

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: December 12, 2022

Time: 4:30 p.m.

Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. MacDonald
Coun. Nelson
Coun. Smith
S. McLain, Chief Administrative Officer
D. Ennis, Corporate Officer/HR Manager
K. Franson, Director of Financial Administration
D. LeBlanc, Director of Engineering & Public Works
D. Golob, Fire Chief
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Wark

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Nelson

THAT the Regular Council Meeting Agenda for December 12, 2022 be amended to include the addition of Item NB-1 Assembly of First Nations re: Letter of Support, and that the agenda be adopted as amended.

CARRIED
3. **Minutes**
M-1
Minutes of the
Regular
Council
Meeting
MOVED by Coun. Deck, SECONDED by Coun. MacDonald

THAT the minutes of the Regular Council Meeting held on November 21, 2022 be adopted as circulated.

CARRIED

4. Delegations & Presentations

D-1 Mike Bernier, MLA, Peace River South introduced himself and congratulated the new Councillors and returning Mayor and Councillors and encouraged Council to work closely with his office.

Mike Bernier, MLA, Peace River South re: Welcome New Council Mr. Bernier also advised that he is now the Official Opposition Critic for Forestry.

Council thanked Mr. Bernier for attending the Council meeting.

D-2 Chair Leonard Hiebert, Electoral Area “D” Director, Peace River Regional District (PRRD) introduced himself and congratulated the new Councillors and returning Mayor and Councillors. Mr. Hiebert spoke about how important the relationship and support for issues between the PRRD and the District of Chetwynd are.

Chair Leonard Hiebert, Electoral Area “D” Director, Peace River Regional District re: Meet New Council Council thanked Mr. Hiebert for attending the Council meeting.

5. Bylaws

B-1 MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

Bylaw No. 1151, 2022 THAT Bylaw No. 1151, 2022 cited as the “District of Chetwynd Fire Protection and Life Safety Regulation Bylaw No. 1151, 2022” be deferred to the January 9, 2023 Council meeting.

CARRIED

B-2 MOVED by Coun. MacDonald, SECONDED by Coun. Nelson

Bylaw No. 1153, 2022 THAT Bylaw No. 1153, 2022 cited as “District of Chetwynd Parks and Public Places Regulations Amendment Bylaw No. 1153, 2022” be adopted.

CARRIED

B-3 MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

Bylaw No. 1154, 2022 THAT Bylaw No. 1154, 2022 cited as “District of Chetwynd Solid Waste Collection and Disposal Services Bylaw No. 1154, 2022” be adopted.

CARRIED

6. Council Committee and Liaison Reports

CR-1 Regional District Report

Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:

- Approval was given for the installation of a painted mural of the Table-Top Mountain landscape (Guinness World Record mural) on the south wall of the curling rink at the Chetwynd and District Recreation Centre.

CR-2 Councillor Reports

Councillor Nelson provided the following updates:

Chetwynd Public Library:

- Crazy Beanz Bistro contract was renewed for another year
- Owner of Crazy Beanz Bistro, Pam Engelland has been feeding Windrem school students three (3) times a week.
- The library hosted a Seniors Dinner on Tuesday, December 6, 2022 at the legion.
- The New Library Project is planning to be at lock-up by year-end.
- The New Library Project design build plan can have up to 40% contingency, currently the PRRD is asking for a 11% shortfall.

Seniors Citizens Housing Society:

- Financial Audit is complete.
- Surerus place is short staffed.
- The Board paid for their Seniors to attend the library dinner.
- To visit Surerus Place – there is one permanent visitor welcomed and all guests must be masked up
- The Society is seeking support for lawn maintenance and snow removal.

CR-3 Mayor's Report 0550.04

Mayor Courtoreille advised that 2022 District of Chetwynd Staff Service Awards were handed out at the Christmas Party on Saturday, December 10, 2022. Staff who received service awards are:

- 5 Years' Service – John Hauck, Ellen Hills and Crystal Hillton
- 10 Years' Service – Benjamin Fry and Linda Kearns
- 15 Years' Service – Marvella McKinnon
- 20 Years' Service – David Lajeunesse
- 25 Years' Service – Lenora Wilfur
- 30 Years' Service – Tyria Plamondon

CR-4
Administrator's
Report

Nil

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the:

- Regional District Report
- Councillor Reports and
- Mayor's Report

be received for information.

CARRIED

7. Discussion Items

Nil

8. Correspondence

C-1
District of
Chetwynd
Audit Planning
Report

MOVED by Coun. Deck, SECONDED by Coun. Bassendowski

THAT the letter from Sander Rose Bone Grindle LLP dated November 30, 2022 re: District of Chetwynd Audit Planning Report, be received for information; and

C-2
Canfor News
Release

THAT the news release from Canfor dated December 5, 2022 re: Canfor Temporarily Curtailing Canadian Production Capacity, be received for information; and

C-3
Rogers
Community
Update

THAT the email from Rogers Communications dated December 6, 2022 re: Community Update on Rogers Service Expansion Along Highway 97, be received for information.

CARRIED

9. Information Items

II-1
Information
Items
I-1 – I-24

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT Information Items I-1 – I-24 be received for information.

CARRIED

10. Reports for Action

Nil

11. Reports for Information

RI-1 MOVED by Coun. Deck, SECONDED by Coun. MacDonald
November
Accounts THAT the report dated December 7, 2022 re: November Accounts Payable
Payable Cheque List prepared by the Finance Department, be received for information.
Cheque

CARRIED

12. New Business

NB-1 Councillor Deck requested that a letter of support be given to the Assembly of
Assembly of First Nations' (AFN) to oppose Bill C-21, a bill initially proposed to ban
First Nations handguns that the Federal government is attempting to amend with a new list of
long guns to be banned.

MOVED by Coun. Deck, SECONDED by Coun. MacDonald

THAT Administration draft a letter of support to the Assembly of First Nations
regarding opposing the proposed amendment to Bill C-21 for Council to
review.

CARRIED

13. Public Question Period

Nil

14. Adjournment

MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:15 p.m.

ORIGINAL SIGNED BY _____
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY _____
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on December 12, 2022 in the Council
Chambers.

ORIGINAL SIGNED BY _____
Deanne Ennis – Corporate Officer