

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: October 3, 2022
Time: 4:30 p.m.
Location: Council Chambers & Zoom

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Disher
Coun. Wark
Coun. Weisgerber
C. Newsom, Chief Administrative Officer
D. Ennis, Corporate Officer
K. Franson, Director of Financial Administration
D. LeBlanc, Director of Engineering & Public Works
S. McLain, Director of Recreation
D. Golob, Fire Chief
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Galbraith

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:31 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber

THAT the Regular Council Meeting Agenda for October 3, 2022 be amended to include the addition of Items RA-6 Wabi Crescent SE Sanitary Upgrades – Sidewalk Addition, NB-1 Canadian Cancer Society and NB-2 Air Quality, and that the agenda be adopted as amended.

CARRIED
3. **Minutes**
 - M-1 Minutes of the Regular Council Meeting MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on September 6, 2022 be adopted as circulated.

CARRIED
 - M-2 Minutes of the Tax Sale MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the minutes of the Tax Sale held on September 26, 2022 be adopted as circulated.

CARRIED

4. Delegations & Presentations

D-1
Glenda
Farnden,
STARS
Foundation

Glenda Farnden, STARS Foundation provided Council with a STARS update as outlined below:

#1 Priority – Uninterrupted Operations

Highest Level of Critical Care

- World-Class Expertise
- STARS ICU Flight Nurse
- STARS ALS paramedic
- Transport Physician Oversight
- Cutting Edge Diagnostics
- Bluetooth / Integrated Wi-fi
- Satellite Connectivity
- Virtual Enhancements
- Transmit Test Results
- Critical Care – Anywhere

Over 36,000 emergency requests received last year.

Ms. Farnden presented a plaque and thanked Council for their commitment to STARS.

Council thanked Ms. Farnden for her presentation.

5. Bylaws

B-1
Bylaw No.
1151, 2022

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT Bylaw No. 1151, 2022 cited as the “District of Chetwynd Fire Protection and Life Safety Regulation Bylaw No. 1151, 2022” be given first, second and third readings.

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the above motion be tabled to the October 17, 2022 Council meeting.

CARRIED

Bylaw No.
1152, 2022

“District of Chetwynd Tax Exemption Bylaw No. 1152, 2022” was considered as Items RA-5 under the “Reports for Action” portion of this meeting.

6. Council Committee and Liaison Reports

CR-1 Nil
Regional
District Report

CR-2 Councillor Wark advised that she attended the 2022 Union of BC Municipalities (UBCM) Convention in Whistler, BC from September 12 – 16, 2022. She noted that one of the sessions that she attended that was very interesting was “Learnings from the Lytton Fire: Preventing Future Wildfire Disasters”.

Councillor Weisgerber advised that the Pine Valley Seniors Association now has all the funding they need to complete their kitchen renovation project.

Councillor Deck noted that the Chetwynd Communications Society has dispersed grant funding from the CHET TV Bingo to several recipients.

CR-3 Mayor Courtoreille advised that he attended the 2022 Union of BC Municipalities (UBCM) Convention in Whistler, BC from September 12 – 16, 2022.

He noted that during the UBCM Convention meetings were held with:

- Minister Cullen, Ministry of Municipal Affairs and Staff to discuss Chetwynd’s Satellite Industrial Properties - Taxation Cap
- Northern Health to express concerns regarding administration beyond Chetwynd.

Mayor Courtoreille congratulated Councillor Wark on receiving her Local Government Leadership Academy (LGLA) Level I Certificate.

CR-4 Nil
Administrator’s
Report

MOVED by Coun. Weisgerber, SECONDED by Coun. Deck

THAT the:

- Councillor Reports and
- Mayor’s Report

be received for information.

CARRIED

7. Discussion Items

DI-1 MOVED by Coun. Deck, SECONDED by Coun. Bassendowski
20th Annual
BC Natural THAT the email from BC Natural Resources Forum dated September 21, 2022
Resources re: Registration Open for 20th Annual BC Natural Resources Forum, be
Forum received; and

THAT all members of Council be authorized to attend the 2023 BC Natural Resources Forum in Prince George, BC January 17 – 19, 2023.

CARRIED

8. Correspondence

C-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
BC Emergency
Health THAT the letter from BC Emergency Health Services dated September 14,
Services 2022 re: Expanding Emergency Health Services in Your Community, be
 received for information.

CARRIED

9. Information Items

II-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
Information
Items THAT Information Items I-1 – I-22 be received for information.
I-1 - I-22

CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
Ratification of
Email Poll THAT the report dated September 22, 2022 re: Ratification of Email Poll
Resolution – Resolution – Award of Architectural Services for New Fire Hall prepared by
Award of Administration, be received; and
Architectural

Services for THAT Council ratify the resolution adopted by email poll on September 23,
New Fire Hall 2022 to approve the architectural firm of Johnston Davidson Architecture (JDa)
 to provide designs of the new fire hall for council's approval for the amount of
 \$61,644 excluding GST.

CARRIED

RA-2
2023 Business
Façade
Improvement
Program Grant

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the report dated September 1, 2022 re: 2023 Business Façade Improvement Program Grant prepared by the Economic Development Department, be received; and

THAT Council approve the application to Northern Development Initiative Trust for the Façade Improvement program for 2023.

CARRIED

RA-3
Ratification of
Email Poll
Resolution –
Award of
Lagoon Road
Construction
Tender

Councillor Deck declared a perceived personal conflict of interest with regard to his family relationship with the contractor and left Council Chambers at 5:40 p.m.

MOVED by Coun. Wark, SECONDED by Coun. Weisgerber

THAT the report dated September 22, 2022 re: Ratification of Email Poll Resolution – Award of Lagoon Road Construction Tender prepared by the Engineering & Public Works Department, be received; and

THAT Council ratify the resolution adopted by email poll on September 15, 2022 to approve the Lagoon Road Construction Project be awarded to Pine River Holdings Ltd. for the amount of \$95,691.75 excluding GST.

CARRIED

Councillor Deck returned to Council Chambers at 5:42 p.m.

RA-4
Request for
Quotations –
Chetwynd
Streetlights

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated September 23, 2022 re: Request for Quotations – Chetwynd Streetlights prepared by the Engineering & Public Works Department, be received; and

THAT Council award the 2022-RFQ Chetwynd Streetlights project to CDM2 Lightworks at the quoted price of \$160,018.50 excluding GST.

CARRIED

RA-5
Permissive
Tax
Exemption
Bylaw

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the report dated September 27, 2022 re: Permissive Tax Exemption Bylaw prepared by the Finance Department, be given first, second and third readings.

OPPOSED: Mayor Courtoreille, Councillors Deck, Wark and Weisgerber

DEFEATED

MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber

THAT District of Chetwynd Tax Exemption Bylaw No. 1152, 2022 be amended to remove Section 3.g.) Exhibit 15 regarding the Pine Valley Flying Club, and be given first, second and third readings.

CARRIED

RA-6
Wabi Crescent
SE Sanitary
Upgrades –
Sidewalk
Addition

Councillor Deck declared a perceived conflict of interest with regard to his employment and left Council Chambers at 5:50 p.m.

MOVED by Coun. Bassendowski, SECONDED by Coun. Weisgerber

THAT the report dated October 3, 2022 re: Wabi Crescent SE Sanitary Upgrades – Sidewalk Addition prepared by the Engineering & Public Works Department, be received; and

THAT Council approve a Change Order of \$290,000, excluding GST, to the Wabi Crescent SE Sanitary Upgrades Contract for the construction of a new concrete sidewalk and curb and gutter along Wabi Crescent SE.

CARRIED

Councillor Deck returned to Council Chambers at 5:52 p.m.

11. Reports for Information

RI-1
August
Accounts
Payable
Cheque List

MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the report dated September 13, 2022 re: August Accounts Payable Cheque List prepared by the Finance Department, be received for information.

CARRIED

12. New Business

NB-1 Councillor Deck presented a plaque to the District of Chetwynd thanking them
Canadian for supporting the Canadian Cancer Society Cops for Cancer 2022 Tour de
Cancer Society North.

NB-2 Councillor Wark requested Administration provide information about Air
Air Quality Quality Monitors in Chetwynd and whether the Pine River Gas Plant is utilizing
Monitors active or passive monitoring.

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Bassendowski

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:55 p.m.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on October 3, 2022 via Electronic
Zoom Conference and in Council
Chambers.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer