

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: November 21, 2022

Time: 4:30 p.m.

Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. MacDonald
Coun. Nelson
Coun. Smith
Coun. Wark
S. McLain, Chief Administrative Officer
D. Ennis, Corporate Officer/HR Manager
K. Franson, Director of Financial Administration
D. LeBlanc, Director of Engineering & Public Works

Absent: Nil

- 1. Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
- 2. Adoption of Agenda** MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the Regular Council Meeting Agenda for November 21, 2022 be adopted as circulated.

CARRIED
- 3. Minutes**

M-1 Minutes of the Regular Council Meeting MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on October 17, 2022 be adopted as circulated.

CARRIED

M-2 Minutes of the Inaugural Council Meeting MOVED by Coun. Bassendowski, SECONDED by Coun. MacDonald

THAT the minutes of the Inaugural Council Meeting held on November 7, 2022 be adopted as circulated.

CARRIED

4. Delegations & Presentations

Nil

5. Bylaws

B-1 MOVED by Coun. Wark, SECONDED by Coun. Deck

Bylaw No.
1151, 2022

THAT Bylaw No. 1151, 2022 cited as the “District of Chetwynd Fire Protection and Life Safety Regulation Bylaw No. 1151, 2022” be deferred to the December 12, 2022 Council meeting.

CARRIED

B-2 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

Bylaw No.
1153, 2022

THAT Bylaw No. 1153, 2022 cited as “District of Chetwynd Parks and Public Places Regulations Amendment Bylaw No. 1153, 2022” be given first, second and third readings.

CARRIED

B-3 MOVED by Coun. Bassendowski, SECONDED by Coun. MacDonald

Bylaw No.
1154, 2022

THAT Bylaw No. 1154, 2022 cited as “District of Chetwynd Solid Waste Collection and Disposal Services Bylaw No. 1154, 2022” be given first, second and third readings.

CARRIED

6. Council Committee and Liaison Reports

CR-1 Nil

Regional
District Report

CR-2 Nil

Councillor
Reports

CR-3 Mayor Courtoreille thanked staff for working on getting the Christmas
Mayor’s Report decorations up.
0550.04

Mayor Courtoreille advised the following:

- The Chetwynd Excellence awards were hosted by the Chamber of Commerce and well attended
- Council attended an orientation in Dawson Creek which was interesting and informative

- Mayor attended orientations at the Peace River Regional District

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the Mayor's Report be received for information.

CARRIED

CR-4
Administrator's
Report

Nil

7. Discussion Items

DI-1
PRRD re:
Construction of
the New
Chetwynd
Public Library

Councillor MacDonald declared a perceived conflict of interest with regard to her employment and left Council Chambers at 4:40 p.m.

MOVED by Coun. Bassendowski, SECONDED by Coun. Wark

THAT the letter from Peace River Regional District dated October 12, 2022 re: Construction of the New Chetwynd Public Library, be received; and

THAT the Peace River Regional District's request for additional funds for construction of the new Chetwynd Public Library be included in 2023 budget discussions.

CARRIED

Councillor MacDonald returned to the meeting at 4:46 p.m.

DI-2
Minerals North
"2023" Dig
Deeper October
Update

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT the email from Minerals North Conference Association dated October 17, 2022 re: Minerals North October 2022 Update, be received; and

THAT Council authorize the Mayor or Alternate to attend the Minerals North Conference in Quesnel, BC May 31 – June 2, 2023.

AMENDMENT:

THAT all Council members be authorized to attend the Minerals North Conference in Quesnel, BC May 31 – June 2, 2023.

CARRIED

8. Correspondence

C-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
2022 Union of
BC THAT the letter from Honourable Nathan Cullen, Minister of Municipal
Municipalities Affairs dated October 27, 2022 re: 2022 Union of BC Municipalities
Convention Convention Meeting, be received for information.
Meeting with
Honourable
Nathan Cullen

9. Information Items

II-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
Information
Items THAT Information Items I-1 – I-9 be received for information.
I-1 – I-9
0550.02 CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Wark, SECONDED by Coun. Bassendowski
Illegal
Structure – THAT the report dated October 18, 2022 re: Illegal Structure – 5289 44 Street
5289 44 Street SE prepared by Administration, be received; and
SE

 THAT Council authorize Administration to file a notice with the Land Title
 Office against the property located at 5289 44 Street SE, Chetwynd, BC for an
 illegal structure contrary to the District's Building Bylaw.

 CARRIED

RA-2 MOVED by Coun. Wark, SECONDED by Coun. MacDonald
Utility Trailer -
Fireworks THAT the report dated October 11, 2022 re: Utility Trailer - Fireworks
 prepared by Administration, be received; and

 THAT Council approve the purchase of a 7'x16" enclosed utility trailer to
 house the District's Fireworks mortars and equipment for \$12,925 excluding
 taxes, with the funds coming from the COVID-19 restart funds.

 CARRIED

RA-3 Evaluation of Solid Waste Residential Curbside Collection Services Proponents
MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
THAT the report dated November 17, 2022 re: Evaluation of Solid Waste Residential Curbside Collection Services Proponents prepared by the Engineering and Public Works Department, be received; and
THAT Council direct staff to enter into a contract with GFL Environmental Inc. for Solid Waste Curbside Collection Services for a term of 3 years with the pricing as noted in the table in the report dated November 17, 2022.

CARRIED

11. Reports for Information

RI-1
MOVED by Coun. Bassendowski, SECONDED by Coun. Deck
THAT the report dated November 17, 2022 re: October Accounts Payable Cheque List prepared by the Finance Department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:59 p.m.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on November 21, 2022 in the Council Chambers.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer