

## DISTRICT OF CHETWYND

### *Minutes of the Regular Council Meeting*

**Date:** June 5, 2023  
**Time:** 4:30 p.m.  
**Location:** Council Chambers

**Present:** Mayor Courtoreille  
Coun. Deck  
Coun. MacDonald  
Coun. Nelson  
Coun. Smith  
Coun. Wark (left meeting at 5:00 pm)  
S. McLain, Chief Administrative Officer  
K. Franson, Director of Financial Administration  
D. LeBlanc, Director of Engineering & Public Works  
E. McAvany, Economic Development Officer  
C. Hillton, Finance/HR Coordinator

**Absent:** Coun. Bassendowski

1. **Call to Order** Mayor Courtoreille called the meeting to order at 4:30 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. MacDonald, SECONDED by Coun. Smith  
  
THAT the Regular Council Meeting Agenda for June 5, 2023 be amended to include the addition of items NB-1 Old Hotel Site, NB-2 Extension of 30km/hr Zone at Little Prairie Elementary and NB-3 The Open Drug Use Bylaw and that the agenda be adopted as amended.

CARRIED

3. **Minutes**

M-1  
Minutes of the  
Public Hearing MOVED by Coun. Nelson, SECONDED by Coun. Deck  
  
THAT the minutes of the Public Hearing held on May 23, 2023 be adopted as circulated.

CARRIED

M-2  
Minutes of the  
Regular  
Council  
Meeting MOVED by Coun. MacDonald, SECONDED by Coun. Nelson  
  
THAT the minutes of the Regular Council Meeting held on May 23, 2023 be adopted as circulated.

CARRIED

#### 4. Delegations & Presentations

- D-1  
Tiffanee  
Griffiths,  
Chetwynd  
Community  
Arts Council
- Tiffanee Griffiths and Moneca Hillton, Chetwynd Community Arts Council provided Council with a presentation as outlined below:
- 2022 was highlighted by a return to normal gatherings and community members being able to gather once again.
  - In April of 2022, a memorial piece for our Past President Brenda Maisey was installed at the Chetwynd Visitor Centre.
  - The Legacy Project continued, which allowed local artists to gift their artwork to a public building. The theme for 2022 was Community, Comfort, a Reflection of our beautiful region, and Resilience. These pieces were gifted on June 27, 2022, and are able to be viewed at the Chetwynd Medical Clinic.
  - The Chetwynd Community Arts Council hosted the Guinness World Record event of the most people simultaneously painting while being blindfolded on September 17, 2023. The community is now official Guinness World Record Holders! The art piece will be installed on the south facing outer wall of the curling rink.
  - Circus Camp was organized by the Arts Council this year, in April which includes its own funding.
  - The Arts Council is currently working on the installation of a pottery kiln and ten (10) pottery wheels and tables in collaboration with Tansi Friendship Center to be installed into their building. There will be upcoming pottery workshops for the local community.
  - There have been a number of singing events held that have successfully allowed local artists to showcase their talent.

Council thanked Ms. Griffiths and Ms. Hillton for the presentation.

MOVED by Coun. Nelson, SECONDED by Coun. MacDonald

THAT the Chetwynd Community Arts Presentation be received for information.

CARRIED

- D-2  
Alan Bone,  
Sander Rose  
Bone Grindle  
LLP
- Alan Bone, Sander Rose Bone Grindle LLP presented the Consolidated Financial Statements including the Independent Auditor's Report for the year ended December 31, 2022. Mr. Bone noted that the financial statements are presented fairly as of December 31, 2022, and that the qualified opinion reflects that the District has not adopted the Section PS 3260, Liability for Contaminated Sites, of the Public Sector Accounting Board handbook which establishes how to account for and report a liability associated with the remediation of contaminated sites.

Council thanked Mr. Bone for the presentation.

MOVED by Coun. Nelson, SECONDED by Coun. Deck

THAT the 2022 Audited Financial Statements Presentation, prepared by Sandler Rose Bone Grindle LLP, be received for information.

CARRIED

## **5. Bylaws**

Nil

## **6. Council Committee and Liaison Reports**

CR-1 Mayor Courtoreille provided the following update:

Regional

District Report

- The PRRD is currently in negotiations with the CAO of the District of Chetwynd.

CR-2

Councillor

Reports

Councillor MacDonald provided the following update:

- The Chetwynd Chainsaw Carving Event is coming up this weekend, and everyone is encouraged to attend.
- The wood this year came in under budget, and the width was better than expected for this year but will be smaller than in the past and in the years to come.
- The Committee had requested an access way and they were happy to see that it was in place.
- The Quick Carve event will have its own designated spot and the committee was pleased with the space available for that event.
- Ryan Cooke is out on Carver's Row today.

Councillor Deck provided the following update:

- Thanks to Laura Weisgerber for all of her hard work on seeing the project through at the Pine Valley Seniors Hall for their kitchen renovation. She spent a lot of time and hard work on obtaining grants and everyone is very thankful for her work on that project.

CR-3  
Mayor's  
Report  
0550.04

Mayor Courtoreille provided the following update:

- Invited to Doig Days and will be attending on June 8, 2023.
- The Mayor hosted a class from Don Titus school on May 8, 2023 for a field trip at the District Office where the students toured council chambers, most staff was at the NCLGA Conference and out of the office that day. There were 22 students who the Mayor made Councillors for the day. The students were engaged and asked many questions. The Mayor described the process to become Mayor and explained that the students could be Mayor one day.
- The Mayor attended the NCLGA Conference in Dawson Creek on May 9 – 12, 2023 and spent time speaking to the Chief of Kelly Lake, he has been the Chief there for 25 years and they are working on a treaty agreement. The Mayor commented on the strength of the staff within the District of Chetwynd and their hard work.
- The Mayor met with Honorable Minister Kang, the Minister of Municipal Affairs, about mental health and housing needs in our community. The Mayor commented on personal family struggles with opioids and the impact to our community.

CR-4  
Administrator's  
Report

Nil

MOVED by Coun. Smith, SECONDED by Coun. Nelson

THAT the:

- Regional District Report
- Councillor Reports and
- Mayor's Report

be received for information.

CARRIED

## 7. Discussion Items

Nil

## 8. Correspondence

Nil

**9. Information Items**

II-1                      MOVED by Coun. MacDonald, SECONDED by Coun. Nelson  
Information  
Items                    THAT Information Items I-1 – I-6 be received for information.  
I-1 – I-6  
  
CARRIED

**10. Reports for Action**

RA-1                    MOVED by Coun. Nelson, SECONDED by Coun. Deck  
MIA Ventures  
Inc. –                    THAT the report dated May 25, 2023 re: MIA Ventures. – Development Permit  
Development        No. 05-2023 prepared by Administration, be received; and  
Permit No.  
05-2023                THAT Council approve the issuance of Development Permit No. 05-2023 to  
MIA Ventures Inc. for construction of an 80 x 152 warehouse at 4741 48A Street  
NE (Block 1, DL 1814, PRD Except Plan 31468) subject to Ministry of  
Transportation and Infrastructure approval.

CARRIED

RA-2                    MOVED by Coun. Nelson, SECONDED by Coun. MacDonald  
Façade  
Improvement        THAT the report dated May 23, 2023 re: Façade Improvement Application  
Application  
  
THAT Council authorize the Façade Improvement Program Application for  
Beelyne Executive Services at 5208 North Access Road, Chetwynd BC, included  
with the report dated May 23, 2034 as Attachment “A”; and  
  
Authorize the Mayor and Corporate Officer to execute a partnership agreement  
with Beelyne Executive Services Ltd, 5208 North Access Road, Chetwynd BC;  
and  
  
Approve the issuance of Development Permit No. 06-2023 to Beelyne Executive  
Services Ltd, located at 5208 North Access Road, (Lot 1, Block 1, Plan  
PGP15224, District Lot 398 Peace River Land District) included with the report  
dated May 23, 2023 as Attachment “B”.

CARRIED

RA-3  
Pine River  
Holdings Ltd. – Development  
Permit No. 07-2023

MOVED by Coun. MacDonald, SECONDED by Coun. Nelson

THAT the report dated May 30, 2023 re: Pine River Holdings Ltd. – Development Permit No. 07-2023 prepared by Administration be received; and

THAT Council approve the issuance of Development Permit No. 07-2023 to Pine River Holdings. for construction of an 80 x 100 building at 4528 45<sup>th</sup> Avenue NE (Lot 15, DL 494, PRD Plan PGP24681) subject to Ministry of Transportation and Infrastructure approval.

CARRIED

## **11. Reports for Information**

Nil

## **12. New Business**

NB – 1  
Old Hotel Site

Councillor Deck requested information about the status of the construction at the site of the old hotel. Staff provided information on the investment to date and suggested requesting an update from the developers.

NB – 2  
30 km/hr Zone  
at Little Prairie  
Elementary

Councillor Deck requested an update on the concerns around speed on the road near Little Prairie Elementary. The Director of Engineering and Public Works and the CAO have reviewed the area and it does conform to the standard at this time. The Mayor requested staff relook at this area.

NB – 3  
Bylaw Open  
Drug Use in  
Public Places

Councillor Deck requested information on the status of the bylaw development for Open Drug Use in Public Places. Staff are polling other communities and working with the RCMP on the development of a bylaw that will not be constitutionally challenged.

## **13. Public Question Period**

Nil

## **14. Adjournment**

MOVED by Coun. Deck, SECONDED by Coun. Nelson

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:10 p.m.

ORIGINAL SIGNED BY  
Deanne Ennis – Corporate Officer

Certified a true and correct copy of the  
Minutes of the Regular Council Meeting  
held on June 5, 2023 in the Council  
Chambers.

ORIGINAL SIGNED BY  
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY  
Allen Courtoreille - Mayor