

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: June 20, 2022
Time: 4:30 p.m.
Location: Council Chambers & Zoom

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Galbraith
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. Leblanc, Director of Engineering & Public Works
D. Ennis, Deputy Director of Corporate Administration
E. McAvany, Economic Development Officer
D. Golob, Fire Chief
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Disher

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the Regular Council Meeting Agenda for June 20, 2022 be adopted as circulated.

CARRIED
3. **Minutes**

M-1 Minutes of the Regular Council Meeting MOVED by Coun. Galbraith, SECONDED by Coun. Bassendowski

THAT the minutes of the Regular Council Meeting held on June 6, 2022 be adopted as circulated.

CARRIED

4. Delegations & Presentations

P-1 Mayor Courtoreille presented Chetwynd Volunteer Firefighter Christopher Lirette with two (2) certificates for completion of “Fire Officer Level 1” and “Fire Fighter Level 1 and 2”.

Presentation of Certificates to Chetwynd Volunteer Firefighters Christopher Lirette and Jordan Walker

Mayor Courtoreille presented Chetwynd Volunteer Firefighter Jordan Walker with a certificate for completion of “Fire Fighter Level 1 and 2”.

D-1 Alan Bone, Sander Rose Bone Grindle LLP presented the Consolidated Financial Statements including the Independent Auditor’s Report for the year ended December 31, 2021. Mr. Bone noted that the financial statements reflect that the District has not adopted the Section PS 3260, Liability for Contaminated Sites, of the Public Sector Accounting Board handbook which establishes how to account for and report a liability associated with the remediation of contaminated sites.

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT Council adopt the Consolidated Financial Statements for the District of Chetwynd for the year ended December 31, 2021 as presented.

CARRIED

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-1 Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:

Regional District Report

- Attended Doig Days on May 26, 2022
- PRRD Directors have completed Indigenous Safety Training. The training was done by Maugwa Clan Energy, Company Officer Stewart Cameron.

CR-2 Councillor Galbraith provided the following update:

Councillor Reports

Attended 2023 North Central Local Government Association (NCLGA) AGM & Convention Planning Committee meeting on June 14, 2022

- went over draft planning timeline
- introduced Lindsey Borek the event coordinator and consultant
- meeting in the next couple of weeks to discuss branding and event tours

Attended the Northeast Regional Advisory Committee meeting on June 17, 2022

- Northern Development Initiative Trust (NDIT) presented their 2021 Annual Report and the 2021 State of the North Report
- received project applications for the new PRRD Agricultural Compensation Fund

CR-3
Mayor's
Report

Mayor Courtoreille provided the following Mayor's report:

Attended several conferences:

- 2022 Local Government Leadership Academy (LGLA) Leadership Forum – Richmond, BC - April 6 - 8, 2022
- 2022 North Central Local Government Association (NCLGA) AGM & Convention - Fort St. John, BC - May 3 - 6, 2022
- 2022 Federation of Canadian Municipalities (FCM) Conference and Trade Show – Regina, SK – June 2 – 5, 2022

Proclaimed May 12, 2022 as "Moose Hide Campaign Day".

CR-4
Administrator's
Report

Nil

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the:

- Regional District Report
- Councillor Reports and
- Mayor's Report

be received for information.

CARRIED

7. Discussion Items

Nil

8. Correspondence

Nil

9. Information Items

II-1
Information
Items
I-1 - I-6

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT Information Items I-1 – I-6 be received for information.

CARRIED

10. Reports for Action

RA-1
Eberle –
Development
Variance
Permit 01-
2022

Opportunity for Public Input:

Mayor Courtoreille invited those who wished to express his/her views regarding the Development Variance Permit Application from Barry Eberle to allow locating a mobile home older than 10 years on the property located at 5289 44th Street SE, to address Council.

There being no submissions and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the report dated May 30, 2022 re: Eberle – Development Variance Permit 01-2022 prepared by Administration, be received; and

THAT Council of the District of Chetwynd authorize issuance of Development Variance Permit No. 01-2022 to Barry Eberle to allow locating a mobile home older than 10 years on the property located at Lot 67, DL 482, PRD Plan 24479 (5289 44th Street SE), Chetwynd, BC.

CARRIED

RA-2
Presentation
and Adoption
of 2022
Annual Report

Opportunity for Public Input:

Mayor Courtoreille invited those who wished to express his/her views regarding the 2022 Annual Report, to address Council.

There being no submissions, and no correspondence received, the opportunity for public input was closed.

MOVED by Coun. Bassendowski, SECONDED by Coun. Galbraith

THAT the report dated June 14, 2022 re: Presentation and Adoption of 2022 Annual Report prepared by Administration, be received; and

THAT Council adopt the 2022 Annual Report for the District of Chetwynd as presented.

CARRIED

RA-3
Solid Waste
Collection

MOVED by Coun. Deck SECONDED by Coun. Wark

THAT the report dated May 17, 2022 re: Solid Waste Collection prepared by the Finance / Engineering Departments, be received for information.

DEFEATED

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT Administration be directed to determine the level of interest from the current solid waste pickup contractor in separating the commercial bin collection from the residential cart collection in future contracts.

CARRIED

11. Reports for Information

RI-1
Local

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

Government
Climate Action
Program

THAT the report dated June 9, 2022 re: Local Government Climate Action Program prepared by the Finance Department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:28 p.m.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on June 20, 2022 via Electronic Zoom
Conference and in Council Chambers.

ORIGINAL SIGNED BY
Carol Newsom – Corporate Officer