



**ANIMAL RESPONSIBILITY BYLAW
NO. 1158, 2023**

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DISTRICT OF CHETWYND

ANIMAL RESPONSIBILITY BYLAW NO. 1158, 2023

A bylaw to provide for the licensing and regulation of animals within the District of Chetwynd

Whereas the *Community Charter* (SBC 2003) C.26, as amended, authorizes a municipality to regulate, prohibit and impose requirements in relation to animals;

NOW THEREFORE the Council of the District of Chetwynd, in public meeting, enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as “*District of Chetwynd Animal Responsibility Bylaw No. 1158, 2023*”

2. DEFINITIONS

In this bylaw:

“**Assistance Animal**” means

- a) a guide dog as defined in the *Guide dog and Service dog Act*, SBC 2015, c 17; or
- b) an animal designated as an assistance animal under section 4.7(b) of this bylaw;

“**At Large**” means a domestic animal that is not contained or on a Leash or under the immediate control of a competent person and is located on

- a) public property;
- b) private property that is not owned or occupied by the owner of the animal;
- c) unenclosed private property where the property owner has given permission for the animal to be uncontained and off Leash; or
- d) unenclosed land owned or occupied by the owner of the animal.

“**Bylaw Enforcement Officer**” means a person designated by council as such under section 264 of the *Community Charter*, SBC 2003, c 26, as amended;

“**Competent Person**” means a person that has the physical and mental capacity to ensure a domestic animal under their care and control will obey commands and can be physically restrained;

“Community Charter” means the British Columbia *Community Charter*, SBC 2003, c 26, as amended from time to time;

“Council” means the Council of the District of Chetwynd;

“District” means the District of Chetwynd;

“Hen” means a domesticated female chicken that is at least four (4) months old;

“Leash” means a rope, chain, cord, leather strip or other device made of a material of sufficient strength and design to restrain the size and strength of the animal for which it will be used, and is no longer than 2 meters (6.5 feet) in length;

“Muzzle” means a humane basket-style fastening or covering device that is strong enough and well-fitted enough to prevent the dog from biting, without interfering with the breathing, panting or vision of the dog or with the dog's ability to drink;

“Off Leash Area” means an area designated by the District where dogs may be off Leash;

“Owner or Person Who Owns” means, in relation to an animal, a person who

- a) is the licensed owner of the animal;
- b) has legal title to the animal;
- c) has possession or custody of the animal;
- d) harbours an animal; or
- e) keeps an animal;

“Police Officer” means a member of the Royal Canadian Mounted Police, or other person(s) so designated and employed for the preservation and maintenance of public Police;

“Permanent Identification” means identification for an animal in the form of a traceable tattoo or a microchip that contains the current contact information of the Owner;

“SPCA” means British Columbia Society for the Prevention of Cruelty to Animals;

“Zoning Bylaw” means the District of Chetwynd Zoning Bylaw, as amended, or replaced from time to time.

3. ADMINISTRATION

- 3.1 Bylaw Enforcement Officers and Police Officers are authorized to administer and enforce the provisions of this bylaw.
- 3.2 A Bylaw Enforcement Officer is designated as an animal control officer for the purposes of section 49 of the Community Charter.

4. LICENSING

- 4.1 No person shall keep, harbour, or own a dog older than the age of 12 weeks unless a license for the current calendar year has been obtained for the dog under this bylaw.
- 4.2 A license issued under this bylaw shall be for the calendar year specified thereupon and shall expire on December 31 of that year.
- 4.3 A license issued under this bylaw will be for one Animal only and the license shall not be transferable to any other animal.
- 4.4 A person may obtain a license for a dog by:
 - a) applying to the District for a license in the manner specified in Schedule “A” hereto; and
 - b) paying the annual licensing fee prescribed in Schedule “A” hereto.
- 4.5 The Owner of an Assistance Animal under section 4.7(b) is exempt from the annual licensing fee in respect of that dog.
- 4.6 An Owner may apply to the Bylaw Enforcement Officer in a form approved by the Bylaw Enforcement Officer to have an animal designated as an Assistance Animal for the purposes of this bylaw.
- 4.7 Upon receiving and reviewing an application under section 4.6, the Bylaw Enforcement Officer shall, using reasonable discretion:
 - a) reject the application; or
 - b) approve the application and designate that animal as an Assistance Animal.
- 4.8 Along with every license issued under this bylaw, the District will issue a license tag.
- 4.9 An Owner of a dog required to be licensed must ensure that the dog wears a collar to which the license tag issued for the dog is attached.
- 4.10 Except with the authority of the Owner, no person may remove a license tag from a dog.
- 4.11 An Owner of a dog that has a current license tag from another local government must substitute that license tag by purchasing a license tag from the District for the fee of a replacement tag for the remainder of the current year.

- 4.12 A person may replace a lost or stolen license tag by:
- a) applying for a replacement license to the Bylaw Enforcement Officer; and
 - b) paying the prescribed fee in Schedule “A” attached to this bylaw.
- 4.13 An Owner of a licensed dog must notify the District of a change in address or contact information within 30 days of the change,
- 4.14 An Owner of a cat within the District may purchase a license tag for the cat for identification.

5. CONTROL OF ANIMALS

- 5.1 An Owner of a dog must not permit, allow, or suffer the dog to be At Large.
- 5.2 An Owner of a dog shall keep the dog on a Leash and under immediate control of a competent person while the dog is in a public place (other than a designated off leash area), or on private property unless the owner or occupier of the private property has given their permission for the dog to be off Leash.
- 5.3 The Owner of a female dog in heat shall not permit the dog to leave the property owned or occupied by the Owner except to convey the dog directly to and from a veterinarian or boarding kennel, unless precautions have been made to prevent accidental copulation.
- 5.4 Where a female dog to which section 5.3 applies has been impounded, the Bylaw Enforcement Officer shall detain the dog at the expense of the Owner until the dog is no longer in heat and the Owner has paid the penalties under Schedule “B” to this bylaw.
- 5.5 An Owner of an animal who knows or suspects that the animal has a communicable disease, must:
- a) isolate the animal during the period the Owner knows or suspects that the animal has a communicable disease, in a manner that will prevent further spread of the disease and in a manner prescribed at law;
 - b) seek the assistance of a qualified veterinarian; and
 - c) follow the orders of the veterinarian, Bylaw Enforcement Officer, or other provincial officers who have authority to issue orders.
- 5.6 An Owner of a dog must immediately remove excrement deposited by the dog and deposit it in a suitable refuse container.
- 5.7 An Owner of a dog that is an Assistance Animal is exempt from section 5.6 if the Owner is blind or otherwise physically unable to remove the excrement.
- 5.8 An Owner of an animal must maintain the premises where the animal is regularly kept in a safe, clean, sanitary, and inoffensive condition.

- 5.9 An Owner of a dog must not permit, suffer, or allow the dog to upset or break into a refuse container in a public place or on private property that is not owned or occupied by the Owner.
- 5.10 An Owner must not permit, suffer, or allow a dog to bark, howl, or make other noises that disturbs or tends to disturb the peace, rest, enjoyment, comfort, or convenience of persons in the surrounding neighbourhood or vicinity.

6. DANGEROUS DOGS

- 6.1 If a Bylaw Enforcement Officer has reason to believe that a dog is a dangerous dog, the Bylaw Enforcement Officer may designate the dog as a dangerous dog.
- 6.2 Upon making a designation pursuant to section 6.1, the Bylaw Enforcement Officer must issue a notice to the Owner of the dog, in writing, that includes:
- a) that the dog has been designated as a dangerous dog;
 - b) the date, place and circumstances of any alleged event supporting the designation of the dog as a dangerous dog; and
 - c) a copy of this bylaw.
- 6.3 An Owner of a dangerous dog must take effective measures to ensure that the dog:
- a) does not bite or attack a person or animal; and
 - b) does not damage Public Property or private property.
- 6.4 An Owner of a dangerous dog must:
- a) secure the dog by a collar and Leash that is a maximum length of one (1) meter when not on a property owned or occupied by the Owner;
 - b) ensure that the dog is not At Large in the District at any time;
 - c) keep the dog Muzzled and on a Leash when not effectively confined indoors or within an enclosure that is:
 - i. of suitable size for the breed of the dog, and in accordance with the BC SPCA guidelines.
 - ii. suitable to prevent unauthorized entry and to confine the dog and prevent its escape.
 - iii. Designed with secure sides and a secure top and bottom;
 - d) ensure that the dog is not in an Off-Leash Area at any time; and

- e) within fourteen (14) calendar days of receiving notice that their dog is a dangerous dog, ensure the dog has Permanent Identification and provide the Permanent Identification information to the District.
- 6.5 An Owner, following a period of at least one (1) year from the date stated on the written notice deeming their dog a dangerous dog, may apply to the District for relief from the requirements of section 6.4, and the Bylaw Enforcement Officer may grant such relief provided that
- a) the District has received no further relevant complaints in regard to that dog's behaviour; and
 - b) the Owner provides proof and documentation that the Owner and the dog have successfully completed a humane, force-free training course deemed acceptable by the Bylaw Enforcement Officer acting reasonably, to address the dog's dangerous behaviour.
- 6.6 If a dog displays dangerous behaviour again after relief has been granted under section 6.5, the requirements of section 6.4 shall apply in perpetuity.
- 6.7 An Owner of a dangerous dog must notify the District promptly if:
- a) the dog's Owner changes;
 - b) the dog's place of residence changes;
 - c) the dog is rehomed; or
 - d) the dog dies.

7. STANDARDS OF CARE

- 7.1 An Owner of a domestic animal must provide all of the following:
- a) clean, fresh drinking water available at all times and food of a sufficient quantity and quality to allow for normal, healthy growth and the maintenance of normal, healthy body weight;
 - b) sanitary food and water receptacles that are kept in a clean condition and are located in an area so as to prevent contamination from excreta;
 - c) the opportunity for periodic exercise sufficient to maintain the Animal's good health, including daily opportunities for social interaction with people or Animals and to be free of an enclosure; and
 - d) the necessary veterinary care when the Animal exhibits signs of pain, injury, illness, suffering or disease.

- 7.2 An Owner of an animal which normally resides outside or is kept outside for extended periods of time must provide an outside shelter which:
- a) ensures protection from heat, cold, and that is appropriate to the animal's weight and type of coat;
 - b) provides sufficient space to allow the Animal the ability to turn about freely and to easily stand, sit, and lie in a normal position;
 - c) is at least one and a half (1.5) times the length of the animal in all directions and at least as high as the Animal's height measured from the floor to the highest point of the Animal when standing in a normal position plus 10%;
 - d) provides sufficient shade to protect the Animal from the direct rays of the sun at all times;
 - e) contains dry bedding that will assist with maintaining normal body temperature; and
 - f) is regularly cleaned and sanitized and all excreta is removed at least once per day.
- 7.3 A person must not cause, permit, or allow an animal to be hitched, tied, or fastened:
- a) in such a way that the animal is able to leave the boundaries of the property owned or occupied by the Owner;
 - b) where a choke, prong or shock collar forms part of the securing apparatus, or where a rope or cord is tied directly around the animal's neck;
 - c) unless the animal is secured by a properly fitted collar and tether of sufficient length to enable full and unrestricted movement, in a manner that will not cause injury to the animal or allow the animal to injure itself by pulling on the tether;
 - d) for longer than four (4) hours in a twenty-four (24) hour period; and
 - e) unless there is a swivel type clasp attached to the chain on the portion that attaches to the animal's collar.
- 7.4 No person shall cause, permit, or allow an animal to be confined in an enclosed space without sufficient ventilation to prevent the animal from suffering discomfort or heat or cold related injury.
- 7.5 No person shall cause, permit, or allow an animal to be confined in a stationary enclosed space without sufficient shade to always protect the animal from the direct rays of the sun.
- 7.6 No person shall cause, permit, or allow an animal to suffer from thermal distress, dehydration, discomfort, or exertion causing unnecessary pain, suffering or injury.

7.7 Notwithstanding any other provision of this bylaw, a person must not:

- a) neglect or abandon an animal or treat, or permit to treat, the animal with cruelty;
- b) in any way use poison, pellet guns, bows and arrows, sling shot or any projectile weapon whether by mechanical or manual force on an animal;
- c) use choke, prong, or shock collars or harsh physical or verbal corrections to train or restrain an animal;
- d) tease, torment, provoke, punch, kick, or choke an animal; or
- e) train or allow an animal to fight.

8. ANIMAL LIMITS

8.1 A person must not keep or allow to be kept on any real property, including any premises that contains a suite, boarder, or tenant, more than a combined total of six (6) cats and dogs together over the age of twelve (12) weeks, and in any event, not more than three (3) dogs over the age of twelve (12) weeks.

8.2 Section 8.1 does not apply to a licensed kennel, veterinarian, or animal shelter.

9. HEN KEEPING

9.1 A person may keep up to five (5) Hens on a property provided that no neighbourhood health, environmental or nuisance problems result.

9.2 A person who keeps one (1) or more Hens must

- a) be a resident of the property where the Hens are kept;
- b) keep no more than five (5) Hens on any parcel of land despite the number of permissible dwelling units on that parcel;
- c) not keep a rooster;
- d) ensure that all Hens are kept within a secure coop or pen from sunset until 7:00 a.m. on the following day;
- e) ensure that each Hen remains at all other times in a coop or other suitably enclosed structure;
- f) provide a coop and a pen each with a minimum of 0.37 square meters in floor area and 0.92 meters in height per Hen;
- g) provide each Hen with consistent access to a nesting box and its own perch that is at least fifteen (15) centimeters long;

- h) not keep a Hen in a cage except for the purposes of transporting the Hen;
- i) ensure that the coop and pen are situated entirely in a backyard which has a continuous fence that is constructed and maintained in accordance with the *Zoning Bylaw*;
- j) ensure that the coop is situated in accordance with the accessory building setbacks identified in the *Zoning Bylaw*;
- k) maintain each coop and pen in good repair and sanitary condition, and free from vertebrate wildlife and obnoxious smells and substances;
- l) construct, situate and maintain each coop and pen such that it is secure from other animals and prevents any rodent from harbouring underneath or within it or within its walls;
- m) not sell any manure or meat derived from the Hens;
- n) secure all Hen food that is stored outdoors from wildlife;
- o) ensure the timely removal of leftover food, debris and manure from each coop or enclosure;
- p) store manure within a fully enclosed structure in a manner that does not generate excessive heat or odour, ensuring that no more than 0.085 cubic meters (3 cubic feet) is stored at a time;
- q) not deposit manure in the District's sewage or storm drain system and remove all other manure not used for composting or fertilizing;
- r) not slaughter or euthanize a Hen on the property;
- s) not dispose of a deceased Hen other than by delivering it to a veterinarian, a landfill in a sealed bag, a farm, an abattoir or other facility with the ability to lawfully dispose of the carcass;
- t) not bury a Hen on the property;
- u) follow biosecurity procedures recommended by the Canadian Food Inspection Agency; and
- v) register the Hens with the District.

10. BEE KEEPING

- 10.1 A person may keep beehives provided that no neighbourhood health, environmental or nuisance problems result, and that the beekeeping is used only for personal uses and not for commercial gain.

10.2 A person who keeps bees must:

- a) keep no more than
 - i. two (2) beehives on any parcel of land under 929 square meters (10,000 square feet) in size despite the number of dwelling units permissible on that parcel;
 - ii. four (4) beehives on any parcel of land over 929 square meters (10,000 square feet) in size and under 1394 square meters (15,000 square feet) in size despite the number of dwelling units permissible on that parcel; and
 - iii. six (6) beehives on any parcel of land over 1,394 square meters (15,000 square feet) in size despite the number of dwelling units permissible on that parcel;
- b) be a resident of the property where the bees are kept;
- c) ensure that the beehives are situated entirely in a backyard which has a continuous fence that is 1.8 meters in height so as to ensure an appropriate flight path for bees;
- d) ensure that the beehives are situated in accordance with the beekeeping regulations set out in the *Zoning Bylaw*;
- e) ensure that the beehives are situated in such a way that reasonably prevents access by wildlife;
- f) ensure that the entrances to the beehives are facing away from the closest neighbouring property;
- g) maintain the bees in a condition that reasonably prevents swarming and aggressive behaviour;
- h) ensure that immediate action is taken to end swarming or aggressive behaviour of the bees;
- i) provide sufficient water for the bees that reasonably prevents them from seeking water on adjacent parcels of land;
- j) post clear, visible signage on the parcel of land warning that bees are present; and
- k) meet the registration requirements of the *Animal Health Act*, SBC 2014, c 16, as amended from time to time.

11. IMPOUND AND RELEASE

- 11.1 A Police Officer or Bylaw Enforcement Officer may seize a dog which is found At Large within the District.

- 11.2 Immediately after making a seizure under section 11.1, a Police Officer or Bylaw Enforcement Officer shall impound the dog and make reasonable efforts to contact the Owner for return.
- 11.3 The District establishes that impounded dogs may be taken to such buildings, yards and enclosures as may be deemed necessary for the facilities as a pound, or taken to and cared for by a contracted third party.
- 11.4 Where an impounded animal is not reclaimed within seventy two (72) hours of detention, the Bylaw Enforcement Officer may direct that the animal be:
- a) disposed of by humane destruction;
 - b) rehomed to eligible persons; or
 - c) surrendered to the SPCA or other animal welfare agency for rehoming of the animal to eligible persons.
- 11.5 Where an impounded animal is not reclaimed within seventy two (72) hours of detention, a person may adopt the animal by completing the animal adoption application and contract form as set out in Schedule “C” and once approved, paying the fee set out in Schedule “C”.
- 11.6 The Owner of an impounded animal may reclaim the animal upon application to the Bylaw Enforcement Officer from Monday to Friday, between 8:00 am to 4:30 pm, excluding holidays, at any time prior to the disposition of the animal by:
- a) providing proof of ownership;
 - b) paying the fees set out in Schedule “B”; and
 - c) paying any outstanding fees and unpaid penalties that may exist with respect to the animal.
- 11.7 A person may not remove a dog from impoundment without the authorization of the Bylaw Enforcement Officer.
- 11.8 The owner or occupier of any private property within the District who finds a dog trespassing upon the property, may seize the dog and contact the Bylaw Enforcement Officer for impoundment.
- 11.9 An Owner may surrender a dog to the District for disposition by obtaining approval from the Bylaw Enforcement Officer and completing the “Animal Surrender Form” in the form set out in Schedule “E”.

12. KENNEL LICENSING

- 12.1 Every person who operates a kennel shall:

- a) obtain a kennel permit; and
 - b) comply with the bylaws of the District regulating building, zoning, health and safety, sanitation and business.
- 12.2 A person may apply to the Bylaw Enforcement Officer for a kennel permit in the form set out in Schedule “E” to this bylaw, and must include in the application
- a) the proposed location of the kennel;
 - b) verification that the facilities for the dogs comply with SPCA specifications and other District bylaws; and
 - c) further information as the Bylaw Enforcement Officer may require.
- 12.3 If the application for a kennel permit is approved, the applicant shall obtain a license for each dog kept as a permanent pet under the kennel permit.
- 12.4 A kennel permit may be refused, suspended or canceled by the Bylaw Enforcement Officer for just cause.
- 12.5 A person may appeal a decision of the Bylaw Enforcement Officer to refuse, suspend or cancel a kennel permit by submitting a written notice to the Chief Administrative Officer for the District within 14 days of the date of the decision. The notice must state the reason for seeking reconsideration and include any evidence that the Officer may not have reviewed at the time of the decision. The Chief Administrative Officer will schedule an opportunity to be heard by Council, either in person or by reviewing written materials, at a regular meeting.

13. RIGHT OF ENTRY

- 13.1 A Bylaw Enforcement Officer may enter upon or into any property in the District in accordance with section 16 of the *Community Charter*.
- 13.2 The power of entry under section 13.1 does not affect or impair any other right of entry, inspection, or seizure granted to a Bylaw Enforcement Officer or in relation to animals under the *Community Charter* or other enactment.

14. VIOLATION NOTICE AND PENALTIES

- 14.1 A person who violates any of the provisions of this bylaw or who suffers or permits any act or thing to be done in contravention or violation of any of the provisions of this bylaw shall be guilty of an offence and shall be liable to pay:
- a) a fine of up to \$1,000 if issued a ticket under the *Municipal Ticket Information Bylaw No. 935, 2011*, as amended or replaced; or

b) a fine of at least \$100 to a maximum of \$50,000 if proceedings are brought under the *Offence Act*.

14.2 Each day a violation, contravention or breach of this bylaw continues shall amount to a separate and distinct offence.

14.3 Any written notice issued by the District as provided for in this bylaw shall be considered delivered seven (7) calendar days after the written notice was sent by the District via regular mail.

15. SEVERABILITY

15.1 A decision by a court that any part of this bylaw is illegal, void, or unenforceable severs that part from this bylaw, and is not to affect the balance of this bylaw.

16. REPEAL

16.1 The District of Chetwynd “*Dog Licensing, Control and Ticketing Bylaw No. 908, 2009*” is hereby repealed.

Read a First time this	20 th day of March, 2023
Read a Second time this	20 th day of March, 2023
Read a Third time this	20 th day of March, 2023
Adopted this	3 rd day of April, 2023

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

ORIGINAL SIGNED BY
Deanne Ennis - Corporate Officer

Certified a true and correct copy of the “District of Chetwynd Animal Responsibility Bylaw No. 1158, 2023” as adopted on the 3rd day of April, 2023.

ORIGINAL SIGNED BY
Deanne Ennis - Corporate Officer

**DISTRICT OF CHETWYND
ANIMAL RESPONSIBILITY BYLAW NO. 1158, 2023
SCHEDULE “A”
LICENSING FEES**

1. Licensing

- a. Owners are responsible to show evidence that:
 - i. The animal has been sterilized.
 - ii. The animal is under the age of veterinary recommended sterilization.
 - iii. The animal has been trained and registered as an assistance animal.
- b. For new residents and those who have recently obtained a dog the license fee will be prorated for the remainder of the current year.
- c. Persons over the age of 55 will receive 10% off the license fee.
- d. License fee for an animal that has been registered as a Special Needs Assistance Animal will be waived.

2. Licensing Fees

- a. Sterilized dog \$18.00
- b. Intact dog \$42.00
- c. Dog under sterilization age \$18.00
- d. Advance purchase
 - i. Sterilized dog \$16.50
 - ii. Intact dog \$37.50
 - iii. Dog under sterilization age \$16.50
- e. Replacement tags
 - i. Lost or stolen tag* \$6.00
- f. Kennel License \$125.00

* Verification of original purchase required at the time of replacement tag purchase.

**DISTRICT OF CHETWYND
ANIMAL RESPONSIBILITY BYLAW NO. 1158, 2023
SCHEDULE “B”
FEES AND PENALTIES**

1. Municipal Ticket Information Form amounts for each offence shall be:

1 st offence	\$75.00
2 nd offence	\$150.00

3rd and subsequent offences will be subject to increases in the amount of \$75.00 for each offence. All penalties will be calculated on offences of the same owner during the previous twelve (12) calendar months.
2. Dangerous dog penalties
 - a. An extra penalty of \$150.00 will be added to the offence amounts in paragraph 1 for each subsequent offence.
 - b. Penalty charges will continue to accumulate amounts regardless of the amount of time between offences.
3. Special Needs Assistance Animal
 - a. Providing a false verification letter \$125.00
 - b. Animal identified falsely as an assistance animal \$125.00
4. Impoundment Fees
 - a. Where a dog has been impounded under any offence of this bylaw, the following impoundment fees apply for food and shelter:
 - i. Per day (6 hours or more) \$30.00
 - ii. Per part day (less than 6 hours) \$15.00
5. Adoption Fees
 - a. Where an impounded dog is eligible to be adopted and Schedule “D” has been completed by the potential new owner, the adoption fee per dog shall be \$125.00 and such adoption fee shall include a dog license and tag within the District of Chetwynd.

SCHEDULE "C"
ANIMAL ADOPTION APPLICATION PROCEDURE

DOG ADOPTION APPLICATION

Name: _____ Phone #: _____ Alt. # _____

Civic Address: _____

Mailing Address: _____

Ages of any minor children in the home: _____

Telephone # of owner of property: _____

Have you ever adopted a dog before (i.e.: SPCA or other rescue): _____

If so, where? _____

Size and description of dog you are looking for: _____

☐ Male ☐ Female Personality traits most desired: _____

Please 'check' the appropriate sections below

☐ In the event that a dog to our liking should come available we are aware of and willing to uphold the animal responsibility bylaws of the District of Chetwynd including:

- (i) Purchasing and keeping license tag current each calendar year;
- (ii) Keeping the dog on leash and in control by a responsible person at all times while off resident property, and
- (iii) Taking any precautionary methods needed to keep the peace in our neighborhood (i.e. training the dog not to bark constantly).

OR

☐ We intend to give the dog a permanent home outside the District limits.

☐ We are aware of and are willing to provide all necessary veterinary treatment required by the dog including:

- (i) yearly vaccines (or as often as we and our vet determine), and
- (ii) spay or neuter in the best interest of the dog
- (iii) any emergency treatment as required

Please provide one (1) reference: Name: _____ Telephone: _____

The District of Chetwynd reserves the right to refuse any application to adopt a dog and provides no guarantee of availability for specific breeds or sizes of dogs. The District is not liable for any action on the part of the dog after it has been adopted.

Signature

Date

APPROVED: _____ **DATE:** _____

SCHEDULE "C"
ANIMAL ADOPTION APPLICATION PROCEDURE
ADOPTION CONTRACT AND RELEASE:

Adopter must be over the age of 19 and have consent of landlord (if applicable)

Adopter's Name: _____ Box No.: _____

Street Address: _____ Phone #: _____

Cell/ Business Phone #: _____ ID #: _____

Breed of Dog: _____ Name: _____ M/F ____

Altered: ☐ Yes ☐ No Spay/Neuter Expiry Date: _____

Vaccination Due By: _____

PLEASE READ CAREFULLY BEFORE SIGNING:

In consideration for receiving the above-described dog, I hereby agree to pay any adoption fees and comply with the provisions of the District of Chetwynd Animal Responsibility Bylaw and the following conditions as set out below:

- 1 I will give the dog humane treatment and care at all times, including grooming, exercise; and the provision of food, water, shelter and veterinary care.
- 2 I understand that any prescribed fee includes a first vaccination and sterilization surgery only at the Chetwynd Veterinary Clinic.
- 3 I will provide the dog with a collar and will purchase a license tag each calendar year so long as the dog resides within municipal limits (an ID tag with a name and phone number is also highly recommended)
- 4 I understand that the District of Chetwynd accepts no responsibility for the present or future health or actions of the dog once it has been adopted.
- 5 I herewith submit the sum of \$_____ in payment of adoption fees to adopt the dog as described above.

Owner Signature: _____

Owner Signature: _____

District of Chetwynd Signature: _____

Date: _____

SCHEDULE "D"

ANIMAL SURRENDER FORM

I, _____, am the true owner of the dog I wish to surrender. I understand that the dog I am surrendering may have the potential of being euthanized or placed at the BC SPCA for adoption.

Animal Name: _____ Age: _____ Breed: _____

Favourite Games/Toys: _____

Type and Amount of Food Given Daily: _____

House Trained: ☐ Yes ☐ No

Training Issues Not Solved: _____

Reasons for Surrendering the Animal: _____

Full Legal Name of Owner: _____

Telephone Number of Owner: _____

Signature

SCHEDULE "E"

KENNEL APPLICATION PROCEDURE

APPLICATION AND PERMIT TO OPERATE A KENNEL

PERSONAL INFORMATION:

Name: _____

Street Address: _____

Mailing Address: _____

Telephone Number: _____

Alternate phone number: _____

EMERGENCY CONTACT:

In case of an emergency involving the animals in your care an alternate handler that would be available should we be unable to contact primary handler.

Name: _____

Telephone Number: _____

Alternate phone number: _____

KENNEL INFORMATION:

Maximum number of dogs expected at any one time: _____

Number of kennel spaces: _____

Street address of kennel, if other than above: _____

Amount of space available for dog run: _____

Plan for disease management and sanitation: _____

Other details of the proposed kennel operation: _____

IT IS AN OFFENCE TO MAKE A FALSE DECLARATION

I declare that the above statements of facts are correct in accordance with the particulars of this application. I agree to comply with all the bylaws of the District of Chetwynd, the provisions of the Community Charter and all related Provincial and Federal Codes, Acts and Regulations.

Signature of Applicant

Date

FOR OFFICE USE ONLY:

Zoning: _____

SPCA Requirements: _____

Building: _____

Other Bylaws: _____

Other Information: _____

Expiry Date: (five years from the date of approval) _____

PERMIT TO OPERATE A KENNEL

** To be displayed in a conspicuous location within the kennel facility*

Kennel Name: _____

A Kennel Permit is hereby issued to: _____ for a kennel to be operated at _____ for the period of 5 years within the District of Chetwynd, British Columbia.

Animal Control Officer _____ Date _____