Closure Bylaw No. 1146, 2022" be adopted.

CARRIED

B-2 MOVED by Coun. Galbraith, SECONDED by Coun. Deck  
Bylaw No.

1147, 2022 THAT Bylaw No. 1147, 2022 cited as the "District of Chetwynd Solid Waste Collection and Disposal Services Amendment Bylaw No. 1147, 2022" be given first, second and third readings.

CARRIED

## **6. Council Committee and Liaison Reports**

CR-2 Coun. Deck advised that the development plans for the new Chetwynd Public  
Councillor Library are moving along quickly.  
Reports

Coun. Disher provided the following Chainsaw Carving Championship Society Update:

- The Chainsaw Carving Competition will be held in 2022.

MOVED by Coun. Galbraith, SECONDED by Coun. Wark

THAT the:

- Councillor Reports

be received for information.

CARRIED

## **7. Discussion Items**

DI-1 MOVED by Coun. Galbraith, SECONDED by Coun. Deck

2022 LGLA

Leadership  
Forum

THAT the Local Government Leadership Academy (LGLA) Information re: 2022 LGLA Leadership Forum, be received; and

THAT Council authorize all members of Council to attend the Local Government Leadership Academy 2022 Leadership Forum in Richmond, BC April 6-8, 2022.

CARRIED

DI-2

2022 NCLGA

AGM &  
Convention

MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the email from North Central Local Government Association (NCLGA) dated February 25, 2022 re: 2022 NCLGA AGM & Convention, be received; and

THAT Council authorize all members of Council to attend the 2022 North Central Local Government Association AGM & Convention in Fort St. John, BC May 3-5, 2022.

CARRIED

DI-3  
Saulteau First Nations Composting Proposal re: Letter of Support

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the Saulteau First Nations Composting Proposal re: Letter of Support, be received; and

THAT Council provide a letter of support for Saulteau First Nations Regional Composting Proposal.

CARRIED

## **8. Correspondence**

C-1  
Chetwynd Farmers Market

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the letter from BC Association of Farmers' Markets dated February 9, 2022 re: Chetwynd Farmers Market, be received; and

THAT a letter of support be sent to Minister of Health Adrian Dix for ongoing funding for the Farmers' Market Nutrition Coupon Program to ensure we continue to build healthier BC Communities together.

CARRIED

C-2  
Message from Honourable Josie Osborne, Minister of Municipal Affairs

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the email from Ministry of Municipal Affairs dated February 22, 2022 re: Message from Honourable Josie Osborne, Minister of Municipal Affairs – February 2022 Regional Meetings, be received for information.

CARRIED

## **9. Information Items**

II-1  
Information Items I-1 - I-3

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT Information Items I-1 – I-3 be received for information.

CARRIED

## 10. Reports for Action

RA-1 MOVED by Coun. Wark, SECONDED by Coun. Galbraith  
Walking Trail  
Resurfacing and Expansion THAT the report dated February 24, 2022 re: Walking Trail Resurfacing and Expansion prepared by Administration, be received; and

THAT Council approve the purchase to Parallel Projects Inc., for boulevard resurfacing and new walkway in front of Recreation Centre as advertised for \$88,286.69.

CARRIED

RA-2 MOVED by Coun. Galbraith, SECONDED by Coun. Deck  
Pine Valley  
Exhibition Park Outdoor Riding Arena Upgrade – Funding Application THAT the report dated March 2 2022 re: Pine Valley Exhibition Park Outdoor Riding Arena Upgrade – Funding Application prepared by the Economic Development Department, be received; and

THAT Council approve the application from the Pine Valley Exhibition Park for an Outdoor Riding Arena Upgrade to Northern Development Initiative Trust (NDIT) for the Community Development Funding for Recreation Infrastructure.

CARRIED

## 11. Reports for Information

Nil

## 12. New Business

NB-1 MOVED by Coun. Deck, SECONDED by Coun. Galbraith  
Moose Hunt

THAT a letter be sent to the Province of BC requesting the process of limited entry be reviewed with respect to the moose hunt so that it is more fair for applicants.

CARRIED

NB-2 MOVED by Coun. Deck, SECONDED by Coun. Wark  
Temporary Foreign Works

THAT a letter be sent to the Federal Government requesting that policies be reviewed and adjusted to allow more temporary foreign workers into the country to help fill job vacancies.

CARRIED

NB-3                      MOVED by Coun. Wark, SECONDED by Coun. Galbraith  
Seniors  
Accessibility            THAT the letter from Service Canada dated March 7, 2022 re: Notification of  
Transit                    Approval - New Horizons for Seniors Program – Seniors Accessibility Transit,  
                                 be received for information.

CARRIED

**13. Public Question Period**

Nil

**14. Adjournment**      MOVED by Coun. Deck, SECONDED by Coun. Galbraith

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:18 p.m.

ORIGINAL SIGNED BY  
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY  
Allen Courtoreille - Mayor

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on March 7, 2022 via Electronic Zoom  
Conference and in Council Chambers.

ORIGINAL SIGNED BY  
Carol Newsom – Corporate Officer