

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: January 9, 2023
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Deck
Coun. MacDonald
Coun. Nelson
Coun. Smith
Coun. Wark
S. McLain, Chief Administrative Officer
D. Ennis, Corporate Officer/HR Manager
K. Franson, Director of Financial Administration
D. LeBlanc, Director of Engineering & Public Works
D. Golob, Fire Chief
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. Bassendowski

- 1. Call to Order**

Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.

30 seconds of silence was held in honour of the passing of friends and family.
- 2. Adoption of Agenda**

MOVED by Coun. Deck, SECONDED by Coun. MacDonald

THAT the Regular Council Meeting Agenda for January 9, 2023 be adopted as circulated.

CARRIED
- 3. Minutes**

M-1
Minutes of the
Regular
Council
Meeting

MOVED by Coun. Deck, SECONDED by Coun. Nelson

THAT the minutes of the Regular Council Meeting held on December 12, 2022 be adopted as circulated.

CARRIED

M-2
Minutes of the
Committee of
the Whole
Meeting

MOVED by Coun. Wark, SECONDED by Coun. MacDonald

THAT the minutes of the Committee of the Whole Meeting held on November 21, 2022 be adopted as circulated.

CARRIED

M-3
Minutes of the
Committee of
the Whole
Meeting

MOVED by Coun. Deck, SECONDED by Coun. Smith

THAT the minutes of the Committee of the Whole Meeting held on December 12, 2022 be adopted as circulated.

CARRIED

4. Delegations & Presentations

D-1
Chris Larsen,
Chetwynd
International
Chainsaw
Championship
Society re:
Request for
Support

Chris Larsen, Chetwynd International Chainsaw Carving Championship Society provided Council with a presentation as outlined below:

- Welcomed Councillor MacDonald to the committee as liaison for the District of Chetwynd.
- 2022 Competition was a successful event
- Requesting a \$40,000 grant from the District of Chetwynd for the 2023 Chetwynd International Chainsaw Carving Championship as well as continued support from the Parks Department for set-up and the commitment of maintenance and upkeep of the sculptures
- Cost of logs have gone up from \$26,000 in 2019 to \$53,000 estimated for 2023
- Researching options for new venue for the competition.
- Provided Council with current financial report.

Council thanked Mr. Larsen for the presentation.

5. Bylaws

B-1
Bylaw No.
1151, 2022

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT Bylaw No. 1151, 2022 cited as the “District of Chetwynd Fire Protection and Life Safety Regulation Bylaw No. 1151, 2022” be given first, second and third readings.

CARRIED

B-2
Bylaw No.
1155, 2022

MOVED by Coun. Deck, SECONDED by Coun. MacDonald

THAT Bylaw No. 1155, 2022 cited as “District of Chetwynd Revenue Anticipation Bylaw No. 1155, 2022” be given first, second and third readings.

CARRIED

6. Council Committee and Liaison Reports

CR-1 Regional District Report

Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:

- Held Strategic Planning Meeting for 2023
- Biggest costs are solid waste collection, disposal, and maintenance of landfills.

CR-2 Councillor Reports

Councillor Deck advised of the passing of two Peace FM members; Mr. Don Pinkston who was on the Board of Directors and Mr. Chris Raczkowski.

CR-3 Mayor's Report 0550.04

Mayor Courtoreille provided the following Mayor's report:

- Very pleased with the financial position the District of Chetwynd is in.
- Issues for Chetwynd are:
 - Health Care; and
 - Housing
- Fire Hall – funding for a new fire hall will be part of the 2023 budget discussions.

CR-4 Administrator's Report

Nil

7. Discussion Items

DI-1 2023 COFI Convention

MOVED by Coun. Wark, SECONDED by Coun. MacDonald

THAT the email from BC Council of Forest Industries (COFI) dated December 8, 2022 re: 2023 COFI Convention, be received; and

THAT Council authorize the Mayor or Alternate to attend the 2023 Council of Forest Industries Convention in Prince George, BC April 12 – 14, 2023.

CARRIED

DI-2
2023 NCLGA
AGM &
Conference

MOVED by Coun. Deck, SECONDED by Coun. Nelson

THAT the 2023 North Central Local Government Association AGM & Conference Registration Information, be received; and

THAT Council authorize all members of Council to attend the 2023 North Central Local Government Association AGM & Conference in Dawson Creek, BC May 9 – 12, 2023.

CARRIED

DI-3
Chetwynd
Public Library
re: Letter of
Support

MOVED by Coun. Wark, SECONDED by Coun. Smith

THAT the email from Chetwynd Public Library dated December 30, 2022 re: Letter of Support, be received; and

THAT Council provide a letter of support to the Chetwynd Public Library for its grant application to the Government of Canada Documentary Heritage Communities Program for the Library's Chetwynd Newspaper Digitalization Program.

CARRIED

DI-4
Chetwynd
Fire/Rescue re:
UBCM
Emergency
Support
Services
Training &
Equipment:
Grant
Application

MOVED by Coun. Wark, SECONDED by Coun. MacDonald

THAT the memo from Chetwynd Fire/Rescue dated January 5, 2023 re: Union of BC Municipalities (UBCM) Emergency Support Services Training & Equipment: Grant Application, be received; and

THAT Council support the District of Chetwynd Emergency Support Services (DOCESS) making application for UBCM funding stream for Emergency Support Services for Training and Equipment for new and/or replacement of DOCESS equipment and specialized training courses(s).

CARRIED

8. Correspondence

C-1
Letter of
Support for
Assembly of
First Nations

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT the email response from the Office of the Prime Minister dated December 22, 2022 re: Letter of Support for Assembly of First Nations, be received for information; and

C-2 THAT the letter from LifeCycle Events dated December 13, 2022 re: Proposal
LifeCycle for Music in Chetwynd, be received for information.
Events re:
Proposal for CARRIED
Music in
Chetwynd

9. Information Items

II-1 MOVED by Coun. Deck, SECONDED by Coun. Wark
Information
Items THAT Information Items I-1 – I-4 be received for information.
I-1 – I-4
CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Deck, SECONDED by Coun. MacDonald
2022
Contribution THAT the report dated December 21, 2022 re: 2022 Contribution Summary –
Summary – Donation Box at the Sani Dump Station prepared by Administration, be
Donation Box received; and
at the Sani
Dump Station THAT Council authorize Administration to distribute \$856.25, which is the
total of contributions collected from the Donation Box at the Sani Dump
Station in 2022, as follows:

- \$285.42 – Shriners' Club and
- \$570.83 – Little Prairie Heritage Museum

CARRIED

RA-2 MOVED by Coun. Wark, SECONDED by Coun. Nelson
2023 Council
Meeting THAT the report dated January 4, 2023 re: 2023 Council Meeting Schedule
Schedule Change prepared by Administration, be received; and
Change
THAT the 2023 Regular Council meeting scheduled for July 3, 2023 be
changed to July 4, 2023.

CARRIED

RA-3
Ratification of
Email Poll –
BC Hydro
Generate
Opportunities
(GO) Fund
Appointee

MOVED by Coun. MacDonald, SECONDED by Coun. Deck

THAT the report dated January 9, 2023 re: Ratification of Email Poll – BC Hydro Generate Opportunities (GO) Fund Appointee prepared by Administration, be received; and

THAT Council ratify the resolution adopted by email poll on December 6, 2023 to appoint Gina Dunn as the Chetwynd public appointee committee member on the BC Hydro GO Fund Committee.

CARRIED

11. Reports for Information

RI-1
Building
Permit Values

MOVED by Coun. Deck, SECONDED by Coun. MacDonald

THAT the report dated January 3, 2023 re: Building Permit Values prepared by the Engineering & Public Works Department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Naomi Larsen advised that Daniel Desjarlais with Sakawinow Music Festival will be hosting a festival west of Chetwynd in August 2023. Naomi also commented that it was awesome that the Chetwynd Public Library will be digitalizing Chetwynd's newspapers.

Alma Walter commented on the need for lights at the sani dump at night and about the lack of Christmas decorations put out by the District of Chetwynd in the downtown core.

14. Adjournment MOVED by Coun. Deck, SECONDED by Coun. Nelson

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:22 p.m.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on January 9, 2023 in the Council
Chambers.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer