

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: March 6, 2023
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Courtoreille
Coun. Bassendowski
Coun. Deck
Coun. Nelson
Coun. Smith
Coun. Wark
S. McLain, Chief Administrative Officer
K. Franson, Director of Financial Administration
D. LeBlanc, Director of Engineering & Public Works
E. McAvany, Economic Development Officer
L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Coun. MacDonald

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.
2. **Adoption of Agenda** MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT the Regular Council Meeting Agenda for March 6, 2023 be adopted as circulated.

CARRIED
3. **Minutes**

M-1 Minutes of the Regular Council Meeting MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the minutes of the Regular Council Meeting held on February 21, 2023 be adopted as circulated.

CARRIED

M-2 Minutes of the Public Hearing MOVED by Coun. Deck, SECONDED by Coun. Smith

THAT the minutes of the Public Hearing held on February 21, 2023 be adopted as circulated.

CARRIED

4. Delegations & Presentations

D-1 Bill Evans, Chetwynd Community Foundation advised Council of the committee's plan to cease operations and requested that the District of Chetwynd support their plans to join with and allow the transfer of funds to the Northeast B.C. Community Foundation.

Council thanked Mr. Evans for the presentation.

5. Bylaws

Nil

6. Council Committee and Liaison Reports

CR-1 Mayor Courtoreille provided the following Peace River Regional District (PRRD) Update:

- The Civic Properties Commission 2023 operational and capital budgets and recommendations for the Chetwynd & District Rec Centre were approved.

CR-2 Councillor Bassendowski provided the following Peace River/Williston Reservoir Advisory Committee Update:

- A meeting was held last week to provide a general update.
- Everything is going as planned.
- Next meeting will be held in Mackenzie, BC.

CR-3 Mayor's Report 0550.04 Mayor Courtoreille provided the following Mayor's report:

- The next Chetwynd Community Transition Meeting will be held on March 9, 2023
- The District of Chetwynd was advised by Minister Cullen that grant funding will be available soon to Chetwynd. Details to follow.

CR-4 Administrator's Report Nil

MOVED by Coun. Bassendowski, SECONDED by Coun. Nelson

THAT the:

- Regional District Report
- Councillor Reports and
- Mayor's Report

be received for information.

CARRIED

7. Discussion Items

DI-1 MOVED by Coun. Wark, SECONDED by Coun. Deck

2023 FCM

Annual
Conference and
Trade Show

THAT the email from Federation of Canadian Municipalities (FCM) dated February 21, 2023 re: FCM's 2023 Annual Conference and Trade Show, be received; and

THAT Council authorize two members of Council to attend the Federation of Canadian Municipalities 2023 Annual Conference and Trade Show May 25-28, 2023 in Toronto, ON.

CARRIED

8. Correspondence

Nil

9. Information Items

II-1 MOVED by Coun. Wark, SECONDED by Coun. Bassendowski

Information

Items

I-1 – I-4

THAT Information Items I-1 – I-4 be received for information.

CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Bassendowski, SECONDED by Coun. Nelson

Chetwynd

Community
Foundation

THAT the report dated March 2, 2023 re: Chetwynd Community Foundation prepared by Administration, be received; and

THAT the District of Chetwynd support the Chetwynd Community Foundation proposed amalgamation with the Northeast B.C. Community Foundation and allow the transfer of all Chetwynd Community Foundation funds to the Northeast B.C. Community Foundation.

CARRIED

RA-2
Van Carrier –
Development
Variance
Permit
01-2023

MOVED by Coun. Deck, SECONDED by Coun. Nelson

THAT the report dated February 28, 2023 re: Van Carrier – Development Variance Permit 01-2023 prepared by Administration, be received; and

THAT Pursuant to Section 498 of the *Local Government Act* RS2015, Council of the District of Chetwynd give notice that it will be receiving an application from Van Carrier requesting approval of a Development Variance Permit application to allow the location of a 30 x 40 shop in front of his modular home on the property located at Lot 1 District Lot 1817 Peace River District Plan 14286 (5648 Westgate Road) Chetwynd, BC; and

THAT Administration be directed to advertise a public input opportunity with respect to the above application to be scheduled on March 20, 2023.

CARRIED

11. Reports for Information

Nil

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:54 p.m.

ORIGINAL SIGNED BY

Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY

Allen Courtoreille - Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on March 6, 2023 in the Council Chambers.

ORIGINAL SIGNED BY

Deanne Ennis – Corporate Officer