

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: May 23, 2023

Time: 4:30 p.m.

Location: Council Chambers

Present: Deputy Mayor Smith

Coun. Bassendowski

Coun. Deck

Coun. MacDonald

Coun. Nelson

Coun. Wark

D. Ennis, Corporate Officer/HR Manager

K. Franson, Director of Financial Administration

D. LeBlanc, Director of Engineering & Public Works

L. Wilfur, Executive Assistant (Recording Secretary)

Absent: Mayor Courtoreille

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| <p>1. Call to Order</p> | <p>Deputy Mayor Smith called the meeting to order at 4:30 p.m. and an opening statement was read.</p> |
| <p>2. Adoption of Agenda</p> | <p>MOVED by Coun. Wark, SECONDED by Coun. Nelson</p> <p>THAT the Regular Council Meeting Agenda for May 23, 2023 be amended to include the addition of item RA-4 2023 Road Repaving – Expansion of Project Scope, and that the agenda be adopted as amended.</p> <p>CARRIED</p> |
| <p>3. Minutes</p> <p>M-1
Minutes of the Regular Council Meeting</p> | <p>MOVED by Coun. Deck, SECONDED by Coun. MacDonald</p> <p>THAT the minutes of the Regular Council Meeting held on May 1, 2023 be adopted as circulated.</p> <p>CARRIED</p> |
| <p>4. Delegations & Presentations</p> <p>D-1
Tracey Hoffman,
ICBC re: Road Safety in Your Community</p> | <p>Tracey Hoffman, ICBC Road Safety & Community Coordinator provided Council with a presentation as outlined below:</p> <ul style="list-style-type: none"> • ICBC’s Promise: <ul style="list-style-type: none"> • Every day, we think ahead to move all British Columbians forward. • Supporting Customers’ Safety: <ul style="list-style-type: none"> • Road safety reflects our core value of caring about our communities through programs and activities that help people make safer choices on our roads. |

- We consult with members of the community when developing solutions to road-safety issues and involve people in the community to assist in implementing various tactics.
- Our Next Generation of Drivers and Passengers:
 - We implement programs to help our youth build a good foundation on road safety.
- Road Safety Speakers:
 - We annually sponsor Road Safety speakers to bring their presentation to almost 30 high schools throughout Northern BC.
 - This includes having speaker Tiana Tozer making two presentations in Chetwynd this year, one at Chetwynd Secondary School on April 19, 2023 and one Peace Christian School on April 20, 2023.
- Education and Awareness on Why Crashes Happen:
 - Road Safety Initiatives in the North
 - Every year, ICBC partners with the RCMP and other stakeholders to put on public awareness campaigns around preventable causes of crashes.
 - The campaigns include distracted driving, high risk driving, impaired driving, pedestrian safety and auto crime awareness.
- Roads to Success:
 - ICBC Cost Sharing Opportunities – Road Improvement Program
 - We partner with provincial and municipal road authorities to assist in designing and improving roads for our communities.
 - Key areas where ICBC provides funding assistance:
 - Municipal Capital Projects
 - Safety Studies
 - Road Signs and Markings Review
 - Sign Upgrades
- Chetwynd Statistics
 - Between 2017 and 2021, there were 1700 crashes report to ICBC under the Municipality of Chetwynd.
 - 1,515 of those crashes were reported to be property damage only.
 - 185 of those crashes reported injuries or fatalities.
 - 559 of those crashes involved an animal, either wild or domestic.
 - 5 of those crashes involved a motorcycle.

Council thanked Ms. Hoffman for the presentation.

D-2
Matt Rimes &
Lisa Risvold,
Conuma
Resources

Lisa Risvold, Indigenous & Community Affairs and Matt Rimes, Vice President – Maintenance from Conuma Resources provided Council with a presentation as outlined below:

- Conuma at a Glance:
 - Includes the Willow Creek, Brule, Wolverine and Quintette Mines.

- Conuma is a leading North American steel-making coal producer with a current portfolio composed of three low-cost surface mines producing premium steel-making coal products for the seaborne market.
- Conuma Mission, Vision and Values
 - Vision Statement: *Why We Exist* - To become Canada's premier low-cost sustainable exporter of steelmaking coal.
 - Mission Statement: *What We Do* – To safely operate and grow our steel making business to achieve leading coal shareholder returns while creating sustainable value for our employees, customers, business partners, communities and environs in which we operate.
 - Values: Safety, Growth, One Conuma Strong, Heart and Sustainability
- Pure Play North American Steel-Making Coal Producer and 100% Exporter:
 - Quintette – 2.5 Mtpa Capacity
 - Willow Creek – 1.5 Mtpa Capacity
 - Brule – 2.0 Mtpa Capacity
 - Wolverine – 1.8 Mtpa Capacity
- Quintette Update
 - Conuma took possession of Quintette on February 17, 2023
 - Milestones – Completed
 - February 17 – Possession of Quintette
 - April 20 – Field Program Completed
 - Milestones – Upcoming / In Progress
 - Q2/Q3 2023: Restart Requirements Submission
 - Q3 2023: Restart Requirements Targeted Approval
- Key Sustainability Focus Areas:
 - Environmental
 - Social
 - Governance
 - Climate Change
- Working with Communities:
 - Work completed for Conuma by Regional & Chetwynd Businesses in 2023:
 - Regional - \$47.8M
 - Chetwynd - \$44.1M
 - Conuma Employees 219 Employees from Chetwynd as of April 20, 2023.

Council thanked Ms. Risvold and Mr. Rimes for the presentation.

5. Bylaws

B-1
Bylaw No.
1162, 2023

MOVED by Coun. Deck, SECONDED by Coun. Wark

THAT Bylaw No. 1162, 2023 cited as the “District of Chetwynd 2023 Zoning Amendment Bylaw No. 1162, 2023” be given third reading and adoption.

CARRIED

6. Council Committee and Liaison Reports

CR-1
Regional
District Report

Nil

CR-2
Councillor
Reports

Councillor Nelson provided the following update:

- The North Central Local Government Association (NCLGA) Convention & AGM took place in Dawson Creek, BC May 9-12, 2023. Chetwynd and Dawson Creek co-hosted the event and it was a huge success. Comments were made during the event that it was the best NCLGA Convention they had ever attended! There was a tour to beautiful Chetwynd from Dawson Creek on the first day. Councillor Wark and I each hosted a bus of participants. We stopped at the old Paper Excellence Mill and witnessed the remediation that is occurring there. We visited Carvers’ Row and had lunch at the Riverhouse. We got the grand opportunity to showcase the rare beauty of our small community and it was well received.
- During the banquet our Chetwynd team was awarded the Community Leadership Award for excellence in Social Responsibility for multiple community partnership initiatives. It was a proud moment for our team!
- The experience of working closely with the Dawson Creek team over the last six months to organize this event proved that when we work together regionally, we become stronger.
- It is important to recognize our team who participated actively in organizing this event over the last six months: Councillor Wark, Deanne Ennis, Elaine Webb, Ellen McAvany, Stephen McLain and Tyria Plamondon.

Councillor Deck provided the following update:

- The Pine Valley Seniors Hall Grand Re-Opening was held on Monday, May 15, 2023.

Councillor MacDonald provided the following update:

- Attended the Chetwynd International Chainsaw Carving Competition meeting on May 8, 2023.
 - Have 17/18 vendors with a good variety of food vendors.
 - Hotel confirmations have been made for the carvers.
 - They are very pleased with the space given at the location and they like the lights and new changes.
 - Sponsorship shout-outs have started.
 - Wood has been delivered!
 - Next meeting is on May 29, 2023
- Attended the North Central Local Government Association (NCLGA) Convention & AGM May 9 – 12, 2023 in Dawson Creek, BC.
 - Main take aways:
 - Sheer volume of resolutions under the Health/Social Development header; shows the inadequacies of the health care system within the North Central boundaries and I am glad to see such a strong group come together to advocate to the provincial government.
 - Northern Leadership through climate action network – One of the comments made was to change the mindset that oil and gas is everything. Oil and gas didn't happen overnight and will likely never go away, but making small steps towards renewable energy is moving towards where we want to be. You don't have to make the energy; you just have to collect it.
 - Another comment that stuck with me: BC is 10 years behind the rest of the world when it comes to renewable energy.
 - Community Risk Assessment – Community Risk Plans: The speaker stressed the importance of mitigating risks, as for every dollar spent in mitigation compares to \$7-\$10 after a disaster. Expressed the importance of an active ESS, which I do know Chetwynd has.
 - Councillor MacDonald thanked the past and present Council and staff who contributed to the District of Chetwynd receiving the Community Leadership Award.

CR-4
Administrator's
Report

Nil

MOVED by Coun. Wark, SECONDED by Coun. Deck

THAT the:

- Councillor Reports

be received for information.

CARRIED

7. Discussion Items

DI-1
SPCRS – Letter
of Support

MOVED by Coun. Deck, SECONDED by Coun. MacDonald

THAT the email from the South Peace Community Resources Society dated May 9, 2023 re: Letter of Support, be received; and

THAT Council provide a letter of support to the South Peace Community Resources Society (SPCRS) for its application to Northern Development Initiative Trust for the SPCRS Rural Expansion Project in Tumbler Ridge and Chetwynd.

CARRIED

8. Correspondence

C-1
Scion
Strategies Ltd.
– Cross
Cultural
Training

MOVED by Coun. Wark, SECONDED by Coun. Nelson

THAT the email from Scion Strategies Ltd. dated May 17, 2023 re: Cross Cultural Training June 22, 2023, be received; and

THAT Council authorize all members of Council to attend the Scion Strategies Ltd. Cross Cultural Training Session June 22, 2023 in Dawson Creek, BC.

CARRIED

9. Information Items

II-1
Information
Items
I-1 – I-13

MOVED by Coun. MacDonald, SECONDED by Coun. Wark

THAT Information Items I-1 – I-13 be received for information.

CARRIED

10. Reports for Action

RA-1 MOVED by Coun. Nelson, SECONDED by Coun. Deck
Johnson
Radiator THAT the report dated May 4, 2023 re: Johnson Radiator Services Ltd. –
Services Ltd. – Development Permit No. 04-2023 prepared by Administration, be received; and
Development
Permit No. THAT Council approve the issuance of Development Permit No. 04-2023 to
04-2023 Johnson Radiator Services Ltd. for construction of a 16 x 20 addition to their
existing building located at 4536 45th Avenue NE (Lot 11, DL 494, PRD Plan
24681).

CARRIED

RA-2 MOVED by Coun. Bassendowski, SECONDED by Coun. MacDonald
2023 Road
Repaving – THAT the report dated May 16, 2023 re: 2023 Road Repaving – Contract
Contract Award Recommendation prepared by the Engineering and Public Works
Award Department, be received; and

THAT Council award the 2023 Road Repaving Contract to Peters Bros
Construction Ltd. at the bid price of \$569,168.25 including GST.

CARRIED

RA-3 MOVED by Coun. Nelson, SECONDED by Coun. Deck
Low Lift Pump
Station THAT the report dated May 16, 2023 re: Low Lift Pump Station Transmission
Transmission Main Upgrade – Contract Award Recommendation prepared by the
Main Upgrade Engineering and Public Works Department be received; and
– Contract
Award THAT Council award the Low Lift Pump Station Transmission Main Upgrade
Contract to Jacobsen Contracting Ltd. at the bid price of \$999,458.25 including
GST.

CARRIED

RA-4 MOVED by Coun. MacDonald, SECONDED by Coun. Deck
2023 Road
Repaving – THAT the report dated May 23, 2023 re: 2023 Road Repaving – Expansion of
Expansion of Project Scope prepared by the Engineering and Public Works Department be
Project Scope received; and

THAT Council approve the addition of a contingency in the amount of
\$116,000 excluding GST to the 2023 Road Repaving Contract for the purpose
of repaving an extra 220m of South Access Road from Nicholson Road to Wabi
Crescent.

CARRIED

11. Reports for Information

RI-1 MOVED by Coun. Wark, SECONDED by Coun. MacDonald
April Accounts
Payable THAT the report dated May 15, 2023 re: April Accounts Payable Cheque List
Cheque List prepared by the Finance Department, be received for information.

CARRIED

12. New Business

Nil

13. Public Question Period

Nil

14. Adjournment MOVED by Coun. Bassendowski, SECONDED by Coun. Deck

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:24 p.m.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer

ORIGINAL SIGNED BY
Allen Courtoreille - Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on May 23, 2023 in the Council
Chambers.

ORIGINAL SIGNED BY
Deanne Ennis – Corporate Officer